

Cowlitz 911 Public Authority Board of Directors
Meeting Minutes
Wednesday June 21, 2023 @ 10:00 AM
Hybrid – EOC & ZOOM

Attendance

Board Members: Ruth Kendall; Ann Rivers (alternate, voting); Rick Dahl; Jim Kambeitz; Brad Thurman; Darr Kirk (alternate, voting); Alan Headley; Bill LeMonds; Jim Kelly

Staff: John Diamond; Frank Randolph (general counsel); Rachael Young; Briana Harvill; Jerry Jensen; Don Turrentine; Deanna Wells

Guests: Robert: Robert Huhta; Troy Brightbill, Sammy Brown; Charlie Worley;

Board Members Absent and No Alternate:

1. Call to Order and Introductions

Thurman called the meeting to order at 10:01 AM.

2. Approval of the Agenda

Recommended Action: A motion to approve the agenda as presented.

Kelly made a motion to approve the agenda as presented. Headley seconded; all in favor, motion carried.

3. Approval of Meeting Minutes

A. 04/19/23

Recommended Action: A motion to approve the meeting minutes from 04/19/23

Kelly made a motion to approve the meeting minutes from 04/19/23. LeMonds seconded; all in favor, motion carried.

4. Public Comment

The public comment period allows any member of the public to speak to any item that is not on the regular agenda. The Chair asked if any members of the public were attending the meeting and no members of the public had comment.

5. Payables:

The following transactions are approved as presented

Payroll 04/20/23	529-563	\$142,130.38
Payroll 05/05/23	599-632	\$114,924.36
Payroll 05/19/23	664-697	\$120,060.31
Payroll 06/05/23	714-747	\$120,487.38
Claims 04/21/23	570	\$68,197.50
Claims 04/28/23	574-586	\$51,936.31
Claims 05/12/23	640-662	\$148,573.50
Claims 05/26/23	700-712	\$122,211.29
Claims 06/01/23	750-751	\$179,079.83
Claims 06/06/23	763	\$2,000.00
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TOTAL		\$ 1,069,600.86

Recommended Action: Motion to approve the payables as presented

Kirk made a motion to approve payables as presented. Headley seconded; all in favor, motion carried.

6. Financial Report for May 2023- No action needed

Young presented the financials.

7. Approval of a New Non-Represented Position: Operations Manager and salary range

Headley made a motion to approve the new position with the pay scale presented and allow staff to develop a job description. Kirk seconded; 8 in favor, 1 opposed, motion carried.

8. Board Comments/Board Committee Reports

A. LAW TAC Update:

B. FIRE TAC Update: Pulse Point is in BETA testing

C. User Fee Update: Young gave an overview of the formula that will be used to calculate user fees moving forward for 2024.

9. Director's Report

A. **Staffing Update:** conditional offer out

B. **Climate and Culture:** Pushing Cordico out to staff; ongoing meetings with the guild;

C. **Facility Update:** Continuing to work on building close out with Patriot; staff open house on July 18, User open house July 19; go live on the 24th; fed grant dollars not impacted by fed debt ceiling; crystal reports being used

D. **Radio Update:** Deer island no equipment yet but getting close- a project for after we are in the building

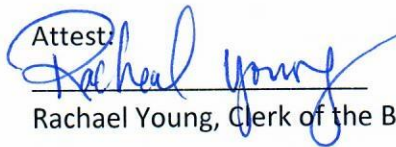
10. Old Business: None

11. Executive Session:

12. Adjournment:



Brad Thurman, Board Chair

Attest:


Rachael Young, Clerk of the Board