

**Cowlitz 911 Public Authority Board of Directors**  
**Meeting Minutes**  
**Wednesday December 9<sup>th</sup>, 2020 @ 10:00 AM**  
**Remote ZOOM Meeting**

**Attendance**

**Board Members:** Alan Headley; Jim Kambeitz; Chet Makinster; Joe Gardner; Bill LeMonds, Kurt Sacha; Scott Neves; Andrew Hamilton; Brad Thurman;  
**Staff:** Bob Gregory; Rachael Fair; Deanna Wells; Frank Randolph (general counsel)  
**Guests:** Brandon Poff; Darr Kirk; Ralph Herrera; Robert Huhta  
**Board Members Absent and No Alternate:**

**1. Call to Order and Introductions**

Joe Gardner called the meeting to order at 10:01 AM.

**2. Approval of the Agenda**

**Recommended Action:** Move number 9 (review of replacement schedules) into number 8 the conversation about the Resolution 2020-010 Adopting 2021 Budget.

**Recommended Action:** A motion to approve the agenda as presented.

Neves made a motion to approve the agenda with suggested changes. Sacha seconded; all in favor, motion carried.

**3. Approval of Meeting Minutes**

**A. 11/25/20**

**Recommended Action:** A motion to approve the meeting minutes from 11/25/20

Makinster made a motion to approve the meeting minutes from 11/25/2020. Hamilton seconded; all in favor, motion carried.

**4. Public Comment**

**A.** The public comment period allows any member of the public to speak to any item that is not on the regular agenda. The Chair asked if any members of the public were attending the meeting and no members of the public were in attendance.

**5. Payables**

**The following transactions are approved as presented**

<b>ACCOUNT</b>	<b>TRANS NUMBER</b>	<b>AMOUNT</b>
Payroll 12/04/20	1270-1305	\$126,444.84
Claims 11/25/20	1258-1269	\$272,554.86
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TOTAL		\$398999.70

**Recommended Action:** Motion to approve the payables as presented

Neves made a motion to approve the payables as presented. Thurman seconded; all in favor, motion carried.

**6. Board Comments/Board Committee Reports**

**A.** LAW TAC Update: They did not meet.

**B.** FIRE TAC Update: Discussed a few things in November but waiting until after the kick off with Spillman to have further meetings.

**7. Agreements**

**A. Cooperative Purchasing Agreement with the City of Seattle**

Enter into a cooperative governmental purchasing agreement with the City of Seattle for various supplies, materials, equipment and routine, expert and/or consultant services, using competitively awarded contracts.

**Recommended Motion:** Motion to approve the Cooperative Purchasing Agreement with the City of Seattle.

Sacha made a motion to approve the cooperative purchasing agreement with the City of Seattle. Hamilton seconded; all in favor, motion carried.

**8. Resolutions**

**A. Resolution 2020-010 Adopt 2021 Budget**

**B. Reviewed Replacement schedules**

**Recommended Action:** Motion to Approve Resolution 2020-010 Adopting the 2021 Budget.

Sacha made a motion to approve Resolution 2020-010 adopting the 2021 Budget. Makinster seconded; all in favor, motion carried.

**9. Director's Report**

- A. **Staff Update:** Interim Director updated Board on staffing levels.
- B. **Facility Update:** Interim Director updated board on bond financing and contract status with Patriot Construction. Cowlitz 911 is planning a ground breaking ceremony and will coordinate with Contractor after schedule is known.
- C. **Radio Infrastructure:** Spillman has a kick off date for January 5<sup>th</sup>, 2021.
- D. **Climate and Culture:** No report

**10. Old Business**

**11. Executive Session:**

- A. No executive session was held

**12. Adjournment: Decision to hold a meeting on Dec 23<sup>rd</sup>, 2020.**

Thurman made a motion cancel the December 23<sup>rd</sup>, 2020 meeting. Sacha seconded; all in favor, motion carried.

Meeting adjourned at 10:30 AM.

**13. Closed Meeting (If Needed)**

  
Joe Gardner, Chair

ATTEST:

  
Rachael Fair, Clerk of the Cowlitz 911 Board