RPHS Theatre Booster Club Meeting

December 4, 2024, Minutes

1. Call to Order/Presence of Quorum- 6:00 pm

Board Members in Attendance: Kelly Wilmot, Marci Cashion, Amy Sacco, Leslie Jones, Nate Wilmot, Kim Janak

Teachers: Alex Novia

Committee Chairs in Attendance: Danielle Hooks, Janeca Malveaux, Megan Knudsen

Students in Attendance: Patrick Cashion, Maddie Knudsen

1. President’s Report-Kelly Wilmot
* Motion to approve payment of $564.62 to J Carter Logo Wear by Kelly Wilmot; 2nd by Danielle Hooks, all in favor.
* Motion to approve payment of $985.16 for convention meals by Kelly Wilmot; 2nd by Marcy Cashion, all in favor.
* Motion to pay for future chaperones for TTF by Kelly Wilmot; 2nd by Marci Cashion, all in favor.
1. Vice President’s Report-Marcy Cashion-nothing new to report
2. Treasurer’s Report-Leslie Jones
* Motion by Leslie to approve financials for October and November by Leslie Jones 2nd by Nate Wilmot; all in favor.
* Carwash raised about $1,400.
1. Financial Secretary-Nate Wilmot-nothing new to report
2. Publicity Report-Kim Janak and LaCrista Bishop
* Send any graphics to Kim for upcoming fundraisers and spirt nights.
1. Teacher Report-Ms. Novia
* Motions for Past Purchases
* Motion by Ms. Novia to approve payment of $1,420.00 for Techland. 2nd-Kelly Wilmot; all in favor.
* Motion by Ms. Novia to pay $880 for props. 2nd by Leslie Jones; all in favor.
* Motion by Ms. Novia to pay $1,240.33 for rented costumes. 2nd by Marci Cashion; all in favor.
* Motion by Ms. Novia to pay $718.25 for U-Haul rental. 2nd by Nate Wilmot; all in favor.
* Junior Thespian Festival on 12/7
* Student volunteers needed.
* Parent volunteers needed to work concessions.
* Detailed information on the Band app
* Almost, Maine
	+ JV Play on 12/13-12/14.
	+ SUG sent in Band App.
	+ Purchases for supplies-see last bullet
* December Social
	+ Alyssa Hooks is in charge.
	+ Items for a Hot Chocolate Bar about a $100 budget
* Midsummer/Jersey
* Shows January 23-25
* SUG will be sent out in the next weekly.
* Silent Auction-possibly raffle Theater ticket such as Hamilton or Mean Girls
* Amazon purchases will be ready to go for the next meeting.
* Pick January meeting.
* Preferable earlier in the month-decided on January 15th at 6:30
* Important Dates
	+ Saturday, 12/7 Junior Thespian Festival @ RPHS all day
	+ Thursday, 12/12 Spirit Night-Chicken Salad Chick
	+ Friday, 12/20 Winter Social at RPHS 5pm
* Purchases
* Lowe’s (Almost Maine)-not to exceed $700; 2nd by Kelly Wilmot; all in favor.
* Amazon (Almost Maine)-no motion needed.
1. Student Report-Officers-nothing new to report
2. Secretary Report
* Motion to approve October meeting minutes by Amy Sacco; 2nd by Nate Wilmot, all in favor.
1. Committee Reports/Discussions/Dates

Spirt Nights-Janeca Malveaux

* The next spirit night is Chicken Salad Chick on 12/12. Orders are due on Wednesday.
* January spirit night is at Tropical Smoothie Café on 1/16.
* Discussed past spirit night success, the next spirit night locations, and the percentage of sales each location allocates. Possible future locations would be Mod Pizza, Chipotle, Marble Slab and Raising Canes.

Banquet/Awards-Daniel Hooks

* Banquet and awards will be held at Ridge point High School

Spirit Wear-Crissy Daniels

* Not present; no updates needed.

Show Coordinators-Megan Knudsen and Crystal O’Brien

* SUG all set.
* Fan-o-grams-need for the next two shows.

Concessions-Tammy Varghese

* Not present; Will check with to discuss JTF and Almost Maine

Haunted House-Heather Tito

* Not present; no updates needed.

Meeting adjourned at 6:40pm

E-Mail Motion Dec 16, 2024  to purchase materials from Lowe's to build the set for Midsummer/Jersey in January, not to exceed $1,500 by Ms Novia

Second by Crystal O'Brien

All in favor-motion passed