

Gentle Dental is looking for a Registered Dental Assistant (RDA) to join our friendly, close-knit team!

We are a well-established, non-corporate dental practice with a modern, digital clinic and a wonderful group of patients. Our team genuinely enjoys working together, and we're looking for someone who values teamwork, patient care, and creating a comfortable experience for every patient.

About the Position

This is a full-time RDA position with a consistent Monday–Friday schedule and no evenings or weekends.

Schedule:

- Monday–Thursday: 9:00 AM–5:00 PM
- Friday: 9:00 AM–2:00 PM
- No evenings or weekends

The ideal candidate would be available to start in October, although we are happy to onboard someone sooner to allow plenty of time for training and a smooth transition.

What You'll Be Doing

- Providing chairside assistance for a variety of general dentistry procedures
- Supporting the dentist and clinical team throughout patient appointments
- Helping create a welcoming, comfortable experience for patients of all ages
- Supporting patient education and maintaining a high standard of patient care
- Assisting with sterilization and maintaining a clean, organized clinical environment
- Using **Maxident** and digital dental technology
- Occasionally helping with light administrative duties as needed
- Working collaboratively with our experienced lead RDA and the rest of the team

About You

We're looking for someone who is:

- A **Registered Dental Assistant (RDA)** in good standing
- Friendly, dependable, organized, and a strong team player
- Patient-focused and genuinely cares about providing excellent care
- Comfortable working with patients ranging from **children to seniors**
- Eager to learn and contribute to a positive team environment

Experience: Ideally 1–3 years of experience, but new graduates are welcome to apply! We have a long-term lead RDA on our team who will provide support and training, making this a great opportunity for someone earlier in their career.

Why Join Gentle Dental?

- ✦ Monday–Friday schedule with no evenings or weekends
- ✦ Modern, digital dental clinic
- ✦ Easy access and convenient parking
- ✦ Established practice with an excellent patient base
- ✦ Small, supportive, non-corporate team
- ✦ Opportunity to work with patients of all ages
- ✦ Strong focus on patient comfort, education, and comprehensive care
- ✦ Excellent training and support from an experienced team

Compensation: Wage will be based on experience and qualifications.

If you're an RDA looking for a welcoming practice where you can build your skills, work with a great team, and provide genuinely patient-centred care, we'd love to hear from you! **Please send resume to: tatiana@mintops.ca**