



AGENDA AND NOTICE OF MEETING

Kiwanis Regional Trail Authority

of the Cities of Adrian and Tecumseh, and Charter
Townships of Adrian and Raisin

9:00 AM - Tuesday, July 8, 2025

City of Adrian

City Commission Chambers (back conference room)

159 East Maumee Street

Adrian, MI 49221

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1. CALL TO ORDER

Topic: KRTA Meeting

Time: Jul 8, 2025 09:00 AM America/Detroit

Join Zoom Meeting

<https://us02web.zoom.us/j/86428946090?pwd=9G5faDWj6TAnZw1uvzvJPiy1C4blpS.1>

Meeting ID: 864 2894 6090

Passcode: 384722

2. ROLL CALL / ESTABLISHMENT OF A QUORUM

3. APPROVAL OF AGENDA

3.1. Approval of the July 8, 2025 agenda

4. APPROVAL OF MEETING MINUTES

4.1. Approval of the June 10, 2025 meeting minutes

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5. PUBLIC COMMENT RE: ITEMS ON THE AGENDA

6. TREASURERS REPORT

6.1. Treasurer's Report

7. NEW BUSINESS:

7.1. KRTA Millage Survey Proposals

7.2. Maintenance - Existing Trail

8. KRTA MEMBER COMMENTS

8.1. KRTA Priority Projects

A. Promedica Campus Connection

B. Heritage Park Connection

C. Village of Clinton Connection

8.2. Police Tricycle Grant Update

9. PUBLIC COMMENT RE: ITEMS NOT ON THE AGENDA

10. NEXT MEETING: AUGUST 12, 2025
11. ADJOURNMENT



Meeting Minutes

Kiwanis Regional Trail Authority

of the Cities of Adrian and Tecumseh, and Charter
Townships of Adrian and Raisin

9:00 AM - Tuesday, June 10, 2025
Adrian City Chambers

The Kiwanis Regional Trail Authority met on Tuesday, June 10, 2025 at 9:00 AM in the Adrian City Chambers.

1 CALL TO ORDER

Chair Steele called the meeting to order at 9:00am.

2 ROLL CALL / ESTABLISHMENT OF A QUORUM

3 APPROVAL OF AGENDA

3.1. Approval of the June 10, 2025 agenda

Moved by Dan Swallow
Seconded by Jim Koehn

Motion to approve the June 10, 2025 meeting agenda

Yes: Dusty Steele, Dale Witt, Dan Swallow, Jim Koehn, and Vincent Emrick
MOTION CARRIED 5-0 on a recorded vote

4 APPROVAL OF MEETING MINUTES

4.1. Approval of the April 8, 2025 meeting minutes

Moved by Dan Swallow
Seconded by Vincent Emrick

Motion to approve the April 8, 2025 meeting minutes.

Yes: Dusty Steele, Dale Witt, Dan Swallow, Jim Koehn, and Vincent Emrick
MOTION CARRIED 5-0 on a recorded vote

5 PUBLIC COMMENT RE: ITEMS ON THE AGENDA

None

6 TREASURERS REPORT

6.1. Treasurer's Report

Moved by Jim Koehn
Seconded by Dale Witt

Motion to approve and place on file the April 8, 2025 Treasurers Report.

Yes: Dusty Steele, Dale Witt, Dan Swallow, Jim Koehn, and Vincent Emrick
MOTION CARRIED 5-0 on a recorded vote

7 NEW BUSINESS:

7.1. KRTA Millage Survey Proposals

Moved by Dan Swallow
Seconded by Vincent Emrick

Motion to tentatively select Epic MRA for the survey, and to bring them into the next meeting to evaluate the matrix of proposal options.

Yes: Dusty Steele, Dale Witt, Dan Swallow, Jim Koehn, and Vincent Emrick
MOTION CARRIED 5-0 on a recorded vote

7.2. Invoice for the Kiwanis Regional Trail Authority from the City of Adrian

Moved by Jim Koehn
Seconded by Dan Swallow

Motion to approve payment of the invoice from the City of Adrian in the amount of \$4,192.32 for Kiwanis Trail maintenance.

Yes: Dusty Steele, Dale Witt, Dan Swallow, Jim Koehn, and Vincent Emrick
MOTION CARRIED 5-0 on a recorded vote

7.3. E-Bike Trail Usage
A. Use Guidelines
B. Speed Limit

Moved by Jim Koehn
Seconded by Dan Swallow

Motion to approve a baseline budget of \$1,000 for 15 mph speed limit signs on the trail.

Yes: Dusty Steele, Dale Witt, Dan Swallow, Jim Koehn, and Vincent Emrick
MOTION CARRIED 5-0 on a recorded vote

7.4. Maintenance - Existing Trail

8 KRTA MEMBER COMMENTS

- 8.1. KRTA Priority Projects
A. Promedica Campus Connection
B. Heritage Park Connection
C. Village of Clinton Connection
8.2. Police Tricycle Grant Update

9 PUBLIC COMMENT RE: ITEMS NOT ON THE AGENDA
None

10 NEXT MEETING: JULY 8, 2025

11 ADJOURNMENT

11.1.

Moved by Dan Swallow
Seconded by Jim Koehn

Motion to adjourn.

Yes: Dusty Steele, Dale Witt, Dan Swallow, Jim Koehn, and Vincent Emrick
MOTION CARRIED 5-0 on a recorded vote