

# Cowlitz 911 Public Authority Board of Directors

## Meeting Minutes

Wednesday January 12<sup>th</sup>, 2022 @ 10:00 AM

### Remote ZOOM Meeting

#### Attendance

**Board Members:** Mary Alice Wallis (alternate, voting); Kurt Sacha; Jim Kambeitz; Dennis Weber; Brad Thurman; Andy Hamilton; Alan Headley; Bill LeMonds (alternate, voting); Jim Kelly (alternate, voting)

**Staff:** Frank Randolph (general counsel); Deanna Wells; Janelle Edwards; Rachael Young; Norm Krehbiel; Briana Harvill; Jerry Jensen; Don Turrentine

**Guests:** Chris Smith; Robert Huhta; Troy Brightbill; Darr Kirk; Scott Neves; Brandon Poff; Charlie Worley; Eric Koreis; Sammy Brown;

**Board Members Absent and No Alternate:**

#### 1. Call to Order and Introductions

Alan Headley called the meeting to order at 10:00 AM.

#### 2. Approval of the Agenda

**Recommended Action:** A motion to approve the agenda as presented.

Sacha made a motion to approve the agenda as amended. Thurman seconded; all in favor, motion carried.

#### 3. Election of Chair and Vice chair

Headley nominated Thurman as the new chair. Hamilton seconded; all in favor, motion carried.

Sacha nominated Weber as the Vice chair. Wallis seconded; all in favor, motion carried.

#### 4. Approval of Meeting Minutes

##### A. 12/08/2021

**Recommended Action:** A motion to approve the meeting minutes from 12/08/2021

Headley made a motion to approve the meeting minutes. Kelly seconded; all in favor, motion carried.

#### 5. Public Comment

The public comment period allows any member of the public to speak to any item that is not on the regular agenda. The Chair asked if any members of the public were attending the meeting and no members of the public were in attendance.

#### 6. Payables:

**The following transactions are approved as presented**

ACCOUNT	TRANS NUMBER	AMOUNT
Payroll 12/20/21	1459-1498	\$ 150,734.88
Claims 12/10/21	1140-1456	\$1,039,772.96
Claims 12/22/21	1501-1519	\$ 247,088.68
Payroll 01/05/22	1-40	\$ 142,032.03
TOTAL		\$ 1,579,628.55

**Recommended Action:** Motion to approve the payables as presented

Sacha made a motion to approve payables as presented. Hamilton seconded; all in favor, motion carried.

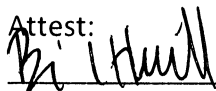
**7. Format of future meetings-** Plan to discuss further details in the first meeting in February 2022.

8. **Discuss Opening Ceremony-** tabled and plan to move forward with some sort of ribbon cutting pending any restrictions for COVID.
9. **Consider dedicating new EOC to Randy Greeley-**
  - A. Headley made a motion to dedicate the new EOC to Randy Greeley. Sacha seconded; all in favor, motion carried.
10. **Out of Class- Step Increase-** Staff requested a temporary step increase for the Admin Assistant to cover for a co-worker going on maternity leave.
  - A. Headley made a motion to approve the temporary step increase. Motion died for lack of a second.
11. **Board Comments/Board Committee Reports**
  - A. LAW TAC Update- LAW TAC met on 01/11/2022.
  - B. FIRE TAC Update- Fire TAC met but had some questions that they needed clarified by the Comm Center. Hoping to get answers at the next meeting.
12. **Director's Report**
  - A. **Staffing Update-** Let one trainee go and one trainee resigned.
  - B. **Climate and Culture-** No update
  - C. **Facility Update-** Requested to add 7 ADA doors to the new facility through a change order. Sacha made a motion to approve 5 new ADA doorways. Hamilton seconded. After discussion, Sacha amended his motion to approve 6 ADA doorways. Hamilton seconded; Sacha, Hamilton, Headley, Kambeitz and Thurman in favor. Weber opposed. Motion carried.
  - D. **Radio Update**
13. **Old Business**
  - A. **BeeBe Site-** we will not be moving forward with the purchase of this site
  - B. **Executive Director Recruitment update-** received 13 applicants and the committee is meeting to discuss after this meeting.
  - C. **Approval of MOU: Pyramiding and understaff pay language (May 12<sup>th</sup> Original presentation)**

**Recommended Action:** Motion to approve the MOU as presented

Kambeitz made a motion to approve the MOU as presented. Headley seconded; all in favor, motion carried.
14. **Executive Session:** RCW: 42.30.110(1)(i). The board entered into executive session at 11:08 for 15 minutes. They came out of executive session at 11:23. No decision was made.
15. **Adjournment:** Meeting adjourned at 11:24
16. **Closed Meeting: Will be Held**

  
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Brad Thurman, Chair

Attest:  
  
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Briana Harvill, Acting Clerk of the Board