

TUCSON POLICE DEPARTMENT
SEVEN DAY NOTICE OF INTENT TO DISCIPLINE AND NOTICE OF DISCIPLINE
(DEMOTION)

DATE: November 21, 2018

OPS NUMBER: 18-0476

TO: James Scott #52267

This is to advise you that your Chain of Command has made a recommendation of discipline in regards to this matter. The investigation shall be closed as:

SUSTAINED PREVENTABLE OTHER

The recommended discipline is:

DEMOTION
(SEE ATTACHMENT A FOR DETAILS)

This notice serves as a seven day written notice of intent to discipline, per Administrative Directive 2.02-16. If you choose, you have **seven calendar days** to present reasons in a departmental memorandum addressed to your Chain of Command why you should not receive this discipline. You may review the package for this purpose in the presence of a member of your Chain of Command.

Whether or not you elect to present reasons why the discipline should not occur, you still have the opportunity to appeal this discipline through the Civil Service Commission. For the purpose of an appeal process, the complete investigative file will be available for you to review upon presentation of this notice. The file will be in the possession of your Chain of Command unless it has been returned to the Office of Professional Standards (open 0800-1700, Monday-Friday).

Seven days prior to service of discipline:

I HAVE READ AND RECEIVED A COPY OF THIS NOTICE:

Employee: [Signature] PR # 52207 Date: 10/21/18

Served by: [Signature] PR # 35809 Date: 11/21/2018

Upon receiving discipline:

I HAVE READ AND RECEIVED A COPY OF THIS NOTICE:

Employee: _____ PR# _____ Date: _____

Served by: _____ PR# _____ Date: _____

(SERVING SUPERVISOR SHALL PROVIDE THE EMPLOYEE A COPY AFTER SIGNING THE "SEVEN DAYS PRIOR" PORTION, AND ANOTHER COPY AFTER SIGNING THE "UPON RECEIVING DISCIPLINE" PORTION.)