

# **Cowlitz 911 Public Authority Board of Directors**

## **Regular Meeting Minutes**

**Wednesday, July 11, 2018**

### **Attendance**

Board Members: Chet Makinster, Kurt Sacha, Joe Gardner, Mark Nelson and Steve Taylor. Alternate Board Members: Deborah Pineda, Ralph Herrera, Bill LeMonds and Jeff Cameron. Staff: Deanna Wells, Monique Pellant, Jerry Jensen, Rachael Fair and Chris Koehler. Guests: Butch Brenaman, Mike Jones and Steve Reinke.

### **1. Call to Order and Introductions**

Steve Taylor called the meeting to order at 11:19 a.m. and those present introduced themselves.

### **2. Approval of the Agenda**

By consensus the Board approved the agenda after removing an item related to a maintenance agreement with Hexagon.

### **3. Public Comment**

There was no public comment.

### **4. Approval of Meeting Minutes**

Chet Makinster moved to approve the June 13, 2018 regular meeting minutes, Jeff Cameron seconded; Steve Reinke pointed out a date correction in the May 23<sup>rd</sup> minutes; motion carried.

### **5. Consider General Counsel Request for Qualifications Responses**

The Board tabled this item for consideration at the next meeting.

### **6. Financial Services Provider Update**

Steve Reinke said he, Deanna Wells and Rachael Fair had a positive meeting with officials from Cowlitz 2 Fire & Rescue that focused on the scope of services. A follow-up meeting will be held soon to continue the discussion.

### **7. Liability Insurance**

Presentations were made to the Board by Shellie Klink from Enduris, Gordon MacIvennie from VFIS and Ann Bennett from the Washington Cities Insurance Authority (WCIA).

Kurt Sacha left the meeting at 11:50 a.m.

The Board recessed for five minutes at 12:05 p.m. and reconvened at 12:10 p.m.

After discussion, Mark Nelson moved to have Cowlitz 911 obtain insurance from the WCIA; Chet Makinster seconded; motion carried.

### **8. New Facility Update**

Considerable discussion took place at the 911 Executive Board meeting held prior to the Cowlitz 911 Board of Directors' meeting. After discussion that centered on the size of the building on the site,

parking and cost, the Board asked architect Mike Jones prepare a site plan showing how the proposed facility would appear at the site under consideration at Cowlitz Way and 4<sup>th</sup> Avenue, and to then hold a meeting with County officials including the Commissioners.

Joe Gardner left the meeting at 1:02 p.m. Mark Nelson left the meeting at 1:04 p.m.

**9. Task List Review**

Steve Reinke said there were no additions or deletions to the list and the next major initiatives will include drafting administrative policies and exploring health insurance and employee benefit options.

**10. Good of the Order**

Ralph Herrera said he had not seconded a motion at the last meeting. Steve Reinke said the minutes would be corrected. By consensus, the Board canceled the July 25, 2018 regular meeting.

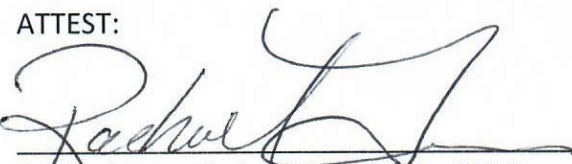
**11. Executive Director Recruitment**

Steve Reinke said the Board decided to interview five candidates in person in late July or early August.

**12. Adjournment**

Noting there was no need for an executive session or a closed meeting, with no further business before the Board the meeting adjourned at 1:23 p.m.

  
Stephen Taylor, Chair

ATTEST:  
  
Rachael Fair, Clerk of the Cowlitz 911 Board