

# Edu-Play Pre-School

## Stay and Play Policy



Setting Name: Edu-play group at St Gabriel's church

Date of Policy: Sept 2025

Review Date: Sept 2026

### Purpose

Our stay and play sessions provide parents, carers, and children with an opportunity to explore our setting together in a relaxed, friendly, and stimulating environment. These sessions aim to:

- Support children's early learning and development.
- Build positive relationships between families and the setting.
- Offer parents and carers ideas for play and learning at home.
- Help prepare children for school.

### Supervision and Responsibility

- Parents/carers remain responsible for their own children at all times during the session.
- Adults should carry out the activities with their children to support development.
- Staff are present to support play, ensure safety, and model positive interactions, but do not take on a full supervisory responsibility.
- Families must sign in on arrival for safeguarding and fire safety purposes.
- Adults must be aware of the session rules for safety purposes.
- Once the session has finished families must vacate the building as soon as possible, as the hall is needed for another group.

### Health and Safety

- All visitors must follow the setting's Health and Safety and Safeguarding Policies.
- A risk assessment is carried out before sessions to ensure a safe environment.
- Toys and equipment are checked regularly for cleanliness and safety.
- Hot drinks must always have lids.
- In the event of an emergency, staff will guide parents and children to the assembly point.
- A paediatric first aider will be present at all times, and there will be access to a first aid kit.

### Safeguarding and Conduct

- The setting's Safeguarding and Child Protection Policy applies to all sessions.

- Any safeguarding concerns must be reported to the Designated Safeguarding Lead (DSL) immediately.
- Families are asked to treat staff, children, and other parents with respect and kindness.
- Personal mobile phone use and photography are restricted in line with our Online Safety and Photography Policy.
- **The group teacher may take photographs of the children participating in activities at the session. If you do not wish your child to be in these and/or put onto social media, then please let the teacher know.**

### **Illness and Infection Control**

- Anyone who is unwell or showing symptoms of contagious illness should not attend.
- Anyone who knowingly has Covid 19 should not attend.
- Handwashing facilities are available and encouraged before snack and after messy play.

### **Inclusion and Equality**

Our Stay and Play sessions are open to all families. We are committed to providing an inclusive environment where everyone feels valued and welcome, regardless of background, ability, culture, or belief.

### **Feedback and Improvement**

We welcome feedback from families to help us improve the sessions. Suggestions can be shared verbally with staff or via the setting's feedback forms. An email can be sent to [eduplaygroups@gmail.com](mailto:eduplaygroups@gmail.com)

### **Policy Review**

This policy will be reviewed annually

Signed:



Stacey Rayner

Date: September 25