

RESOLUTION 2026-002

A RESOLUTION ESTABLISHING ONE FULL-TIME INFORMATION SERVICES TECHNICIAN POSITION

WHEREAS, on March 13, 2018 the Cowlitz County Board of Commissioners adopted Cowlitz County Ordinance 18-014 which created the Cowlitz 911 Public Authority and approved an initial Charter; and

WHEREAS, Cowlitz 911 (the "Authority") is a public corporation organized pursuant to RCW 35.21.730 through 35.21.754; and

WHEREAS, Cowlitz 911 is responsible for maintaining effective administrative, operational, and technology support necessary for the delivery of emergency communications services; and

WHEREAS, Cowlitz 911 has identified a need to add internal information services support to improve technology responsiveness, continuity, and oversight; and

WHEREAS, the addition of one full-time Information Services Technician position is intended to replace or reduce the Authority's reliance on contracted managed services; and

WHEREAS, Section 6.09(h) of the Cowlitz 911 Bylaws provides that the Board has authority for establishing, amending, and eliminating classifications for all Cowlitz 911 positions, fixing compensation, and adopting personnel policies; and

WHEREAS, the Board finds that adding one full-time Information Services Technician position is in the best interest of Cowlitz 911 and supports the Authority's operational needs; and

WHEREAS, the position is anticipated to be funded within the existing 2026 adopted operating budget, and no increase to the total 2026 fund-level appropriation is required at this time;

NOW, THEREFORE, BE IT RESOLVED by the Cowlitz 911 Board of Directors as follows:

Section 1. Position Added.

The Board hereby authorizes the addition of one full-time Information Services Technician position.

Section 2. Classification and Compensation.

The Information Services Technician classification is hereby established, and compensation for the position shall be set in accordance with the compensation schedule approved by the Board and attached as Exhibit A.

Section 3. Staffing Plan Amendment.

The 2026 authorized staffing plan is amended to include one full-time Information Services Technician position.

Section 4. Hiring Authority.

The Executive Director is authorized to proceed with recruitment and hiring for the position in accordance with Cowlitz 911 personnel policies and available budget authority.



Section 5. Budget Impact.

The position is anticipated to be funded within the existing 2026 adopted operating budget by replacing or reducing contracted managed services. No increase to the total 2026 fund-level appropriation is required.

Section 6. Effective Date.

This Resolution shall take effect immediately upon adoption.

ADOPTED in regular session this 20th day of May 2026.

COWLITZ 911 BOARD OF DIRECTORS



Chair of the Board, Robert Huhta

ATTEST:



Clerk of the Board, Briana Graham

APPROVED AS TO FORM:



General Counsel

RECOMMENDED FOR APPROVAL:



Darr Kirk, Executive Director