

## **Cowlitz 911 Public Authority**

### **Resolution 2018-009**

#### **Authorizing the Authority to process payroll**

**WHEREAS**, on March 13, 2018 the Cowlitz County Board of Commissioners adopted Cowlitz County Ordinance 18-014 which created the Cowlitz 911 Public Authority and approved an initial Charter; and

**WHEREAS**, Cowlitz 911 (the "Authority") is a public corporation organized pursuant to RCW 35.21.730 through 35.21.754, and

**WHEREAS**, the Authority will begin employing staff on or around January 1, 2019, and

**WHEREAS**, it has been determined to be more efficient to have the Authority process its own payroll and any payroll related items such as benefit checks, tax payments, and W-4 statements, and

**WHEREAS**, the Cowlitz County Treasurer will continue to operate as the Authority's treasurer and has given approval for the Authority to process its own payroll, and

**WHEREAS**, the Cowlitz County Auditor has given approval for the Authority to process its own payroll.

**NOW, THEREFORE, BE IT RESOLVED** by the Cowlitz 911 Board of Directors as follows:

**Section 1. Authorization to Establish Bank Account.** The Executive Director is authorized to establish a bank account for use specifically and solely for payroll and payroll related expenses in accordance with any requirements imposed by the Cowlitz County Treasurer's office. All costs of the account will be borne by the Authority.

**Section 2. Authorization to Process Payroll.** The Authority is authorized to process payroll effective the pay period beginning January 1, 2019, provided that no actual expenditures be made from the Payroll account until after January 1, 2019.

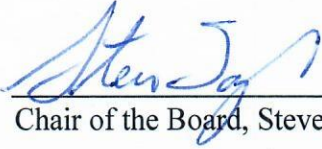
**Section 3. Transfers.** The Cowlitz County Treasurer will transfer Authority funds into this checking account when requested by the Authority. Transfers will not exceed an average of one per week.

**Section 4. Financial Controls.** Transfers into and Expenditures from this account will be subject to financial controls as established by the Cowlitz 911 Board of Directors.

**Section 5. Severability.** If any provision of this Resolution or any provision of any document incorporated by reference shall be held invalid, such invalidity shall not affect the other provisions of this Resolution which can be given effect without the invalid provision, if such remainder conforms to the requirements of applicable law and the fundamental purpose of this agreement, and to this end the provisions of this Resolution are declared to be severable.

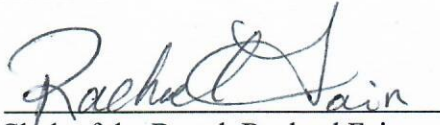
**ADOPTED**, by the Cowlitz 911 Board of Directors, at a regular open public meeting of such Board on the 14th day of November 2018 and becomes effective immediately upon adoption and signature as provided by law.

**COWLITZ 911 BOARD OF DIRECTORS**



Chair of the Board, Steve Taylor

ATTEST:



Clerk of the Board, Rachael Fair

Approved as to Form:



General Counsel, Frank Randolph