

RPHS Theatre Booster Club Meeting

October 9, 2024 Minutes

I. Call to Order/Presence of Quorum- 6:35 pm

Board Members in Attendance: Kelly Wilmot, Marci Cashion, Amy Sacco, Leslie Jones, Nate Wilmot, LaCrista Bishop, Kim Janak

Teachers: Alex Novia

Committee Chairs in Attendance: Danielle Hooks, Heather Tito, Crystal O'Brien, Janeca Malveaux, Chrissy Daniel, Megan Knudsen, Tammy Varughese

Other Booster Members in Attendance: JP Hooks

Students in Attendance: Patrick Cashion, Alyssa Hooks, Emory Jones

II. President's Report-Kelly Wilmot

- Motion to approve payment of \$2069.59 to Amazon for set/props on 9/9/24 by Kelly Wilmot; 2nd by Chrissy Daniels, all in favor.
- Motion to approve payment of \$1748.08 to Papa Johns for pizza sales on 9/6/24 by Kelly Wilmot; 2nd by Marcy Cashion, all in favor.
- Motion to approve payment of \$2451.99 to J Carter for spirit wear on 9/14/24 by Kelly Wilmot; 2nd by Nate Wilmot, all in favor.
- Motion to approve payment of \$1018.18 to Amazon for costumes on 9/23/24 by Kelly Wilmot; 2nd by Kim Janak, all in favor.
- Motion to approve payment of \$915.00 to J Carter for SB shirts on 10/2/24 by Kelly Wilmot; 2nd by Tammy Varughese, all in favor.
- Motion to approve payment of \$3526.00 to Tour-rific of Texas for bus to convention by Kelly Wilmot; 2nd by Lelsie Jones, all in favor.

III. Vice President's Report-Marcy Cashion

- She is working on a holiday light fundraiser.

IV. Treasurer's Report-Leslie Jones

- Motion by Leslie to approve financials for September 2nd by Chrissy Daniels; all in favor.

V. Financial Secretary-Nate Wilmot

- If you need a link in square please email: rphstheatrebooster@gmail.com and include the name, description, image if needed and dates that you would like the item to start and stop

VI. Publicity Report-Kim Janak and LaCrista Bishop

- Upcoming Spirit Nights: Brandani's on November 7th all day
- The Sienna Newsletter posted the haunted house and SpongeBob separately. Possibly send a joint advertisement if want two events posted next time.
- Discussed promoting the Master Class to the elementary and middle school teachers.

VII. Teacher Report-Ms. Novia

- October Social will be on 10/20 at 3 pm in the Black Box.
- Thespian Registration: The first payment is due 10/18 and we will know about mainstage by 10/25.
- Musical: October 24-26/Masterclass Saturday morning. Please share with family and friends to promote SpongeBob and sign up to volunteer on Band App
- Haunted House is from October 28-30 from 7-9. Tickets are on sale starting 10/21. Please share information to family and friends and check Band and email to volunteer. Any old items such as wood pallets, paints, circus themed items, plywood are welcome. If you have any questions, contact Mr. Weir
- Car Wash: November 2nd from 9-1 at Harvest Market. Check the Band and email to volunteer.
- Important Dates: All dates and events are updated in the Band App
- Purchases
 - o Motion by Ms. Novia to pay Amazon, not to exceed 2000.00 for musical items 2nd-Kelly Wilmot; all in favor.
 - o Motion by Ms. Novia to pay \$1304.10 for costumes. 2nd by Marcy Cashion; all in favor.
 - o Motion by Ms. Novia to pay for programs and posters for SpongeBob Musical not to exceed 1,800. 2nd by Chrissy Daniels; all in favor.
 - o Motion by Ms. Novia to pay Annelea 2250.00 for music choreography. 2nd by Heather Tito; all in favor.

VIII. Student Report-Officers

Emory Jones described the upcoming the Master Class and how many students would be ideal for attendance.

IX. Secretary Report

Motion to approve September meeting minutes by Amy Sacco; 2nd by Marcy Cashion, all in favor.

X. Committee Reports/Discussions/Dates

Spirit Nights-Janeca-The next spirit night is at Brandani's 11/7-all day.

Banquet/Awards-Daniel Hooks

The car wash will be held at Harvest. There will be two shifts. Freshman and Sophomores from 9-2 and Junior and Seniors from 11-1.

Spirit Wear-Crissy Daniels- Will wait till Friday to order the Master Class t-shirts and order some extra shirts for participants.

Show Coordinators-Megan Knudsen and Crystal O'Brien-they still need items for the silent auction. They are working on Fan-o-grams and pricings of cookies and possibly including other candy or flowers.

Concessions-Tammy Varghese will restock concessions for SpongeBob show and use our regular concessions for Haunted House.

Haunted House-Heather Tito- check the Band app and email to volunteer.

Meeting adjourned at 7:30 pm

- XI. On November 7th, Kelly Wilmot sent an motion to pay Texas Thespians \$26,545.00. This included the festival, hotel, IE's and parent day passes. 2nd by Danielle Hooks; all in favor.