

**Cowlitz 911 Public Authority Board of Directors**  
**Meeting Minutes**  
**Wednesday November 24<sup>th</sup>, 2021 @ 10:00 AM**  
**Remote ZOOM Meeting**

**Attendance**

**Board Members:** Kurt Sacha; Jim Kambeitz; Dennis Weber; Brad Thurman; Andy Hamilton; Alan Headley; Bill LeMonds (alternate, voting); Ralph Herrera

**Staff:** Frank Randolph (general counsel); Deanna Wells; Janelle Edwards; Rachael Young; Norm Krehbiel;

**Guests:** Chris Smith; Robert Huhta; Scott Neves; Jim Kelly; Sammy Brown; Don Turrentine

**Board Members Absent and No Alternate:** Chet Makinster;

**1. Call to Order and Introductions**

Alan Headley called the meeting to order at 10:00 AM.

**2. Approval of the Agenda**

**Recommended Action:** A motion to approve the agenda as presented.

Sacha made a motion to approve the agenda. Weber seconded; all in favor, motion carried.

**3. Approval of Employment Agreement for Interim Director**

**Recommended Action:** A motion to approve the proposed agreement for the Interim Executive Director.

Weber made a motion to approve the employment agreement for Interim Director with Norm Krehbiel. Herrera seconded; all in favor, motion carried.

**4. Approval of Meeting Minutes**

**A. 11/10/21**

**B. 11/17/21**

**Recommended Action:** A motion to approve the meeting minutes from 11/10/21 and 11/17/21

LeMonds made a motion to approve the meeting minutes. Hamilton seconded; all in favor, motion carried.

**5. Public Comment**

The public comment period allows any member of the public to speak to any item that is not on the regular agenda. The Chair asked if any members of the public were attending the meeting and no members of the public were in attendance.

**6. Payables:**

**The following transactions are approved as presented**

<b>ACCOUNT</b>	<b>TRANS NUMBER</b>	<b>AMOUNT</b>
Payroll 11/19/21	1339-1377	\$ 126,010.96
Voided Claims	11540	\$ -684.10
Claims 11/12/21	1308-1330	\$ 299,524.22
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TOTAL		\$ 425,535.18

**Recommended Action:** Motion to approve the payables as presented

Thurman made a motion to approve payables as presented. Sacha seconded; all in favor, motion carried.

**7. Financial Report October 2021**

**8. Director Recruitment Update**

They discussed a possible pay scale after seeing comps. Thurman made a motion to approve a pay scale of 115,000 to 145,000 for the Executive Director. Sacha seconded; all in favor, motion carried.

**9. Board Comments/Board Committee Reports**

- A. LAW TAC Update- Met on Monday- discussed Spillman Training, radio use guidelines and behavioral health unit
- B. FIRE TAC Update- January 10<sup>th</sup> is their next meeting- they are also in Spillman training

**10. Director's Report**

- A. Staffing Update
- B. Climate and Culture- recognizing awards recently given to dispatchers
- C. Facility Update
- D. Radio Update
- E. NOA NET ILA- not ready yet

**11. Budget Follow-Up for approval at December's Meeting**

- A. The budget was presented with the changes and the board agreed to remove costs for a facility manager for now.

**12. Old Business**

- A. Discussion and possible approval of Image-Trend one time fee

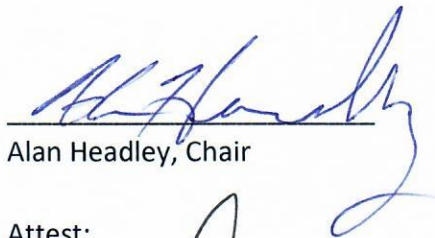
We do not have another price yet. More to come.

**13. Executive Session: RCW 42.30.110 (1)(i):** The board entered into executive session at 11:03 for 15 minutes. They extended for 10 minutes. They ended executive session at 11:28.

No decisions were made in executive session.

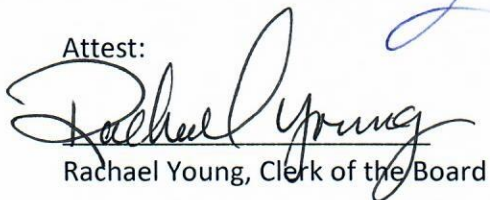
**14. Adjournment:** Meeting adjourned at 11:28.

**15. Closed Meeting: Was Held**



Alan Headley, Chair

Attest:



Rachael Young, Clerk of the Board