

## RPHS Theatre Booster Club Meeting

Sept 4, 2024 Minutes

### I. Call to Order/Presence of Quorum- 6:36 pm

Board Members in Attendance: Kelly Wilmot, Marci Cashion, Amy Sacco, Leslie Jones, Nate Wilmot, LaCrista Bishop, Kim Janak

Teachers: Alex Novia

Committee Chairs in Attendance: Danielle Hooks, Heather Tito, Crystal O'Brien, Janeca Malveaux, Chrissy Daniel, Megan Knudsen

Other Booster Members in Attendance: Sal Pizzuti, Ashley Key, Tobi White, Amy Lloyd

Students in Attendance: Megan Edwards

### II. President's Report-Kelly Wilmot

- a. Calendar Fundraiser- We made \$6,988.10
- b. Pizza Sales-Going well about \$2000 each week. Still need volunteers for this Friday.
- c. Community Sponsors-still working on getting more sponsors. We currently have Dr. Gee, Sarah Nguyen, Donald Malveaux, Scott Kirby. Ms. Novia suggested finding a dry cleaner which would possibly lead to get a discount to have clothes washed. The sponsors will be added to the playbill.
- d. Purchases:
  - Motion to approve payment to Tina Worrel \$595 for QuickBooks by Kelly Wilmot; 2<sup>nd</sup>- Marcy Cashion; all in favor.
  - Motion to approve payment to Papa Johns for pizza sales 8/16 \$2280.00 by Kelly Wilmot; 2<sup>nd</sup>- Marcy Cashion; all in favor.
  - Motion to approve payment to Papa Johns for pizza sales 8/23 \$2113.99 by Kelly Wilmot; 2<sup>nd</sup>- Kim Janak; all in favor.
  - Motion to approve payment to Papa Johns for pizza sales 8/30 \$2122.63 by Kelly Wilmot; 2<sup>nd</sup>- Krissy Daniel; all in favor.
- e. Additional Volunteers Needed: We need volunteers, looking for carwash coordinator. Daniel Hooks offered to help with car wash. We still need to secure a location for the carwash. We also need a meal coordinator to help pick up meals during the practices and show.

III. Vice President's Report-Marcy Cashion

Nothing new to report. She will submit any new fundraisers as they come up.

IV. Treasurer's Report-Leslie Jones

- 18,000 in fundraising and spirit wear in August. Costs were around 7,000.
- Motion by Leslie to approve financials for July and August, 2<sup>nd</sup> by Kelly Wilmot; all in favor.

V. Financial Secretary-Nate Wilmot-no updates at this time

VI. Publicity Report-Kim Janak and LaCrista Bishop

- Let Kim and LaCrista know if anything else need posting.
- Kim is following up with Sienna Newsletter tomorrow about promoting SpongeBob and the Haunted House in the October newsletter.
- They plan to promote SpongeBob and the master class to the middle and elementary school.
- Ms. Novia commented that the Master Class will also be promoted to Sienna's Neighbor's page and she has reached out to the elementary and middle school teachers. They will perform a student matinee on 10/17 for the middle schools and also inviting the elementary schools.

VII. Teacher Report-Ms. Novia

- a. Bowling Social will be on Saturday 9/28 at 1pm. The cost is estimated to be around \$16.
- b. Convention
  - Thespian Registration starts 9/16 for only 7<sup>th</sup> period as of right now. If SpongeBob gets invited to be on main stage the invitation will extend to the cast. She will know Mainstage by 10/25. She needs all student information by 9/13.
  - Payment due dates will be coming soon. She is still waiting on registration. There is a \$175 registration fee and \$20 per event fee. The hotel and bust usually run around \$190. Any spending money is at the student's discretion. There are two meal vouchers for each day.
- c. Musical
  - Need a sign-up genius to work Front of House
  - Silent Auction will be in the lobby. Daniel Hooks suggested having four baskets- one for each class-freshman, sophomores, juniors, and seniors. The baskets will each have their own theme.
  - There will also be program ads.
  - SpongeBob tickets will go on sale in the beginning of October probably 10/7.

- Motion by Ms. Novia to pay Michael Duty \$4,200 for the set. 2<sup>nd</sup>-Marcy Cashion; all in favor.
- Motion by Ms. Novia to pay \$600 to Jeff Sensat for sound effects. 2<sup>nd</sup>-Crissy Daniels; all in favor.
- Motion by Ms. Novia to pay Techland \$2,100 for movers (lights) and bubble machines. 2<sup>nd</sup> by Janeca Malveaux; all in favor.

d. Haunted House

- October 28-30 from 7-9
- The theme is scary circus. Any old Halloween/themed items are welcome,
- Contact Weir for more information or questions.

VIII. Important Dates in September

- Pizza Sales-Friday 9/6 from 10:45 to 12:30 pm
- Spirit Night @ Brandani's Tuesday 9/10 all day
- Homecoming Parade-Thursday 10/19 at 7:30
- Grade check/Homecoming game-Friday 9/20 at 7pm Mercer Stadium
- Bowling Social-Saturday, 9/28 at 1pm

IX. Student Report-Officers

Nothing to update at this time.

X. Committee Reports/Discussions/Dates

Spirit Nights-Janeca Malveaux-Mod Pizza was a success. We raised \$216. The next spirit night is at Brandani's Tuesday 9/10-all day.

Banquet/Awards-Danielle Hooks-no update at this time

Spirit Wear-Crissy Daniels- We are hoping spirit wear will come next weekend. There is no invoice yet. The design for the SpongeBob shirts was just finished and orders will be coming soon.

Show Coordinators-Megan Knudsen and Crystal O'Brien-Suggestions for silent auction basket items; also suggested allowing people in the lobby early to place bids for silent auction.

Concessions-Tammy Varghese was absent. Nothing new to report.

Haunted House-Heather Tito- Heather suggested selling cotton candy and popcorn to go with the circus theme. She will get in touch with Mr. Weir.

Meeting adjourned at 7:22 pm

