

# Cowlitz 911 Public Authority Board of Directors

## Meeting Minutes

Wednesday March 15, 2023 @ 10:00 AM

Hybrid – EOC & ZOOM

### Attendance

**Board Members:** Ruth Kendall; Kristina Swanson; Jim Kambeitz; Rick Dahl; Brad Thurman; Andy Hamilton; Alan Headley; Bill LeMonds; Jim Kelly

**Staff:** John Diamond; Frank Randolph (general counsel); Rachael Young; Briana Harvill; Jerry Jensen; Don Turrentine;

**Guests:** Marisa Hutchenson; Sammy Brown; Charlie Worley; Eric Koreis; John Reeves;

**Board Members Absent and No Alternate:**

### 1. Call to Order and Introductions

Thurman called the meeting to order at 10:01 AM.

### 2. Approval of the Agenda

**Recommended Action:** A motion to approve the agenda as presented.

Kelly made a motion to approve the agenda as presented. Headley seconded; all in favor, motion carried.

### 3. Approval of Meeting Minutes

#### A. 02/15/23

**Recommended Action:** A motion to approve the meeting minutes from 02/15/23

LeMonds made a motion to approve the meeting minutes from 02/15/23. Headley seconded; all in favor, motion carried.

### 4. Public Comment

The public comment period allows any member of the public to speak to any item that is not on the regular agenda. The Chair asked if any members of the public were attending the meeting and no members of the public were in attendance.

### 5. Payables:

**The following transactions are approved as presented**

Payroll 02/17/23	241-277	\$132,548.21
Payroll 03/03/23	313- 348	\$131,667.76
Claims 02/24/23	287-299	\$78,183.97
Claims 03/01/23	300	\$80,812.22
Claims 03/10/23	352-370	\$40,004.89
TOTAL		\$ 463,217.05

**Recommended Action:** Motion to approve the payables as presented

Kelly made a motion to approve payables as presented. LeMonds seconded; all in favor, motion carried.

### 6. Financial Report for February 2023- No action needed

Young presented the financials. Radio Ops internal transfer was displaying in the new revenue section. This was corrected.

**7. Approval of Contract with More Power Technology for Managed I.T. Services**

**Recommended Action:** Motion to approve the contract with More Power Technology for Managed I.T. Services

Headley made a motion to approve the contract with More Power Technology for Managed I.T. Services subject to final law edits (non-substantial) and Thurman review and approval. LeMonds seconded; all in favor, motion carried.

**8. Approval up to \$485,000 to complete the battery replacement project that was discussed last meeting. (We will be piggybacking off the NASPO contract with American Power Systems)**

**Recommended Action:** Motion to approve the Radio Battery Replacement Project up to \$485,000

Kelly made a motion to approve the battery replacement project up to \$485,000. Kambeitz seconded; all in favor, motion carried.

**9. Board Comments/Board Committee Reports**

A. LAW TAC Update:

B. FIRE TAC Update: Brown said thank you for the approval of Pulse Point.

C. User Fee Committee: Met 2 weeks ago. Looked at 5 different models. Working on a modified version of the original "old formula". Next meeting will be March 30th

**10. Director's Report**

A. **Staffing Update:** 16 FTE dispatchers, 1 on leave, 2 in training doing well. One dispatcher is returning. Todd White is retiring on 4/7/2023 last working day 4/4/23.

B. **Climate and Culture:** Teleweek is coming up on 4/9-4/15. Harvill is prepping everything to celebrate what the dispatchers do. HB 1055 passed.

C. **Facility Update:** Still on track. With a July 24<sup>th</sup> Go live date.


D. **Radio Update:** Diamond gave an update. Abernathy- Day shut down a receiver and will be placing a microwave once the ice melts. Only impact will be in the Castle Rock area. The federal grant is due in April.

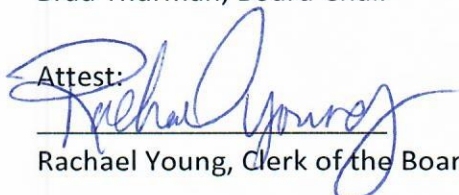
**11. Old Business:** None

**12. Executive Session: RCW 42.30.110(1)(i) Potential Litigation**

The board entered executive session 10:39 am for 15 minutes and will return at 10:54. Board returned at 10:54. No decisions were made.

**13. Adjournment:** Meeting was adjourned at 11:56

  
Brad Thurman, Board Chair

Attest:  
  
Rachael Young, Clerk of the Board