

Cowlitz 911 Public Authority Board of Directors
Meeting Minutes
Wednesday February 15, 2023 @ 10:00 AM
Hybrid – BoatHouse & ZOOM

Attendance

Board Members: Ruth Kendall; Kurt Sacha; Jim Kambeitz; Rick Dahl; Brad Thurman; Andy Hamilton; Alan Headley; Bill LeMonds; Jim Kelly

Staff: John Diamond; Frank Randolph (general counsel); Rachael Young; Briana Harvill; Deanna Wells; Don Turrentine;

Guests: Troy Brightbill; Charlie Worley; John Reeves

Board Members Absent and No Alternate:

1. Call to Order and Introductions

Thurman called the meeting to order at 10:00 AM.

2. Approval of the Agenda

Recommended Action: A motion to approve the agenda as presented.

Kendall made a motion to approve the agenda as presented. Sacha seconded; all in favor, motion carried.

3. Approval of Meeting Minutes

A. 01/18/23

Recommended Action: A motion to approve the meeting minutes from 01/18/23

Headley made a motion to approve the meeting minutes from 01/18/23. Hamilton seconded; all in favor, motion carried.

4. Public Comment

The public comment period allows any member of the public to speak to any item that is not on the regular agenda. The Chair asked if any members of the public were attending the meeting and no members of the public were in attendance.

5. Payables:

The following transactions are approved as presented

Payroll 01/20/23	93-130	\$177,117.81
Payroll 02/03/23	176-211	\$132,148.17
Payroll 01/23/23	139-141	\$6,661.76
Claims 01/23/23	133-138	\$ 2207.60
Claims 01/27/23	148-160	\$171,002.12
Claims 01/31/23	163	\$680.80
Claims 02/10/23	218-239	\$75,888.58
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TOTAL		\$ 565,706.84

Recommended Action: Motion to approve the payables as presented

Sacha made a motion to approve payables as presented. Headley seconded; all in favor, motion carried.

6. Financial Report for January 2023- No action needed

Young presented the financials thru January 2023 in a new format.

7. Approval of Policy 015 Social Media

Recommended Action: Motion to approve policy 015 Social Media.

The board asked to remove TikTok and not allow comments for now. They also wanted the document to change should to shall in section 5.

Headley made a motion to approve Policy 015 Social Media as amended. Hamilton seconded; all in favor, motion carried.

8. Board Comments/Board Committee Reports

A. LAW TAC Update:

B. FIRE TAC Update:

C. User Fee Committee Formation: Meeting will be on Thursday the 23rd. Added Rick Dahl.

9. Director's Report

A. **Staffing Update:** 17 FTE dispatchers, 4 in training, 1 ready to sign off, other 3 are doing well.

B. **Climate and Culture:** unsettled with new schedule. There is a lot of leave recently. Also implemented a monthly news letter.

C. **Facility Update:** Set for the end of March which seems reasonable. With a July 24th Go live date.

D. **Radio Update:** Wells gave an update on the status of the radio system and addressed the issues and solutions we have implemented

E. **Final Reminder:** Provide proof of OPMA training to the Clerk. Already Received: Hutchenson; Kelly; Kirk; LeMonds; Reeves; Thurman; Worley.

F. **RFP Recommendation from Cowlitz 911 staff to negotiate a contract with More Power Technology for Managed I.T. Services.** Next month a contract will be presented for services. The board was ok with moving forward to negotiating a contract with More Power Technology based on the recommendation by staff.

10. Old Business

A. Pulse Point Decision

The board discussed having 911 cover the yearly maintenance for Pulse Point. EMS would cover the set up fee.

Sacha made a motion to approve the purchase of Pulse Point. Kambeitz seconded; all in favor, motion carried.

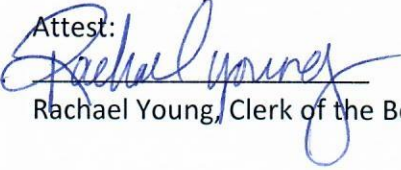
11. Executive Session: RCW 42.30.110(1)(i) Potential Litigation

The board entered executive session 10:44 am for 20 minutes and will return at 11:04. Board returned at 11:04 no decisions were made.

12. **Adjournment:** Meeting was adjourned at 11:04



Brad Thurman, Board Chair

Attest:


Rachael Young, Clerk of the Board