

Cowlitz 911 Public Authority Board of Directors

Meeting Minutes

Wednesday May 13th, 2020 @ 10:00 AM

Remote meeting

Attendance

Board Members: Alan Headley; Kurt Sacha; Deborah Pineda (alternate, voting); Chet Makinster (10:15-10:29 not present for voting); Joe Gardner; Andy Hamilton; Bill Lemonds; Brad Thurman; Scott Neves

Staff: Phil Jurmu; Frank Randolph (Legal Counsel); Rachael Fair; Deanna Wells

Guests: Darr Kirk; Vic Leatzow; Jim Kambeitz; Dave LaFave; Ralph Herrera; Lori Hendrickson

Board Members Absent and No Alternate:

1. Call to Order and Introductions

Joe Gardner called the meeting to order at 10:01 AM

2. Approval of the Agenda

Neves made a motion to approve the agenda. Sacha seconded; all in favor, motion carried.

3. Approval of the Meeting Minutes 04/22/2020

Headley made a motion to approve the meeting minutes from the 04/22/2020. Neves seconded; all in favor, motion carried.

4. Public Comment

None.

5. Payables

The following transactions are approved as presented

ACCOUNT	TRANS NUMBER	AMOUNT
Payroll 05/05/2020	440-474	\$102,974.83
Claims 04/24/2020	417-432	\$26,165.06
Claims 05/05/2020	478	\$1,275.00
TOTAL		\$130,414.89

Sacha made a motion to approve the payables as presented. Thurman seconded; all in favor, motion carried.

6. Financial Report- informational only

7. Approval of Capital Assets Policy

Headley made a motion to approve the capital assets policy with the change to attachment A from Day Wireless to Primary Radio Vendor. Neves seconded; all in favor, motion carried.

8. Approval of Personal Services Agreement- Construction Project Manager

Headley made a motion to authorize the Executive Director to sign the personal services agreement with Norman Krehbiel for a construction project manager. Neves seconded; all in favor, motion carried.

9. Resolutions

a. N/A

10. Director's Report

a. Staffing Update

b. Facility

- c. **CAD update:** Director advised that Spillman should be done independently and would require 2 FTE's.
- d. **Bid Update Radio Site Improvements approval**
Neves made a motion to approve the bid for radio site improvements as presented. LeMonds seconded. Discussion followed. Neves amended his original motion to approve the build out as presented by the director and to also complete the build out at Deer Island. Sacha seconded; all in favor, motion carried.

11. Old Business

a. CAD Discussion

There was discussion on what the future will be for our current CAD system. After much discussion, the board has directed Executive Director Jurmu to please focus his attention on what a transition to Spillman would look like. He is in communication with Lewis County and the state to see how the transition will work and if it will be allowed under our current federal grant agreement.

12. Board Comments/Board Committee Reports

N/A

13. Executive Session

Not Held

14. Adjournment

Meeting adjourned at 11:20 AM


15. Closed Meeting

Not Held



Joe Gardner, Chair

ATTEST:



Rachael Fair, Clerk of the Cowlitz 911 Board