

Behaviour Management Policy

(Holiday Club for 4–11 Year Olds)

Policy Statement

At Edu-Play Holidays, we believe children flourish in an environment where they feel safe, respected and valued. We encourage positive behaviour by promoting kindness, fairness and cooperation. We set clear expectations and work in partnership with families to support each child's social and emotional development.

Aims

- Promote positive behaviour and self-esteem.
- Encourage children to take responsibility for their actions.
- Handle challenging behaviour calmly, consistently and fairly.
- Ensure children and staff feel safe, respected and heard.

Promoting Positive Behaviour

We use positive strategies to encourage good behaviour, such as:

- Verbally praising effort, kindness and cooperation.
- Using rewards including certificates or special responsibilities.
- Encouraging teamwork through group games and activities.

Setting Expectations

- Children are made aware of and reminded about the club rules.
- Rules are simple, fair and age-appropriate (for example: be kind to others, listen to everyone, take care of things and each other, keep yourself safe).
- Staff model positive behaviour at all times.

Responding to Challenging Behaviour

If a child displays challenging behaviour:

1. Staff will calmly remind children of the rules.
2. Staff will talk through feelings, behaviours and outcomes.
3. If needed, staff will give a clear warning and explain the consequences.
4. A short time-out or reflection period may be used if behaviour continues.
5. If the behaviour is serious or persistent, parents/carers will be informed.
6. If challenging behaviour continues, over a period of time and after a plan has been put in place, then the club reserves the right to review whether this club is the best place for that child.

Bullying

- Bullying (including verbal, physical or online) will not be tolerated.
- Allegations will be investigated promptly and sensitively.
- Support will be given to both the child experiencing bullying and the child displaying bullying behaviour.

Involving Parents and Carers

- Parents/carers will be informed of positive achievements as well as concerns.
- Serious or ongoing behaviour issues will be discussed with parents to agree on a plan of support.

Additional Support

- Where children need a reasonable amount of additional help with behaviour, we will adapt strategies to meet their individual needs.
- Support may include working with parents, schools or other professionals.
- The club reserves the right to decide when behaviour management becomes unfair and unreasonable.
- The club will hold open and honest conversations with parents should the additional support needed become unfair and unmanageable.

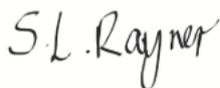
Exclusion

In rare cases, if behaviour puts others at risk and cannot be managed safely, temporary or permanent exclusion may be necessary. This will always be a last resort.

Review

This policy will be reviewed annually and updated as required.

Signed:



Stacey Rayner

Club Manager

Date: January 2026

