**FTF Events Winter Market Application**

**St Dominic’s Elementary School 93 Anstice St Oyster Bay NY**

**Every Saturday 10 am to 2 pm January 21 – April 29 (Excluding 3/11 and 4/8)**

**Please Read the attached rules and regulations FULLY before signing**

**Business Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Contact person: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Email Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Telephone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Social Media / Website**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Please include the following with your application form:**

1. Complete list of products / produce you sell (must be approved prior to attendance)
2. Proof of Liability insurance **(food vendors)**
3. Copies of all applicable licenses/permits Dept. Agriculture/Nassau County Department of Health

**(Food vendors)**

1. *Optional One-page description of your business for advertising purposes*
2. Please choose: (All payments must be prepaid prior to date attending) Payment must be a Check or Venmo @FTFpeople (friends)
* **1/21/23 to 4/29/23 (13 dates) if you prepay for all dates, you will receive one date/one 6-foot space FREE!**
* **$45 per day per 6-foot space. It is Highly Recommended to commit to consecutive two weeks to help with customer retention. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

The above information must accompany the application. Any omittance may delay /prevent vendor participation in the market.By signing this application. **I ACKNOWLEDGE THAT I HAVE READ & UNDERSTOOD THE RULES & REGULATIONS. All payments must be received prior to day of attendance. If the vendor is to cancel or NO SHOW it will result in a forfeit of their vendor fee. Vendors also agree to actively promote their location, business information and supply market coordinator with information for advertisement purposes.**

**Print Name:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**VENDOR SIGNATURE:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_

**Please address checks to: Wendy Lantigua or Venmo (friends) @FTFpeople**

**Memo Line: St Dominic’s Winter Market**

**Mail to: Wendy Lantigua 1924 Webster Street Merrick NY 11566**

**Market Rules & Regulations**

**General:** Vendors agree to read these rules and regulations carefully before agreeing and signing. Vendors agree to keep a copy of these rules and regulations for their records. Products and practices not specifically listed therein shall be submitted to the committee in writing. Failure to observe these rules and regulations may result in suspension and or termination of market privileges. To further clarification of these rules and regulations, please contact market manager.

**2.** **Powers and Duties** of the ***FTF Events Market***. The duties of the ***FTF Events Market*** include, but are not limited to, the following: Adopt, amend, and enforce the rules and regulations of the. Assure the orderly and effect operation of the market. Establish requirements for both vendor participation and product selection to ensure a sustainable mix of products in the market. Establish all vendors fees and dues. Determine an operational schedule and location of participating vendors. Establish and maintain a special events calendar, publicize the market and its vendors.

**3. Operating Schedule** the ***FTF Events Market*** is an **indoor market** which is held every **Saturday** from **10 am to 2 pm** **set up to begin 8:30 am**. On the days when the market falls on a holiday, the market committee reserves the right to cancel the market for that day. Vendor is entitled to a **6-foot** space. ***\*Vendors must bring their own supplies for their tables. Some tables may be available please request at time of application.*** If at the end of the month, either the market committee or the vendor themselves feel that the market is not the proper venue for them, the vendor may cease participation in the market.

**\*\*\*\***In addition to completed application, all **food vendors** are required to submit certificates of insurance for **ONE MILLION DOLLARS in General liability** coverage separately naming **“St Dominic Catholic Church”** on certificate of additionally insured. The certificates of insurance must accompany the application prior to the first participation date. Submitted applications will not be considered without a certificate of insurance.

Please no eating near your display. There will be a place to eat near all vendor stations. Failure to comply will result in immediate dismissal of vendor from property with no refund of fee.

I agree to participate in ***FTF Events*** ***Market*** on the days written above. I will follow and understand all rules and regulations and maintain the proper licenses, insurance etc. I understand that ***St Dominic Elementary School and this market coordinator Wendy Lantigua (Little Kitchen Creations by Wendy LLC)*** will not be held liable for accidents, theft, damage, or loss during said dates of event and that I as a vendor will take full responsibility for any action, which I may take during the market that might cause any damage, loss, or injury.