

Cowlitz 911 Public Authority Board of Directors

Regular Meeting Minutes

March 27th, 2019

Attendance

Board Members: Joe Gardner; Vic Leatzow; Deborah Pineda (alternate, voting); Brad Thurman; Steve Taylor; Alan Headley; Kurt Sacha; Scott Neves

Staff: Phil Jurmu; Rachael Fair; Deanna Wells; Frank Randolph, Legal Counsel

Guests: Dave LaFave (alternate, non-voting); Bill LeMonds (alternate, non-voting); Butch Brenaman; Lori Hendrickson; Darr Kirk; Robert Huhta

Board Members Absent and No Alternate Chet Makinster;

1. Call to Order and Introductions

Taylor called the meeting to order at 10:03 AM

2. Approval of the Agenda

Amendment to the agenda included adding discussion of a task force regarding CAD system under old business.

Neves made a motion to approve the agenda as amended. Leatzow seconded; all in favor, motion carried.

3. Approval of the Meeting minutes

Headley made a motion to approve the meeting minutes as presented. Gardner seconded; all in favor, motion carried.

4. Public Comment

None.

5. Payables

The following transactions are approved for payment

ACCOUNT	TRANS NUMBER	AMOUNT
Payroll	268 & 275-276	\$36,397.15
EFT- DD and IRS	EFT	\$58,194.20
Claims	228-246	\$40,980.40

There was discussion over the payment of claims. Headley made a motion to approve payables as presented. Sacha seconded; all in favor, motion carried.

6. Financial Report

Headley made a motion to approve the financial report as presented. Sacha seconded; all in favor, motion carried.

7. Public Records Request

Director Jurmu gave an update on the situation surrounding public records requests for CAD.

8. Contract for Architectural and Engineering Services

We received 2 bids. Total cost of up to \$159,819. Headley made a motion to choose Rice Fergus Miller/ Gibbs and Olson as the architect and engineering firm and authorize director Jurmu to enter into an agreement with the same not to exceed \$160,000. Sacha seconded; all in favor, motion carried.

9. Contract with Pallan's Associates (radio consoles)

Director Jurmu recommended entering into an agreement with Pallan's Associates to evaluate radio consoles. The agreement for those services would cost \$5,000. Sacha made a motion to approve the recommendation and enter into an agreement with Pallan's Associates for \$5,000. Headley seconded. Vote was 7 in favor with Leatzow voting against, motion carried.

10. Director Update

A. Staffing Update

Discussion on teleweek and employee of the month

B. Facility Update

No discussion

C. State reimbursement for Stancil Logging Recorder

Due to the migration to ESINET we had to upgrade our Stancil Recorder. The state decided they will reimburse us for \$11,512.65.

D. Coordinator Professional Development Contract update

In June of 2018 we anticipated using \$50,000 for CPD training. During midyear review it was clear we would not be able to expend the 13.5K in one line item. Because the grant is not a block grant we cannot use those funds for another line item so we are returning \$4,405 back to the state.

11. Old Business

i. Budget Amendment W/ Resolution 2019-002 Approval

There was discussion around the amendment. There are small changes that need to be made. Present with changes in April.

ii. Task Force Related to CAD system alternative


Deb Pineda made a motion to pause the process of moving forward with CRESA on the Hexagon CAD upgrade in conjunction with the pending federal grant award, and to form a task force to evaluate the full impact of the decision to merge CAD systems with CRESA and decide whether the public authority is making the best choice. Neves seconded. Discussion followed. Following discussion, the vote was taken (In Favor: Neves, Pineda, Sacha and Thurman; Opposed: Leatzow, Gardner, Taylor, and Headley). Motion failed for lack of a majority.

12. Executive Session

Taylor called the meeting into executive session at 12:05 pm to discuss the performance of a public employee and potential litigation. He anticipated needing 10 minutes, reconvening at 12:15, and does not anticipate any decision to be made. The Executive Session was extended to 12:25, and extended again until 12:30.

13. Adjournment

Taylor reconvened the meeting at 12:30 and the meeting was adjourned at 12:31pm. A meeting exempt from the Open Public Meetings Act was held to discuss collective bargaining strategy.



Stephen Taylor, Chair

ATTEST:


Rachael Fair, Clerk of the Cowlitz 911 Board