

Cowlitz 911 Public Authority Board of Directors

Meeting Minutes

Wednesday August 12th, 2020 @ 10:00 AM

Remote meeting

Attendance

Board Members: Alan Headley; Jim Kambeitz; Chet Makinster (10:20); Joe Gardner; Andrew Hamilton; Troy Brightbill (alternate, voting); Scott Neves; Bill LeMonds, Kurt Sacha

Staff: Phil Jurmu; Frank Randolph (Legal Counsel); Rachael Fair;

Guests: Ralph Herrera; Vic Leatzow; Brian Wahl; Dave LaFave

Board Members Absent and No Alternate:

1. Call to Order and Introductions

Joe Gardner called the meeting to order at 10:02 AM

2. Approval of the Agenda

Headley made a motion to approve the agenda. Sacha seconded; all in favor, motion carried.

3. Approval of the Meeting Minutes 07/08/20

Sacha made a motion to approve the meeting minutes from 07/08/20. Neves seconded; all in favor, motion carried.

4. Public Comment

None.

5. Payables

The following transactions are approved as presented

ACCOUNT	TRANS NUMBER	AMOUNT
Payroll 08/05/20	781-817	\$110,588.74
Payroll 07/20/20	709-745	\$120,963.60
Claims 07/24/20	750-772	\$208,770.51
Claims 07/10/20	695-705	\$22,084.62
TOTAL		\$462,407.47

Headley made a motion to approve the payables as presented. Neves seconded; all in favor, motion carried.

6. Financial Report

a. Sales Tax Update

7. Resolutions and Ordinances

a. See #10

8. Approval to negotiate a contract with an I.T. Consultant

a. Sacha made a motion to approve the contract negotiation for an I.T. consultant. Makinster seconded; all in favor, motion carried.

Sacha out at 10:34 AM

9. Approval of Policies

a. Approval of Policy 006: General Fiscal Policy

Neves made a motion to approve Policy 006 General Fiscal Policy. Makinster seconded; all in favor, motion carried.

b. Approval of Policy 007: Stabilization Reserve Fund policy

Makinster made a motion to approve Policy 007 Stabilization Reserve Fund Policy. LeMonds seconded; all in favor, motion carried.

10. Approve Sole Source agreement for CAD system

a. Resolution 2020-004 Sole Source CAD

Headley made a motion to approve the Sole source agreement for Motorola Flex CAD and Resolution 2020-004 Sole Source CAD. Sacha seconded; all in favor, motion carried.

11. Director's Report

- a. Staffing Update:** HR position is currently in the background process, and will overlap with the current HR person.
- b. Facility:** In the construction documents phase. We had the hearing for the Special property use and we were given the permit. Currently, working with the City of Longview for access and working with Lowes.
- c. Climate and Culture:** Continuing to improve
- d. Radio Infrastructure:** Working with Day Wireless on the last few things in the contract to get the work started. We have the pole for Cowlitz 2 started and need a property use agreement.

12. Old Business

N/A

13. Board Comments/Board Committee Reports

LAW TAC next Meeting on September 8th, 2020.

14. Executive Session

Not Held

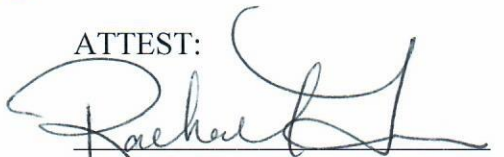
15. Adjournment

Meeting adjourned at 10:49 AM

16. Closed Meeting

Not Held


Joe Gardner, Chair

ATTEST:

Rachael Fair, Clerk of the Cowlitz 911 Board