



www.JazDavis.com

Standard Digital Logo Design Contract

Please print clearly ☺

Client Name _____

Date _____ EC Date _____

Primary Phone _____ Email _____

Address _____

Items to be created:

Notes:

Description of work to be performed (List attachments and external sources if needed)

Terms and Conditions

Thank you for choosing my studio. Jaz Davis provides QUALITY ART SERVICES. Please remember a quality product takes quality time. Thank You

General Information

You _____ on behalf of _____ have contracted Jazumin Davis D.B.A. Jaz Davis Artworks to perform digital logo rendering services. This will include creation of one original logo. Please note time is of the essence. In order for your project to begin a 50% deposit is required. If deposit is made by check, it must clear before we can proceed.

All payments are non-refundable. There is no refund or exchange of ANY kind on art services. During the duration of this project, any additional work desired by client will need to be amended on this contract. Additional work will be defined as anything that is added after this contract is signed. Any additional fees will be added to your current balance. All designs & files will be released when final payment has been received.

Both Artist and client will have two chances to terminate this agreement should it become evident that the client cannot be satisfied. After all attempts have been made to satisfy the clients design ideas, within reason and the client does not feel that our studio can achieve the desired outcome, a termination of this contract will be allowed.

Termination option one will be available after your chosen design has endured 3 rounds of revisions. At this time, the client may terminate the contract via email simply stating, "I wish to terminate my design contract". (No refund will be issued) At this time, all sketches and designs will become the property of the client. No further payment will be required.

Payment Schedule

Estimated Project total: **\$300**

First payment: \$150

Due at signing of this contract.

Second payment: \$150

Due upon approval of final design. (before logo is vectorized & delivered)

Logo Design Process

After our initial consultation, you will receive 3 custom tailored Logo choices of which you will pick One (1). That design will be further tailored to suit your specific need. Your solo choice may endure up to 3 rounds of revisions, max. Your final logo choice will be delivered as such.

FINAL LOGO FORMAT

You will receive:

One (1) USB drive containing your logo design as digital files and Fonts used including the graphic artist's technical file. Other formats will include (.wmf, .png, .gif, .pdf, .ai., .eps, and/or .jpg graphics file formats)

(ALL FILES ARE RETAINED FOR 5 Years MAX.) Designs will also be made available on dropbox.com

OWNERSHIP

Upon receipt of your final payment you will become the owner of the designed logo and all of its files. Your logo will be free of all branding and watermarks. We do however retain the right to display your logo in our portfolio, websites, or other promotional and printed materials for viewing purposes only. Your logo WILL NOT BE USED FOR RESALE.

Originality: I affirm that my Logo Designs are original and that I own the rights granted under this agreement, and that the rights granted do not conflict any other agreement.

Approval Process:

Final approval must be made in writing on the artwork approval form, which will be emailed to you with each set of proofs.

After your design selection has been made, it cannot be changed, as this would disrupt the entire process. After your final approval has been received all files will be delivered in hard copy and digital format. All of your questions will be answered before the artwork is delivered. Each of these parameters has been set in place to ensure the highest level of service.

Estimated Job Total Amount \$300

By signing this document, I authorize Jazumin Davis, D.B.A. Jaz Davis Artworks and its contractors to create the prior listed materials as described on page 1. By

Signing I confirm that I am authorized to make this transaction and all decisions pertaining to this project. By signing all parties agree to the terms and conditions of this agreement.

Authorized Signature

Date _____

Date _____

Change Orders

Amendments as Follows (each time this form is amended you will receive a copy via email)

#C.O. 1 Approved by _____ Date _____ **+Fee** _____ Total _____

Description of work

Due date

#C.O. 2 Approved by _____ Date _____ **+Fee** _____ Total _____

Description of work

Due Date

#C.O. 3 Approved by _____ Date _____ **+Fee** _____ Total _____

Description of work

Due Date

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