

RPHS Theatre Booster Club Meeting

July 15, 2026, Minutes

I. Call to Order/Presence of Quorum- 6:32 pm

Members in Attendance: Amy Lloyd, Danielle Hooks, Amy Sacco, Janeca Malveaux, Anna Patrick, Leslie Jones, Jess Rosen, Rebecca Niceswanger, Sarika Maheswari, Scott Masters

Teachers: Alexandria Novia

Students in Attendance: Siya Maheswari, Bethany Tecson, Kennedy Malveaux, and Tadeo Young

II. President's Report-Amy Lloyd

- Welcome and introduction to the new board:

President: Amy Lloyd

Vice President: Danielle Hooks

Secretary: Amy Sacco

Treasurer: Leslie Jones

Financial Secretary: Anna Patrick

Publicist: Scott Masters

Booster Club Committee Chairs:

Car Wash: Gillian Smith

Spirit Wear: Rebecca Niceswanger

Awards/Banquet: Jess Rosen

Concessions: Tammy Varughese

Show Coordinators: Crystal & Justin O'Brien

Spirit Nights: Janeca Malveaux

Pizza Sales: Sarika Maheshwari

- Motion by Amy Lloyd to pay Summiton \$750 for the 25-26 tax filing; 2nd by Danille Hooks, all in favor.
- Motion to pay Tina Worrell \$690 for auditing our books and our QuickBooks software; 2nd by Scott Masters, all in favor.

- Another expense was \$305.62 to RVNA for insurance renewal for the 26-27 school year.
- Current Projects: Scott and Anna are updating the website. The site was updated with show dates, spirit nights and our new sponsorship levels.
- A possible NYC trip is being researched. This will take place in the summer of '27 and will take the place of the usual ITF trip. The 5-day trip will be through an educational company that will include workshops and tours of NYC. This will be added to the parent meeting to see who will be interested in attending.

III. Vice President's Report-Danielle Hooks

- Danielle introduced the new sponsorship levels that combine booster membership and community sponsorship. All parents are asked to sponsor by 8/31. We are working on the wording of the new sponsorship levels to recognize both the company and family sponsors.

Patron Sponsor- \$50, Name recognition in all playbills and Tax-deductible donation receipt 501(c)(3)

Thespian Sponsor-\$100, Name recognition in all playbills, Business/Family name recognition on the booster club website and Tax-deductible donation receipt 501(c)(3)

Cast and Crew Sponsor-\$250- 1/4-page business/student AD in 2 playbills of your choice, Business/Family name recognition on the booster club website, Early ticket access to both mainstage performances, (2) free concession coupons to use at any performance, and Tax-deductible donation receipt 501(c)(3)

Broadway Sponsor-\$500- 1/2-page business/student AD in 2 playbills of your choice, Business/Family name recognition on the booster club website, (2) reserved seating tickets **PLUS** early ticket access to purchase additional tickets to both mainstage performances, Sponsorship certificate, Troupe blanket, (4) free concession coupons to use at any performance, and Tax-deductible donation receipt 501(c)(3)

Spotlight Sponsor-\$1,000- 1/2-page business/student AD in 4 playbills of your choice, Business/Family name recognition on the website, Business/Family name recognition on **ALL** social media accounts, (2) reserved seating tickets **PLUS** early ticket access to purchase additional tickets to both mainstage performances, Troupe blanket, (4) free concession coupons to use at any performance, Sponsorship plaque, Intermission recognition at both mainstage performances (*when received by 8/31/26*), and Tax-deductible donation receipt 501(c)(3)

Official Season Sponsor-\$2,500- Full page color business/student AD in **ALL** playbills, Business/Family name recognition on the website, Business/Family

name recognition on **ALL** social media accounts, (4) reserved seating tickets **PLUS** early ticket access to purchase additional tickets to both mainstage performances, (4) free concession coupons to use at any performance, Banner with business name and logo hung at **ALL** performances, Sponsorship plaque, Recognition at ALL performances (*when received by 8/31/26*), Signed poster from the cast & crew of both mainstage productions and Tax-deductible donation receipt 501(c)(3)

IV. Treasurer's Report-Leslie Jones

- Motion by Leslie to approve the June Financials; 2nd by Anna Patrick, all in favor.
- End with a little over \$14,000 balance in the bank account. The only June expenses were insurance and auditing.
- This year the TTF funds will go into the revenue account.

V. Financial Secretary-Anna Patrick-working on the website with Scoot specifically on Square and back end of the website to receive payments for sponsorships. Anna will also oversee the three cash boxes

VI. Publicity Report-Scott Masters-Scott is updating the website-removing outdated information and the photo gallery and adding artwork of shows, dates and links to the store and sponsorship page. Scott also asked if Boosterthon Instagram is necessary since we have the student Instagram and we all agreed it should be taken down.

VII. Teacher Report-Ms. Novia

- The workshops will take place August 3rd, 4th and 5th. The first day the 16 littles will be bonding with their Big-Chick-fil-A breakfast then the afternoon will be officers giving a tour and overview of the expectations. The 2nd day is Media Day where the students will take headshots and a group photo. Ms. Novia will send an email to parents about the dress requirements. On the 2nd day students are asked to bring lunch from home then the afternoon will be officer workshops. The 3rd day is the field day, a ½ day from 1-5.
- The musical auditions will be held on the 6th and 7th.
- On 8/13 there will be a mandatory parent meeting. The audition form and field trip form will be included in possibly a folder for organization. Also, a request for parent volunteers for the year including interest in being treasurer next year.

VIII. Student Report

- The students introduced the new officer board:

Emma Williamson-President
Mason Masters-Vice President
Samantha Shipley-Secretary
Kevin O'Brien-Treasurer
Bethany Tecson-Media Manager
Braden Vu-Media Manager
Kennedy Malveaux-Historian
Lyla Parvis-Technical Representative
Siya Maheshwari-Thespian Chair
Anvesha Subramanian-Philanthropy Chair
Isabel Bland-Mentorship Chair

- Also discussed Troupe Day on 8/15 at Jordan High School. This is a bonding activity for the officers including workshops-the whole troupe is invited.

IX. Secretary Report

- Motion to approve the June meeting minutes by Amy Sacco; 2nd by Anna Patrick, all in favor.

X. Committee Reports

Spirit Nights-Janeca Malveaux-upcoming nights are August 20th Mod Pizza, September 9th 16 Handels from 4-8, then will request Torchy's for about October 27th, Brandani's confirmed 11/12 just waiting on the flyer. Janeca will also look into Local Table and La Escondida for future spirit nights.

Banquet/Awards-Jess Rosen-Jess confirmed the dates for the End of the Year Award Ceremony on May 21st and the Banquet on the 22nd. She will be working with Mason on organizing the events. The colors this year will be purple and white.

Spirit Wear-Rebecca Nicewanger-Rebecca is working with a new company, Gandy Ink. The officers are working on designs and plan to have the link opened by 7/31. Gandy will package all orders for each family. We plan to do pop-up stores for the shows. The troupe shirt is the mandatory shirt.

Pizza Sales-Sarika Maheshwari-the fall pizza sales will be 10/23, 10/30, and 11/6. These dates are all on Friday.

The meeting adjourned at 7:35.

