Cowlitz 911 Public Authority Board of Directors  
Regular Meeting Minutes  
December 11th, 2019

Attendance
Board Members: Alan Headley; Kurt Sacha; Deborah Pineda (alternate, voting); Brad Thurman; Chet Makinster; Scott Neves; Joe Gardner; Andy Hamilton; Vic Leatzow
Staff: Phil Jurmu; Rachael Fair; Frank Randolph (Legal Counsel); Briana Harvill;
Guests: Bill Lemonds; Brandon Poff; Darr Kirk; Chris Tate; Andrew Chyterbok
Board Members Absent and No Alternate:

1. Call to Order and Introductions
   Joe Gardner called the meeting to order at 10:01 AM

2. Approval of the Agenda
   Executive Session to evaluate the performance of a public employee and a second executive session for lease or purchase of real estate.
   Leatzow made a motion to approve the agenda. Thurman seconded; all in favor, motion carried.

3. Approval of the Meeting Minutes 11/27/19
   Neves made a motion to approve the 11/27/19 meeting minutes. Leatzow seconded; all in favor, motion carried.

4. Public Comment
   None.

5. Payables
   The following transactions are approved as presented
<table>
<thead>
<tr>
<th>ACCOUNT</th>
<th>TRANS NUMBER</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Payroll 12/05/19</td>
<td>1328-1364</td>
<td>$118,772.70</td>
</tr>
<tr>
<td>Claims 11/27/19</td>
<td>1314-1326</td>
<td>$33,845.46</td>
</tr>
<tr>
<td>TOTAL</td>
<td></td>
<td>$152,618.16</td>
</tr>
</tbody>
</table>

   Headley made a motion to approve the payables as presented. Neves seconded; all in favor, motion carried.

6. Resolutions
   No resolutions to discuss. There will be one to appoint a PR officer.

7. Cowlitz County Lease Agreement
   Gardner will abstain from the voting. There is an early out provision in the contract. Headley made a motion to approve the lease agreement with Cowlitz County. Sacha seconded; all in favor, motion carried.

8. Approval of Amendment to the Professional Services Agreement- Rice Fergus Miller
   The amendment was to include Site E. Neves made a motion to approve the amendment to the professional services agreement with Rice Fergus Miller. Leatzow seconded; all in favor, motion carried.

9. Mt. Solo Lease Agreement (moved to Executive Session)

10. Approval of Motorola Contract
The Motorola contract was presented to the board. Headley moved to approve the Motorola Contract including the three upgrades (SUA, Maintenance, Security Upgrade). Makinster seconded. There was extensive discussion. The vote was 8 in favor with Leatzow voting against, motion carried.

11. Director's Report
   A. Facility
      i. Pre-App meeting with Longview recap:
         We will need to go to the appeals board to get accepted on the site. We will also have to get a special use permit.
      ii. Geo-Tech work: Jurmu proposed taking on the Geo-tech cost for the part of the property that Longview Fire would occupy. Leatzow made a motion to approve the additional cost which would be around $30,000 total for both entities. Neves seconded; Sacha and Makinster abstained. All in favor, motion carried. This will be done on the 19th and 20th of this month. Pineda left at 10:43.
      iii. New/Update agreement for design work
         Jurmu will look into either drafting an RFQ for design or seeing if we can continue on with Rice Fergus Miller.

   B. Staffing Update
      We still have three in training. We have also received a memo from the guild. They are working on separating the records department so the contract will only be with Cowlitz 911 Dispatch.

12. Old Business
   None

13. Board Comments/Board Committee Reports
   Law Users will meet next week.

14. Executive Session: Performance of a public employee
   The board entered into executive session at 11:02 for 5 minutes. They requested a 5 minute extension. Open session resumed at 11:12.
   Thurman made a motion to approve the wages for the executive director to be $120,000 and the vacation accrual to be 240 hours. Makinster seconded; all in favor, motion carried.

15. Executive Session: Lease or purchase of real estate if there's a likelihood that disclosure would increase the price
   Leatzow expressed no further interest in the property.
   The board entered into executive session at 11:17 for 10 minutes.
   Open session resumed at 11:27.
   Neves made a motion to pursue a Mt. Solo lease agreement with a request for right of first refusal. Leatzow seconded; All in favor, motion carried.

16. Adjournment
   Meeting adjourned at 11:29 AM

17. Closed Meeting (If Needed)
18. Next Meeting on Dec 25th was canceled. The next meeting will occur on January 8th, 2020.

Joe Gardner, Chair

ATTEST:

Rachael Fair, Clerk of the Cowlitz 911 Board