



AGENDA AND NOTICE OF MEETING

Kiwanis Regional Trail Authority

of the Cities of Adrian and Tecumseh, and Charter
Townships of Adrian and Raisin

9:00 AM - Tuesday, April 8, 2025

City of Adrian

City Commission Chambers (back conference room)

159 East Maumee Street

Adrian, MI 49221

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1. CALL TO ORDER
Join Zoom Meeting
<https://us02web.zoom.us/j/84013571830?pwd=eHY7pKtEaYlYazTbCAPkRvXvBlhccx.1>

Meeting ID: 840 1357 1830
Passcode: 931243
2. ROLL CALL / ESTABLISHMENT OF A QUORUM
3. APPROVAL OF AGENDA
 - 3.1. Approval of the April 8, 2025 agenda
4. APPROVAL OF MEETING MINUTES
 - 4.1. Approval of the March 11, 2025 meeting minutes 3 - 5
[KRTA - 11 Mar 2025 - Minutes - Pdf](#)
5. PUBLIC COMMENT RE: ITEMS ON THE AGENDA
6. TREASURERS REPORT
 - 6.1. Treasurer's Report 6 - 7
[Balance Sheet- 3-31-25](#)
[Revenues and Expenditures - 3-31-25](#)
7. NEW BUSINESS:
 - 7.1. Snow Removal Policy and Maintenance Guidelines
 - 7.2. Presentation to the County Board of Commissioners
 - 7.3. Maintenance - Existing Trail
8. KRTA MEMBER COMMENTS
 - 8.1. KRTA Priority Projects
 - A. Promedica Campus Connection
 - B. Heritage Park Connection
 - C. Village of Clinton Connection
 - 8.2. Police Tricycle Grant Update

9. PUBLIC COMMENT RE: ITEMS NOT ON THE AGENDA
10. NEXT MEETING: TUESDAY, MAY 13, 2025
Lenawee County Personnel/Ways & Means Committee Meeting
Tuesday, May 13, 2025, at 10:00am.
11. ADJOURNMENT



Meeting Minutes

Kiwanis Regional Trail Authority

of the Cities of Adrian and Tecumseh, and Charter Townships of Adrian and Raisin

9:00 AM - Tuesday, March 11, 2025

Adrian City Chambers

The Kiwanis Regional Trail Authority met on Tuesday, March 11, 2025 at 9:00 AM in the Adrian City Chambers.

1 CALL TO ORDER

Chair Steele called the meeting to order at 9:00AM.

2 ROLL CALL / ESTABLISHMENT OF A QUORUM

3 APPROVAL OF AGENDA

3.1. Approval of the March 11, 2025 agenda

Moved by Tom Hawkins

Seconded by Vincent Emrick

Motion to approve the March 11, 2025 agenda.

Yes: Dusty Steele, Dan Swallow, Tom Hawkins, Vincent Emrick, and Steve May
MOTION CARRIED 5-0 on a recorded vote

4 APPROVAL OF MEETING MINUTES

4.1. Approval of the February 11, 2025 meeting minutes

Moved by Tom Hawkins

Seconded by Dan Swallow

Motion to approve the February 11, 2025 meeting minutes

Yes: Dusty Steele, Dan Swallow, Tom Hawkins, Vincent Emrick, and Steve May
MOTION CARRIED 5-0 on a recorded vote

5 PUBLIC COMMENT RE: ITEMS ON THE AGENDA

There were no public comments for items on the agenda.

6 TREASURERS REPORT

6.1. Treasurer's Report

Moved by Steve May
Seconded by Tom Hawkins

Motion to accept and place on file the Financial Report period ending 2/28/2025.

Yes: Dusty Steele, Dan Swallow, Tom Hawkins, Vincent Emrick, and Steve May
MOTION CARRIED 5-0 on a recorded vote

7 NEW BUSINESS:

7.1. Millage Voting Option Attorney Opinion

- Discussion took place on Millage requirements with approvals through all municipalities, the creation of a millage survey, special assessments, and the role of the County in the KRTA.
- Members discussed sending out a household survey to participating KRTA municipalities to gauge Millage approval statistics for the development and maintenance of the Kiwanis Trail. Based on the results, the board will evaluate if a Millage would pass and next steps.

7.2. Maintenance - Existing Trail

- Jason Lawrence discussed current trail maintenance including trail asphalt repairs, trimming, and soil conditions. Lawrence will be evaluating sections of the trail that need to be repaired or repaved and will discuss with the KRTA the appropriate solutions for management.
- Jeremiah Davies presented the draft KRTA Snow Removal Policy and Maintenance Guidelines. With the received edits, Davies will bring a final copy of the Policy to the April KRTA meeting for board approval and adoption.

8 KRTA MEMBER COMMENTS

- 8.1. KRTA Priority Projects
- A. Promedica Campus Connection
 - B. Heritage Park Connection
 - C. Village of Clinton Connection
- 8.2. Police Tricycle Grant Update

9 PUBLIC COMMENT RE: ITEMS NOT ON THE AGENDA

There were no public comments for items not on the agenda.

- 10 NEXT MEETING: TUESDAY, APRIL 8, 2025**
Lenawee County Personnel/Ways & Means Committee Meeting
Tuesday, April 8, 2025, 10:00AM

- 11 ADJOURNMENT**
11.1.

Moved by Dan Swallow
Seconded by Tom Hawkins

Motion to adjourn. The meeting adjourned at 9:50AM.

Yes: Dusty Steele, Dan Swallow, Tom Hawkins, Vincent Emrick, and Steve May
MOTION CARRIED 5-0 on a recorded vote

**KIWANIS REGIONAL TRAIL AUTHORITY
BALANCE SHEET AS OF 03/31/25**

ASSETS:

Cash	\$	146,661.53
Accounts Receivable	\$	-
		<hr/>
Total Assets	\$	<u>146,661.53</u>

LIABILITIES:

Total Liabilities	\$	<hr/> -
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FUND BALANCES:

Unassigned	\$	<u>146,661.53</u>
Total Fund Balance	\$	<u>146,661.53</u>
Total Liabilities and Fund Balances	\$	<u>146,661.53</u>

REVENUE & EXPENDITURE REPORT - KIWANIS REGIONAL TRAIL AUTHORITY

FOR THE PERIOD 03/31/2025

Description		YTD Balance 3/31/2025	1/1/24 - 12/31/24	1/1/23 - 12/31/23	1/1/22 - 12/31/22	1/1/21 - 12/31/21
KIWANIS REGIONAL TRAIL AUTHORITY						
	MARCH ACTIVITY					
REVENUES						
	Contributions:					
	None	0.00	103,281.71	108,377.13	128,987.02	100,000.00
TOTAL REVENUES		0.00	103,281.71	108,377.13	128,987.02	100,000.00
EXPENDITURES						
	Invoices:					
	None	5,933.98	131,097.37	54,689.52	78,154.32	24,109.14
TOTAL EXPENDITURES		5,933.98	131,097.37	54,689.52	78,154.32	24,109.14
NET OF REVENUES & EXPENDITURES		(5,933.98)	(27,815.66)	53,687.61	50,832.70	75,890.86

Notes: