

# Cowlitz 911 Public Authority Resolution

2022-008

## APPROVE AND ADOPT THE 2023 BUDGET

**WHEREAS**, on March 13, 2018 the Cowlitz County Board of Commissioners adopted Cowlitz County Ordinance 18-014 which created the Cowlitz 911 Public Authority and approved an initial Charter; and

**WHEREAS**, Cowlitz 911 (the "Authority") is a public corporation organized pursuant to RCW 35.21.730 through 35.21.759; and

**WHEREAS**, the charter requires the Board of Directors adopt the budget;

**NOW, THEREFORE, BE IT RESOLVED** by the Cowlitz 911 Board of Directors as follows:

**Section 1 Adoption:** The Cowlitz 911 Board of Directors hereby adopts the 2023 budget appropriations as follows:

FUND	Estimated Revenues	Appropriations/ Expenditures	Ending Fund Balance
OPERATIONS	\$6,768,374.35	\$6,020,033.56	\$748,340.79
EQUIPMENT RESERVE	\$1,638,893.54	\$88,085.39	\$1,550,808.15
RADIO OPERATIONS	\$492,449.45	\$295,525.13	\$196,924.32
RADIO RESERVE	\$2,236,643.63	\$2,224,756.73	\$11,886.90
SALES TAX	\$6,084,323.05	\$4,345,565.73	\$1,738,757.32
STABILIZATION RESERVE	\$1,469,241.98	\$0	\$1,469,241.98
FACILITY RESERVE	\$400,670.90	\$0	\$400,670.90
DEBT SERVICE	\$774,441.41	\$743,159.60	\$31,281.81
PROJECT FUND	\$3,157,874.56	\$3,108,793.41	\$49,081.15
TOTAL ALL FUNDS	\$23,022,912.87	\$16,825,919.55	\$6,196,993.32

Total Appropriated Budget: \$23,022,912.87

Total Budget less Internal Transfers: \$17,675,944.14


With reference to the general spending plan attached in Exhibit A.

**Section 2 Severability:** If any provision of this Resolution or any provision of any document incorporated by reference shall be held invalid, such invalidity shall not affect the other provisions of this Resolution which can be given effect without the invalid provision, if such remainder conforms to the requirements of applicable law and the fundamental purpose of this agreement, and to this end the provisions of this

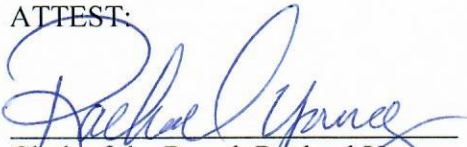
Resolution are declared to be severable.

**ADOPTED**, by the Cowlitz 911 Board of Directors at a Special open public meeting of such Board on the 14<sup>th</sup> of December and becomes effective immediately upon adoption and signature as provided by law.


**COWLITZ 911 BOARD OF DIRECTORS**

  
\_\_\_\_\_  
Chair of the Board, Brad Thurman

ATTEST:

  
\_\_\_\_\_  
Clerk of the Board, Rachael Young

APPROVED AS TO FORM:

  
\_\_\_\_\_  
General Counsel, Frank Randolph



# COWLITZ 911 2023 BUDGET

Cowlitz 911

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## 001 OPERATIONS

01/01/2023 To: 12/31/2023

REVENUES

### 308 BEGINNING FUND BALANCE

308 91 00 001	BEGINNING FUND BALANCE (OPS)	692,611.85
308 91 00 011	BEGINNING FUND BALANCE (OPS- RESERVE)	81,000.00
308 BEGINNING FUND BALANCE		773,611.85

### 330 TAXES

337 00 00 011	WIRELINE - ENHANCED 911	84,212.48
337 00 00 021	WIRELESS - ENHANCED 911	756,806.61
337 00 00 031	PREPAID - ENHANCED 911	172,829.27
337 00 00 041	VOIP - ENHANCED 911	127,166.78
330 TAXES		1,141,015.14

### 340 CONTRACTS

334 01 80 000	WA STATE MILITARY DEPT E911 CPD & EQUIPMENT CONTRACT	37,048.00
342 80 10 100	USER FEES - LONGVIEW FIRE DEPT	214,741.53
342 80 10 101	USER FEES - COWLITZ COUNTY SHERIFF	554,236.86
342 80 10 102	USER FEES - WOODLAND FIRE DIST 1	18,406.53
342 80 10 103	USER FEES - COWLITZ 2 FIRE & RESCUE	214,741.53
342 80 10 104	USER FEES - TOUTLE FIRE DIST 3	18,406.53
342 80 10 105	USER FEES - KALAMA FIRE DIST 5	47,038.81
342 80 10 106	USER FEES - CASTLE ROCK FIRE DIST 6	63,399.37
342 80 10 107	USER FEES - KELSO POLICE	200,424.87
342 80 10 108	USER FEES - KALAMA POLICE	40,902.95
342 80 10 109	USER FEES - CASTLE ROCK POLICE	55,219.61
342 80 10 110	USER FEES - WOODLAND POLICE	110,438.18
342 80 10 111	USER FEES - LONGVIEW POLICE	507,198.05
342 80 10 113	AMR ADMIN SERVICE FEE	4,550.53
342 80 10 114	USER FEES - AMR	162,087.92
342 80 10 115	USER FEES - CORONER	3,268.09
340 CONTRACTS		2,252,109.36

### 360 INTEREST

361 10 00 001	INTEREST EARNED ON INVESTMENT (OPS)	1,000.00
361 40 00 001	LOCAL SALES INTEREST-DOR E911 TAXES	638.00
369 91 10 000	MISC REVENUE	0.00
360 INTEREST		1,638.00

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**001 OPERATIONS**

01/01/2023 To: 12/31/2023

REVENUES

397 TRANSFERS IN

397 50 00 001 TRANSFER IN (OPS)	2,600,000.00
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<b>397 TRANSFERS IN</b>	<b>2,600,000.00</b>
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**Fund Revenues:**

**6,768,374.35**

EXPENDITURES

528 OPERATING EXPENDITURES

528 10 10 100 SALARIES & WAGES	2,355,365.76
528 10 10 101 HOLIDAYS	94,387.95
528 10 10 102 OVERTIME	198,479.28
528 10 10 104 TRAINING PAY	23,919.54
528 10 10 109 CALL PAY	330.00
528 10 10 110 DISPATCHER IN CHARGE	4,094.40
528 10 20 200 MEDICAL INSURANCE	693,600.00
528 10 20 201 SOCIAL SECURITY/MEDICARE	208,075.81
528 10 20 202 RETIREMENT	278,096.34
528 10 20 203 UNEMPLOYMENT COMPENSATION	8,156.93
528 10 20 204 INDUSTRIAL ACCIDENT CLAIMS	7,606.39
528 10 20 205 SEVERANCE PAY	43,368.29
528 10 30 300 OFFICE SUPPLIES	35,658.00
528 10 30 301 TRAINING MATERIALS	10,211.05
528 10 30 302 EMPLOYEE APPRECIATION	4,687.50
528 10 30 303 SMALL TOOLS AND MINOR EQUIPMENT	24,000.00
528 10 30 304 FUEL/GAS FACILITY	6,800.00
528 10 40 400 PROFESSIONAL & CONTRACTED SERVICES	230,605.02
528 10 40 401 LEGAL	82,000.00
528 10 40 402 INTERGOVERNMENTAL PROFESSIONAL SERVICES	59,775.00
528 10 40 403 POSTAGE	600.00
528 10 40 404 TELEPHONE	61,472.44
528 10 40 405 MEALS	5,700.00
528 10 40 406 MILEAGE/GAS	3,400.00
528 10 40 407 PARKING TAXI SHUTTLE BAGGAGE	240.00
528 10 40 408 TUITION & REGISTRATION	16,000.00
528 10 40 409 AIRFARE	3,880.00
528 10 40 410 CAR RENTAL	1,000.00
528 10 40 411 ADVERTISING	6,250.00
528 10 40 413 INSURANCE/PREMIUMS (WCIA)	56,850.00
528 10 40 414 TECHNOLOGY & SOFTWARE MAINTENANCE	149,520.01
528 10 40 415 MEMBERSHIPS DUES AND SUBSCRIPTIONS	5,269.26



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## 001 OPERATIONS

01/01/2023 To: 12/31/2023

### EXPENDITURES

#### 528 OPERATING EXPENDITURES

528 10 40 416	LANDLORD TENANT (short term lease)	98,785.73
528 10 40 417	COMPUTERS (SOFTWARE)	5,000.00
528 10 40 418	MISC/OTHER	1,200.00
528 10 40 419	BOARD/ EMPLOYEE APPRECIATION MEALS	4,000.00
528 10 40 420	PHOTOCOPIES	1,600.00
528 10 40 425	LODGING	13,584.79
528 10 40 427	REPAIRS AND MAINTENANCE	100,249.07
528 10 40 428	IGN/ISP	67,000.00
528 10 40 430	COPIER RENT (tax)	144.00
528 OPERATING EXPENDITURES		4,970,962.56

#### 588 PRIOR PERIOD ADJUSTMENTS

588 10 00 001	Prior Period(s) Adjustments	0.00
588 PRIOR PERIOD ADJUSTMENTS		0.00

#### 591 PRINCIPAL PAYMENT

591 28 70 003	COPIER RENT (PRINCIPAL)	1,668.00
591 PRINCIPAL PAYMENT		1,668.00

#### 594 CAPITAL EXPENDITURES

589 90 20 000	PAYROLL CLEARING	0.00
594 28 60 001	CAPITAL OUTLAYS	46,000.00
594 CAPITAL EXPENDITURES		46,000.00

#### 597 TRANSFERS OUT

597 30 00 001	TRANSFER OUT TO RADIO OPERATIONS	207,000.00
597 40 00 001	TRANSFER OUT TO RADIO RESERVE EXPENDITURES	454,403.00
597 41 00 001	TRANSFER OUT TO RADIO RESERVE RESERVE	340,000.00
597 TRANSFERS OUT		1,001,403.00

#### 999 ENDING FUND BALANCE

508 91 00 001	ENDING FUND BALANCE (OPS)	667,340.79
508 91 00 011	ENDING FUND BALANCE (OPS-RESERVE)	81,000.00
999 ENDING FUND BALANCE		748,340.79

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001 OPERATIONS

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01/01/2023 To: 12/31/2023

EXPENDITURES

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**Fund Expenditures:**

**6,768,374.35**

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**Excess/Deficit:**

**0.00**

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## COWLITZ 911 2023 BUDGET

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002 EQUIPMENT RESERVE

01/01/2023 To: 12/31/2023

REVENUES

308 BEGINNING FUND BALANCE

308 91 00 012	BEGINNING FUND BALANCE (EQUIP RESERVE-RESERVED)	1,049,582.54
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	308 BEGINNING FUND BALANCE	1,049,582.54
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360 INTEREST

361 10 00 002	INTEREST EARNED ON INVESTMENT (EQUIP RESERVE)	2,500.00
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	360 INTEREST	2,500.00
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397 TRANSFERS IN

397 50 00 002	TRANSFER IN FROM SALES TAX FOR EQUIPMENT EXPENDITURES	61,811.00
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397 50 00 012	TRANSFER IN FROM SALES TAX EQUIPMENT REPLACEMENT RESERVE	525,000.00
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	397 TRANSFERS IN	586,811.00
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	<b>Fund Revenues:</b>	<b>1,638,893.54</b>
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EXPENDITURES

528 OPERATING EXPENDITURES

528 20 40 003	WESTEK STANCIL DIGITAL RECORDER REFRESH	39,340.00
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594 28 60 101	SPILLMAN PURCHASE	22,471.00
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	528 OPERATING EXPENDITURES	61,811.00
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594 CAPITAL EXPENDITURES

594 28 60 002	CAPITAL OUTLAYS	26,274.39
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	594 CAPITAL EXPENDITURES	26,274.39
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999 ENDING FUND BALANCE

508 91 00 002	ENDING FUND BALANCE (EQUIP RESERVE)	0.00
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508 91 00 012	ENDING FUND BALANCE (EQUIP RESERVE- RESERVED)	1,550,808.15
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	999 ENDING FUND BALANCE	1,550,808.15
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	<b>Fund Expenditures:</b>	<b>1,638,893.54</b>
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	<b>Excess/Deficit:</b>	<b>0.00</b>
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### 003 RADIO OPERATIONS

01/01/2023 To: 12/31/2023

REVENUES

### 308 BEGINNING FUND BALANCE

308 91 00 003	BEGINNING FUND BALANCE (RADIO OPS)	239,964.40
308 BEGINNING FUND BALANCE		239,964.40

### 340 CONTRACTS

342 80 00 002	RAINIER TOWER RENT--LONGVIEW SCHOOL DISTRICT	7,630.72
342 80 00 003	COLUMBIA HEIGHTS TOWER RENT-- MEREDITH CORP- KPTV	5,776.12
342 80 00 004	SPEELYAI TOWER RENT-- CRESA- R4HLS	4,576.82
342 80 00 006	SPEELYAI TOWER RENT-- NCEMS	1,790.05
342 80 00 007	SPEELYAI TOWER RENT- COWITZ PUD	2,522.34
342 80 00 008	SPEELYAI TOWER RENT- CRESA	5,593.90
342 80 00 009	RAINIER TOWER RENT- FIRE DIST 5	4,703.63
342 80 00 010	RAINIER TOWER RENT- WSP	4,703.63
342 80 00 011	SPEELYAI- WSDOT	6,566.41
340 CONTRACTS		43,863.62

### 360 INTEREST

361 10 00 003	INTEREST EARNED ON INVESTMENT (RADIO OPS)	879.43
361 91 10 003	MISC REVENUE- RADIO OPS	0.00
360 INTEREST		879.43

### 397 TRANSFERS IN

397 10 00 003	TRANSFER IN FROM OPERATIONS (RADIO OPS)	207,000.00
397 TRANSFERS IN		207,000.00

### 528 OPERATING EXPENDITURES

382 90 00 003	LEASHOLD TAX - KPTV- DOR	742.00
528 OPERATING EXPENDITURES		742.00

<b>Fund Revenues:</b>	<b>492,449.45</b>
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EXPENDITURES

### 528 OPERATING EXPENDITURES

528 30 40 001	PROPANE - FUEL GENERATORS	2,000.00
528 30 40 002	INSURANCE	6,348.92
528 30 40 003	PUD - ELECTRICITY	19,709.00



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003 RADIO OPERATIONS

01/01/2023 To: 12/31/2023

EXPENDITURES

## 528 OPERATING EXPENDITURES

528 30 40 004	REPAIRS & MAINTENANCE	110,218.00
528 30 40 005	PROPERTY TAX	2,892.00
528 30 40 006	LEASE RENTALS- SHORT TERM	19,909.07
528 90 00 003	LEASEHOLD TAX DOR (IMMATERIAL)	742.00
528 OPERATING EXPENDITURES		161,818.99

## 591 PRINCIPAL PAYMENT

591 28 70 001	LEASE RENTALS-LONG TERM	133,706.14
591 PRINCIPAL PAYMENT		133,706.14

## 999 ENDING FUND BALANCE

508 91 00 003	ENDING FUND BALANCE (RADIO OPS)	196,924.32
999 ENDING FUND BALANCE		196,924.32

**Fund Expenditures:** 492,449.45

**Excess/Deficit:** 0.00

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004 RADIO RESERVE

01/01/2023 To: 12/31/2023

REVENUES

308 BEGINNING FUND BALANCE

308 91 00 014 BEGINNING FUND BALANCE (RADIO RESERVE RESERVED)	1,439,240.63
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308 BEGINNING FUND BALANCE	1,439,240.63
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360 INTEREST

361 10 50 004 INTEREST EARNED ON INVESTMENT (RADIO RESERVE)	3,000.00
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360 INTEREST	3,000.00
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397 TRANSFERS IN

397 10 00 004 TRANSFER IN FROM OPERATIONS (RADIO RESERVE EXPENDITURES)	454,403.00
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397 10 00 014 TRANSFER IN FROM OPERATIONS (RADIO RESERVE- RESERVE)	340,000.00
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397 TRANSFERS IN	794,403.00
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<b>Fund Revenues:</b>	<b>2,236,643.63</b>
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EXPENDITURES

528 OPERATING EXPENDITURES

528 40 40 004 RADIO SITE IMPROVEMENTS	224,756.73
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528 OPERATING EXPENDITURES	224,756.73
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594 CAPITAL EXPENDITURES

594 28 60 004 CAPITAL IMPROVEMENTS	2,000,000.00
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594 CAPITAL EXPENDITURES	2,000,000.00
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999 ENDING FUND BALANCE

508 91 00 014 ENDING FUND BALANCE (RADIO REPLACEMENT RESERVE)	11,886.90
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999 ENDING FUND BALANCE	11,886.90
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<b>Fund Expenditures:</b>	<b>2,236,643.63</b>
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<b>Excess/Deficit:</b>	<b>0.00</b>
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005 SALES TAX		01/01/2023 To: 12/31/2023
		REVENUES
308 BEGINNING FUND BALANCE		
308 91 00 005	BEGINNING FUND BALANCE (SALES TAX)	3,052,485.97
308 BEGINNING FUND BALANCE		3,052,485.97
340 CONTRACTS		
337 00 00 005	SALES TAX (SALES TAX)	3,010,464.08
340 CONTRACTS		3,010,464.08
360 INTEREST		
361 10 50 005	INTEREST EARNED ON INVESTMENT (SALES TAX)	21,373.00
360 INTEREST		21,373.00
<b>Fund Revenues:</b>		<b>6,084,323.05</b>
		EXPENDITURES
597 TRANSFERS OUT		
597 03 00 005	TRANSFER OUT (BOND RESERVE)	743,159.60
597 10 00 005	TRANSFER OUT (OPS)	2,600,000.00
597 20 00 005	TRANSFER OUT (EQ EXPENDITURES)	61,811.00
597 21 00 005	TRANSFER OUT (EQ RESERVE)	525,000.00
597 60 00 005	TRANSFER OUT (STABILIZATION RESERVE FUND)	215,595.13
597 70 00 005	TRANSFER OUT (FACILITY RESERVE)	200,000.00
597 TRANSFERS OUT		4,345,565.73
999 ENDING FUND BALANCE		
508 91 00 005	ENDING FUND BALANCE	1,738,757.32
999 ENDING FUND BALANCE		1,738,757.32
<b>Fund Expenditures:</b>		<b>6,084,323.05</b>
<b>Excess/Deficit:</b>		<b>0.00</b>

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006 STABILIZATION RESERVE FUND

01/01/2023 To: 12/31/2023

## REVENUES

308 BEGINNING FUND BALANCE

308 51 00 006 BEGINNING FUND BALANCE STABILIZATION RESERVE 1,248,646.85

308 BEGINNING FUND BALANCE 1,248,646.85

360 INTEREST

361 10 00 006 INTEREST EARNED ON INVESTMENTS (STAB FUND) 5,000.00

360 INTEREST 5,000.00

397 TRANSFERS IN

397 60 00 005 TRANSFER IN FROM SALES TAX TO STABILIZATION RESERVE FUND 215,595.13

397 TRANSFERS IN 215,595.13

**Fund Revenues:**

**1,469,241.98**

## EXPENDITURES

999 ENDING FUND BALANCE

508 51 00 006 ENDING FUND BALANCE STABILIZATION RESERVE 1,469,241.98

999 ENDING FUND BALANCE 1,469,241.98

**Fund Expenditures:**

**1,469,241.98**

**Excess/Deficit:**

**0.00**



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007 FACILITY RESERVE

01/01/2023 To: 12/31/2023

REVENUES

308 BEGINNING FUND BALANCE

308 91 00 007 BEGINNING FUND BALANCE (FACILITY RESERVE) 200,610.90

308 BEGINNING FUND BALANCE 200,610.90

360 INTEREST

361 10 00 007 INTEREST EARNED ON INVESTMENT (FACILITY RESERVE) 60.00

360 INTEREST 60.00

397 TRANSFERS IN

397 70 00 005 TRANSFER IN FROM SALES TAX (FACILITY RESERVE) 200,000.00

397 TRANSFERS IN 200,000.00

**Fund Revenues:**

**400,670.90**

EXPENDITURES

999 ENDING FUND BALANCE

508 80 00 007 ENDING FUND BALANCE (FACILITY RESERVE) 400,670.90

999 ENDING FUND BALANCE 400,670.90

**Fund Expenditures:**

**400,670.90**

**Excess/Deficit:**

**0.00**

# COWLITZ 911 2023 BUDGET

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200 DEBT SERVICE

01/01/2023 To: 12/31/2023

REVENUES

308 BEGINNING FUND BALANCE

308 31 00 200 BEGINNING FUND BALANCE BOND RESERVE 30,414.72

308 BEGINNING FUND BALANCE 30,414.72

360 INTEREST

361 10 00 200 INTEREST EARNED ON INVESTMENTS (DEBT SERVICE) 867.09

360 INTEREST 867.09

397 TRANSFERS IN

397 50 00 200 TRANSFER IN FROM SALES TAX TO BOND RESERVE 743,159.60

397 TRANSFERS IN 743,159.60

**Fund Revenues:**

**774,441.41**

EXPENDITURES

591 PRINCIPAL PAYMENT

591 28 70 200 PRINCIPAL PAYMENT 385,000.00

592 28 00 200 INTEREST PAYMENT 358,159.60

591 PRINCIPAL PAYMENT 743,159.60

999 ENDING FUND BALANCE

508 31 00 200 ENDING FUND BALANCE BOND RESERVE 31,281.81

999 ENDING FUND BALANCE 31,281.81

**Fund Expenditures:**

**774,441.41**

**Excess/Deficit:**

**0.00**



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300 PROJECT FUND

01/01/2023 To: 12/31/2023

## REVENUES

308 BEGINNING FUND BALANCE

308 31 00 000 BEGINNING FUND BALANCE (PROJECT FUND) 3,152,874.56

308 BEGINNING FUND BALANCE 3,152,874.56

360 INTEREST

361 10 00 000 INTEREST EARNED ON INVESTMENTS (PROJECT FUND) 5,000.00

360 INTEREST 5,000.00

**Fund Revenues:**

**3,157,874.56**

## EXPENDITURES

528 OPERATING EXPENDITURES

528 50 40 300 PROFESSIONAL SERVICES (PROJECT FUND) 0.00

528 OPERATING EXPENDITURES 0.00

594 CAPITAL EXPENDITURES

594 28 60 300 CAPITAL OUTLAYS 2,788,617.16

594 28 60 301 MISC- CAPITAL OUTLAYS (PROJECT FUND) 320,176.25

594 CAPITAL EXPENDITURES 3,108,793.41

999 ENDING FUND BALANCE

508 31 00 000 ENDING FUND BALANCE (PROJECT FUND) 49,081.15

999 ENDING FUND BALANCE 49,081.15

**Fund Expenditures:**

**3,157,874.56**

**Excess/Deficit:**

**0.00**

## COWLITZ 911 2023 BUDGET

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Fund	Revenues	Expenditures	Net
001 OPERATIONS	6,768,374.35	6,768,374.35	0.00
002 EQUIPMENT RESERVE	1,638,893.54	1,638,893.54	0.00
003 RADIO OPERATIONS	492,449.45	492,449.45	0.00
004 RADIO RESERVE	2,236,643.63	2,236,643.63	0.00
005 SALES TAX	6,084,323.05	6,084,323.05	0.00
006 STABILIZATION RESERVE FUND	1,469,241.98	1,469,241.98	0.00
007 FACILITY RESERVE	400,670.90	400,670.90	0.00
200 DEBT SERVICE	774,441.41	774,441.41	0.00
300 PROJECT FUND	3,157,874.56	3,157,874.56	0.00
	<u>23,022,912.87</u>	<u>23,022,912.87</u>	0.00