



# SERVICES & PACKAGES

Balanced Books provides a comprehensive handling  
of all your business's financial transactions.

Contacts us for pricing and custom packages to fit your business needs!

Monthly Pricing Starting from	\$350	\$650	\$1,000	\$1,500 & up
Transactions	Up to 50	Up to 100	Up to 200	High Volume
Bank/Credit Card Reconciliation Accounts	Up to 3	Up to 4	Up to 5	Up to 7
Bookkeeping Frequency	Monthly	Monthly	Weekly	Weekly or as needed
Customer Invoicing	N/A	N/A	Up to 10	Up to 20
Support Options	Email, Phone, Zoom, Teams	Email, Phone, Zoom, Teams	Email, Phone, Zoom, Teams	Email, Phone, Zoom, Teams

## Services Included:

Transaction Categorization  
Bank Reconciliation  
Financial Reporting

## Catch-up Bookkeeping:

Behind on your bookkeeping, we will work to bring your  
books up to date.

## Other Available Services:

Customized Reporting  
Analysis  
Payroll  
Cleanup Projects  
Accounts Payable Electronic Funds Transfer (EFT) Management  
Accounts Receivable Automation

## Customized Packages:

Don't see a package that meets your specific needs?  
Contact us and we will work you to determine  
a customized package.