

# Required Documentation

## **Military Service:**

- DD214 Discharge Papers

## **Proof of Residency:**

- Lease or
- Rent Receipt
- Mortgage Statement
  - No Mortgage tax statement
- Homeowners Insurance Bill
- Utilities- gas, electric, oil etc.

## **Proof of Income:**

- Social Security Letter (SS, SSI, SSDI)
  - Pending letter is applicable
- Retirement, Pension, etc.
- If employed: Most recent paystubs ( one month's worth)
- VA Awards Benefit Letter
  - Pending Claim letter/status letter
- Rental Income (if applicable)
- Any other forms of Income
- Last three bank statements (all accounts)

## **Insurances:**

- Medical Insurance
  - Medicare, Mass Health or private health insurance
- Life Insurance Policy (if applicable)

## **Dependants:**

- Birth Certificates
- Over 18, High School/College transcript (showing actively in school)

## **Marital Status:**

- Marriage Certificate
- Divorce Decreed
- If widow, Dead Certificate

## **Employability:**

- Verification from Doctors, prognosis/diagnosis
- Job Searches records/ Future Works, Career Point etc.

## **Legal:**

- Felony Convictions (if applicable)