

Cowlitz 911 Public Authority Board of Directors

Meeting Minutes

Wednesday June 10th, 2020 @ 10:00 AM

Remote meeting

Attendance

Board Members: Alan Headley; Kurt Sacha; Jim Kambeitz; Chet Makinster (10:24 entered); Joe Gardner; Andy Hamilton; Brad Thurman; Scott Neves

Staff: Phil Jurmu; Frank Randolph (Legal Counsel); Rachael Fair;

Guests: Darr Kirk; Dave LaFave; Norm Krehbiel

Board Members Absent and No Alternate: Bill LeMonds

1. Call to Order and Introductions

Joe Gardner called the meeting to order at 10:03 AM

2. Approval of the Agenda

Headley made a motion to approve the agenda. Thurman seconded; all in favor, motion carried.

3. Approval of the Meeting Minutes 05/13/2020

Neves made a motion to approve the meeting minutes from 05/13/2020. Sacha seconded; all in favor, motion carried.

4. Public Comment

None.

5. Payables

The following transactions are approved as presented

ACCOUNT	TRANS NUMBER	AMOUNT
Payroll 05/20/20	498-531	\$107,364.33
Payroll 06/05/20	548-581	\$120,231.72
Claims 05/08/20	482-492	\$81,531.51
Claims 05/22/20	537-546	\$68,865.19
TOTAL		\$377,992.75

Neves made a motion to approve the payables as presented. Sacha seconded; all in favor, motion carried.

6. Financial Report- informational only

7. Contract update Rice Fergus Miller

Sacha made a motion to approve the amendment as presented. Headley seconded; all in favor, motion carried.

8. User Fee proposal

There was a proposal to have user fees increase by a minimum of 3% each year. After discussion the board was more comfortable with a 1.6% increase but will return for the next board meeting to discuss this further.

9. Resolutions and Ordinances

a. N/A

10. Director's Report

a. **Staffing Update:** We have our 21st and 22nd employees starting on June 11th

- b. **Facility (bond and sales tax update):** Facility planning is currently on track and in the Development Design stage. Jurmu still projects that we will be ready to go out to bid in October and start construction in December.
- c. **Climate and culture:** Discussed Cindy Cook and the benefit she has provided to the admin team weekly meetings.
- d. **Radio Infrastructure**

11. Old Business

a. CAD Discussion

Discussion on Spillman continued. We have until July 15th to make a decision on the Federal Grant that we were awarded.

12. Board Comments/Board Committee Reports

N/A

13. Executive Session

Not Held

14. Adjournment

Meeting adjourned at 11:11 AM

15. Closed Meeting

Not Held



Joe Gardner, Chair

ATTEST:


Rachael Fair, Clerk of the Cowlitz 911 Board