

Cowlitz 911 Public Authority Board of Directors
Regular Meeting Minutes
September 12, 2018

Attendance

Board Members: Chet Makinster, Kurt Sacha, Joe Gardner, Mark Nelson, Steve Taylor and Scott Neves. Alternate Board Members: Deborah Pineda, Jeff Cameron and Corey Huffine. Staff: Phil Jurmu, Deanna Wells and Rachael Fair. Guests: Axel Swanson, Butch Brenaman, Frank Randolph, Clara Angel, Julie Harris, Brandon Poff, Darr Kirk and Steve Reinke.

1. Call to Order and Introductions

Steve Taylor called the meeting to order at 10:35 a.m.

2. Approval of the Agenda

Mark Nelson moved to approve the agenda, Chet Makinster seconded; motion carried.

3. Public Comment

Chris Koehler presented name and logo options along with estimated design costs to the Board. The Board declined to change the agency name but noted the logo could include other words for branding. Scott Neves moved to approve up to \$1,000 for staff to proceed with branding and logo design options, Chet Makinster seconded; motion carried.

4. Approval of Meeting Minutes

Jeff Cameron noted "not" should be inserted before "commit" in Section 8. Chet Makinster moved to approve the August 22, 2018 regular meeting minutes as amended; Kurt Sacha seconded; motion carried.

5. Review and Approve Claim

Scott Neves moved to approve one claim totaling \$1,426 for payment; Jeff Cameron seconded, motion carried.

6. Interlocal Agreement with Cowlitz County for Treasurer and Financial Services

During discussion Steve Reinke noted the agreement had a flat fee of \$1,200 per year plus investment fees which would be deducted from investment income. Chet Makinster moved to approve the agreement; Mark Nelson seconded; motion carried.

7. Interlocal Agreement with Cowlitz 2 Fire & Rescue for Financial Services

Jeff Cameron said he would not support the agreement if it were presented to the Fire District's Board that evening and he passed out a draft with suggested edits. The Board tabled the agreement and staff said they would meet that afternoon with District personnel to resolve the concerns.

8. Medical Insurance Provider Discussion

Steve Reinke said an option might be to ask Cowlitz County to extend staff's current medical coverage into 2019 until new coverage could be obtained. Doing so would allow time to explore options and to bargain changes. Kurt Sacha noted the Longview City Council would consider a resolution at its next meeting recommending Cowlitz 911 for membership in the Association of Washington Cities to keep that option open.

9. New Facility Update

Phil Jurmu updated the Board on discussions with the County regarding the site at Cowlitz Way and Fourth Avenue. During discussion it was noted the County remains interested in partnering for other departments such as Information Technology in addition to Emergency Management (EM); demolition costs were estimated to be \$325,000 and up to four months for the work; possible options for an exchange of services; leaving EM out of the project; and looking at other site options.

10. Task List Review

Steve Reinke explained the process for voluntarily enrolling in Social Security and that Board action is required on that issue before joining the Public Employees’ Retirement System. The Board asked to have relevant resolutions ready for consideration at the next Board meeting.

11. Good of the Order

Staff noted a need to confirm Open Public Meetings Act training has been received by Board members, and certificates of completion must be provided.

12. Closed Meeting to Discuss Labor Negotiations

Steve Taylor closed the meeting exempt from OPMA to discuss matters related to collective bargaining. The regular meeting reconvened in open session at 12:47 p.m.

13. 2019 Budget Workshop

During discussion Phil Jurmu said at the head count would remain the same with a focus on hiring dispatchers; that there were training requirements of twenty-four hours a year for Criteria Based Dispatch (medical call taking protocols); that a supervisor would assist with administrative tasks; that the Intergraph contractor may not be able to continue working for the agency; that projects include a Computer Aided Dispatch server upgrade and new console furniture; user fees are expected to remain unchanged; and a detailed budget should be ready for consideration in October.

14. Adjournment

Steve Taylor said there was no need for an Executive session, and the meeting adjourned at 1:27 p.m.



Stephen Taylor, Chair

ATTEST:


Rachael Fair, Clerk of the Cowlitz 911 Board