

Cowlitz 911 Public Authority Board of Directors

Meeting Minutes

Wednesday July 14th, 2021 @ 10:00 AM

Remote ZOOM Meeting

Attendance

Board Members: Chet Makinster; Kurt Sacha; Jim Kambeitz; Dennis Weber (alternate, voting); Brad Thurman; Andy Hamilton; Alan Headley; Bill LeMonds (alternate, voting); Ralph Herrera

Staff: Dave Storaker; Rachael Young; Frank Randolph (general counsel); Jerry Jensen; Deanna Wells; Janelle Edwards

Guests: Norm Krehbiel; Kristina Swanson; Chris Smith; Robert Huhta; Troy Brightbill;

Board Members Absent and No Alternate:

1. Call to Order and Introductions

Alan Headley called the meeting to order at 10:00 AM.

2. Approval of the Agenda

Recommended Action: A motion to approve the agenda as presented. Thurman made a motion to approve the agenda as amended. Sacha seconded; all in favor, motion carried.

3. Approval of Meeting Minutes

A. 06/23/21

Recommended Action: A motion to approve the meeting minutes from 06/23/21

Thurman made a motion to approve the meeting minutes. Kambeitz seconded; all in favor, motion carried.

4. Public Comment

- A. The public comment period allows any member of the public to speak to any item that is not on the regular agenda. The Vice Chair asked if any members of the public were attending the meeting and no members of the public were in attendance.

5. Payables

The following transactions are approved as presented

ACCOUNT	TRANS NUMBER	AMOUNT
Payroll 07/02/21	725-759	\$ 112,231.78
Claims 06/25/21	718-724	\$ 355,545.80
Claims 07/02/21	762	\$ 1,876.75
Payroll 07/09/21	786-788	\$ 5,066.99
Claims 07/09/21	770-785	\$ 53,869.38
TOTAL		\$ 528,590.70

Recommended Action: Motion to approve the payables as presented

Sacha made a motion to approve the payables as presented. Thurman seconded; all in favor, motion carried.

6. Relocation Project Timeline Update

7. Board Comments/Board Committee Reports

- A. LAW TAC Update: met 7/13/21; Radio updates and events were discussed. Discussed the impact of HB 1310 on dispatch. Also discussed 911 abusers.

- B. FIRE TAC Update: Next meeting will be September 13th

8. Director's Report

- A. Staff Update:** 16 dispatchers and 2 trainees July 1st. One is still off long term illness. Supervisory staff in process of filling dispatcher academy starting July 26th.
- B. Climate and Culture:** Lack of staffing is causing OT. Air conditioning went out and we are waiting on the fix.
- C. Facility Update:** Tomorrow meeting with security firm to get an estimate to see if a camera should be installed. First shipment of framing lumber has arrived. Lumber will follow as they are able to fulfill the orders. Lumber pricing has gone through the roof. Facility will be completed by January 4th of 2022.
- D. Radio Infrastructure**
 - i. Microwave links continue to be stable.
 - ii. Kalama Radio: Testing failed to produce result needed. Moved the antennae. They have a spare for the raven that locked up during the last testing.
 - iii. Speelyai: repaired a microwave at Speelyai to Davis a couple weeks ago.
 - iv. HOJ: order has arrived and they will get them implemented in the week.
 - v. Castle Rock High Tower: Building permit has been granted, electrical permit is still pending. Still working on issues discussed prior. Working on insurance language.
 - vi. Columbia County site: Continue to move forward. This was the alternative we had for Deer Island.
 - vii. Bakers Corner: Now that special use permit has been obtained. We will apply for building and electrical permits.
- E. Analytics** (*provided at the first meeting of the month*): 95.25% is our current answering percentage.

9. Old Business

- A.** Weber returned from a national conference and talking about ARPA funds. Mitigate impacts of COVID on government operations, and getting people back to work. Part of mitigation is premium pay. Make a request to the county.

10. Executive session: RCW 42.30.110(1)(i)

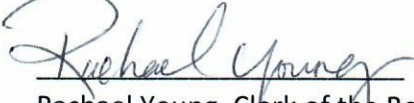
- A.** The board entered Executive session at 10:25 for 10 minutes and will come out at 10:35 am. Executive session ended at 10:35 am. No decisions were made.

11. Adjournment: 10:37 am.

12. Closed Meeting (If Needed):


Joe Gardner, Chair

Attest:


Rachael Young, Clerk of the Board