

Cowlitz 911 Public Authority Board of Directors

Regular Meeting Minutes

August 28th, 2019

Attendance

Board Members: Joe Gardner; Chet Makinster; Alan Headley; Vic Leatzow; Kurt Sacha; Brad Thurman; Scott Neves; Darr Kirk;

Staff: Phil Jurmu; Rachael Fair; Jerry Jensen; Frank Randolph (Legal Counsel); Briana Harvill

Guests: Butch Brenaman; Bill Lemonds; Chris Tate; Ralph Herrera; Rich Fletcher; Steve Watson

Board Members Absent and No Alternate: Jim Kambietz

1. Call to Order and Introductions

Joe Gardner called the meeting to order at 10:01 AM.

2. Approval of the Agenda

Remove item D under director report.

Neves made a motion to approve the agenda as amended. Headley seconded; all in favor, motion carried.

3. Approval of the Meeting Minutes

Kirk made a motion to approve the 07/24/2019 meeting minutes as presented. Thurman seconded; all in favor, motion carried.

4. Public Comment

None.

5. Payables

The following transactions are approved as presented

ACCOUNT	TRANS NUMBER	AMOUNT
Payroll 08/05/2019	852-887	\$102,647.30
Payroll 08/20/2019	930-965	\$109,696.73
Claims 07/26/2019	831-844	\$224,105.01
Claims 08/16/2019	902-927	\$85,158.26
VOID 06/14/2019	10292	-\$8063.20
VOID 06/28/2019	10327	-\$2,271.46
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TOTAL		\$511,272.64

Neves made a motion to approve the payables as presented. Makinster seconded; all in favor, motion carried.

Side Note: Rich Fletcher is the alternate for Kirk.

6. Financial Report

We are ahead in revenue and under budget on expenditures.

7. Resolutions and Ordinances

A. MRSC Public Works Update 2019-003

- i. Language changed to not include specific limits in the resolutions.

Sacha moved to approve Resolution 2019-003 with an update when changes arise. Makinster seconded; all in favor, motion carried.

8. Director's Report

A. Staffing Update

B. Facility Update

C. Purchase Card Update

~~D. Additional Phone Stations (staff presentation) (21-22)~~

E. Approval to attend the APCO conference October 2019 (23-24)

- Headley moved to approve Jurmu's attendance at the APCO conference. Sacha seconded; all in favor, motion carried.

F. CAD committee update

G. Radio Console Update

9. New Business

None.

10. Old Business

A. Board Operating Guidelines

There was a simple edit request to change council to board on page 27 under C.

Neves made a motion to approve the Board Operating Guidelines with the edit. Kirk seconded; all in favor, motion carried.

11. Executive session (if needed)

A. N/A

12. Adjournment

Meeting adjourned at 10:45 AM



Joe Gardner, Chair

ATTEST:


Rachael Fair, Clerk of the Cowlitz 911 Board