

Cowlitz 911 Public Authority Board of Directors

Meeting Agenda

Wednesday August 20th, 2025 @ 10:00 AM

Hybrid – Cowlitz 911 & Zoom

1. Call to Order and Introductions

2. Approval of the Agenda – Board Action

Recommended Action: A motion to approve the agenda as presented.

3. Approval of Meeting Minutes - Board Action

A. 06/18/2025 Meeting Minutes

Recommended Action: A motion to approve the meeting minutes from 06/18/25.

4. Public Comment

A. The public comment period allows any member of the public to speak to any item that is not on the regular agenda. There is a time-limitation of 3 minutes. All comments should be directed to the Chair.

5. Payables – Board Action

The following transactions are approved as presented

ACCOUNT	TRANS NUMBER	AMOUNT
Payroll 06/18/25	749 – 786	\$185,964.72
Payroll 07/03/25	816 – 851	\$149,171.44
Payroll 07/18/25	876 – 915	\$154,044.37
Payroll 07/24/25	947 – 949	\$43,010.42
Payroll 08/05/25	950 – 985	\$171,822.56
Claims 06/02/25	687 – 701 & 789	\$224,821.18
Claims 06/23/25	790	\$20,782.67
Claims 06/26/25	791 – 815	\$130,445.34
Claims 07/10/25	854 – 875	\$102,924.09
Claims 07/24/25	931 – 943	\$54,368.10
Claims 08/14/25	1011 – 1025	\$49,652.77
TOTAL		\$1,287,007.66

Recommended Action: Motion to approve the payables as presented.

6. Resolution 2025-003: Amending Credit Limits – Board Action

7. Speelyai Lease Modification – Board Action

8. Speelyai Sublease – Board Action

9. MNI Microwave Links for Coldwater, Johnston Ridge and Davis Peak

10. Tone Only Frequency

11. User Fee Formula Discussion

12. Board Comments/Board Committee Reports

A. LAW TAC Update

B. FIRE TAC Update

13. Director's Report

A. Staffing Update

B. Radio Project Update

C. Handbook Edits

14. Old Business: If needed

15. Executive Session: If needed

16. Adjournment

Cowlitz 911 Public Authority Board of Directors

Meeting Minutes

Wednesday June 18th, 2025 @ 10:00 AM

Hybrid – Cowlitz 911 & ZOOM

Attendance

Board Members: Erik Halvorson; Andy Hamilton; Alan Headley; Brad Thurman; Charlie Worley; Bill LeMonds; Robert Huhta; Jen Wills; Rick Dahl

Staff: Briana Harvill; Dannyka Baker; Darr Kirk; Jerry Jensen; Justin Stennick; Michelle Arrowsmith; Jessica Weygandt; Tim Hannigan (general counsel); Jennifer Johnson (general counsel)

Guests: Brad Hannig; Brandon Poff; Jason Kester; Rich Fletcher; Spencer Sally; Troy Brightbill; Scott Goldstein

Board Members Absent and No Alternate:

1. Call to Order and Introductions

Huhta called the meeting to order at 10:00 AM.

2. Approval of the Agenda

Recommended Action: A motion to approve the agenda as presented.

Headley made a motion to approve the agenda as presented. LeMonds seconded; all in favor, motion carried.

3. Approval of Meeting Minutes

A. May 21, 2025, Meeting Minutes

Recommended Action: A motion to approve the meeting minutes from 05/21/25, meeting minutes.

Worley made a motion to approve the 05/21/2025 meeting minutes as presented. Headley seconded; all in favor, motion carried.

4. Public Comment

The public comment period allows any member of the public to speak to any item that is not on the regular agenda.

5. Payables:

ACCOUNT	TRANS NUMBER	AMOUNT
Payroll 05/20/25	639 – 674	\$135,723.07
Payroll 05/21/25	680 – 681	\$38,854.39
Payroll 06/05/25	702 – 737	\$134,560.69
Claims 05/06/25 VOIDED	632	(\$793.45)
Claims 05/21/25	679	\$29,586.91
Claims 05/28/25	684	\$8,727.86
Claims 05/28/25 VOIDED	550	(\$8,727.86)
Claims 05/29/25	687 – 701	\$48,717.41
TOTAL		\$396,170.33

Recommended Action: Motion to approve the payables as presented.

Now providing a detailed report for credit cards. Headley made a motion to approve payables as presented. Thurman seconded; all in favor, motion carried.

6. Finance Report – sales tax trending lower this year, which was budgeted.

7. Day Wireless Contract Amendment – **Board Action**

Recommended Action: Motion to approve the Day Wireless contract amendment as presented.

Thurman made a motion to approve the Day Wireless contract amendment as presented. Wills seconded; all in favor, motion carried.

8. Cowlitz County Public Works ILA – Board Action

Recommended Action: Motion to approve the Cowlitz County Public Works ILA as presented.

Headley made a motion to approve the Cowlitz County Public Works ILA as presented. Hamilton seconded; all in favor, motion carried.

9. Board Comments/Board Committee Reports

A. LAW TAC Update: There will be a Compstat demo and will discuss this at the next Law Tac meeting. Those that attended the Motorola Summit will get together and talk about the training and some tools that were learned and what can be implemented.

B. FIRE TAC Update: Met on June 3rd. Dispo codes went live and have been working well. There is a plan in place for the 4th of July for working with dispatch on responses and dispatches with a MOB officer to help things run smoothly. Working on changing some type codes for structure fire responses that will go live on July 15th. Next meeting will be August 19th.

10. Director's Report

A. Staffing Update: 17 full-time dispatchers, 2 in training and are at the midway point, 19 dispatchers total. We have 3 applicants going through background right now. Jerry hits 30 years of service this week, as well as Tara Huhta with 28 years of service this month as well.

B. Radio Update: Currently networked with all our sites so we can monitor temperature and all the things that we need to diagnose a problem. The next phase is to get connectivity to all the sites, and we are about halfway through that, and radios will follow. Have all the equipment needed to do a test proof of concept for a frequency to make sure all the bugs are worked out before we launch. Longview PD has volunteered to be the guinea pig, and it should be seamless. Updating dispatch consoles to get a couple frequencies in there that we don't have anticipation for the 4th of July. We want to add DNR. They will be running off our frequency for a brief operational period during the 4th and will be self-deploying through their dispatch, but we will be able to hear them, which will alleviate the telephone process to try to get ahold of their dispatch.

C. Board Appreciation Lunch: Plan to have a Board appreciation lunch instead of a meeting next month, on July 16th. This will be a good time to celebrate the 2-year anniversary of moving into this building. We are trying to have a dedication plaque in time for that to dedicate to the building with the Board members at that time of the move. The lunch will be at 1pm on July 16th.

11. Old Business: N/A

12. Executive Session: RCW 42.30.110(1)(g) Performance of a public employee

The Board entered into the executive session for 5 minutes at 10:14 AM and ended at 10:19 AM. The Board came out of executive session at 10:19 AM. No action was taken in the executive session.

13. Adjournment: 10:20 AM

Robert Huhta, Board Chair

Attest:

Briana Harvill, Clerk of the Board

CHECK REGISTER

COWLITZ 911

Time: 15:56:07 Date: 08/05/2025

06/18/2025 To: 06/18/2025

Page: 1

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
777	06/18/2025	Payroll	1	EFT	COWLITZ COUNTY TREASURER'S OFFICE (IRS)	32,055.45	941 Deposit for Pay Cycle(s) 06/18/2025 - 06/18/2025
778	06/18/2025	Payroll	1	13749	KAISER PERMANENTE MEMBERSHIP ADMIN	9,727.83	Pay Cycle(s) 05/11/2025 To 05/25/2025 - MEDICAL-KAISER; Pay Cycle(s) 05/26/2025 To 06/10/2025 - MEDICAL-KAISER
779	06/18/2025	Payroll	1	13750	WASHINGTON COUNTIES INSURANCE FUND	27,263.49	Pay Cycle(s) 05/11/2025 To 05/25/2025 - MEDICAL-WCIF; Pay Cycle(s) 05/11/2025 To 05/25/2025 - LIFE INS BUYUP; Pay Cycle(s) 05/11/2025 To 05/25/2025 - AD-D BUYUP; Pay Cycle(s) 05/26/2025 To 06/10/2025;
780	06/18/2025	Payroll	1	13751	WASHINGTON STATE DEPT OF RETIREMENT	18,877.23	Pay Cycle(s) 05/26/2025 To 06/10/2025 - PSERS2; Pay Cycle(s) 05/26/2025 To 06/10/2025 - PERS2; Pay Cycle(s) 05/26/2025 To 06/10/2025 - PERS3
749	06/18/2025	Payroll	2	EFT	JONATHAN C AGUIRRE	2,644.67	
750	06/18/2025	Payroll	2	EFT	MICHELLE R ARROWSMITH	3,841.07	
751	06/18/2025	Payroll	2	EFT	DANNYKA BAKER	1,500.33	
752	06/18/2025	Payroll	2	EFT	KATIE M COSGROVE	3,139.40	
753	06/18/2025	Payroll	2	EFT	KATHRYN DAVIS	2,178.45	
754	06/18/2025	Payroll	2	EFT	MADISON A DEISHER	2,056.78	
755	06/18/2025	Payroll	2	EFT	JOSHUA EVALD	4,500.73	
756	06/18/2025	Payroll	2	EFT	MISTI GIBBS	3,338.39	
757	06/18/2025	Payroll	2	EFT	MARIA GILBERT	3,587.99	
758	06/18/2025	Payroll	2	EFT	BRIANA HARVILL	2,441.17	
759	06/18/2025	Payroll	2	EFT	JAMES HLOUSEK	2,089.95	
760	06/18/2025	Payroll	2	EFT	TARA HUHTA	3,687.21	
761	06/18/2025	Payroll	2	EFT	JERRY JENSEN	3,843.56	
762	06/18/2025	Payroll	2	EFT	JEREMY KIRK D	2,792.82	
763	06/18/2025	Payroll	2	EFT	ANNA LAUDENSCHLAGER	3,210.94	
764	06/18/2025	Payroll	2	EFT	JULIA MARTIN	3,850.73	
765	06/18/2025	Payroll	2	EFT	ANDREA R MATZKE	2,246.88	
766	06/18/2025	Payroll	2	EFT	ASHLYN MUNSON	2,642.13	
767	06/18/2025	Payroll	2	EFT	TRISTA OJALEHTO	2,663.01	
768	06/18/2025	Payroll	2	EFT	SAMANTHA PERRY	4,339.64	
769	06/18/2025	Payroll	2	EFT	KAYLEE SCHAEFER	2,740.43	
770	06/18/2025	Payroll	2	EFT	ROBERT SCHAEFER	3,483.89	
771	06/18/2025	Payroll	2	EFT	MICHELLE SIMS	4,318.61	
772	06/18/2025	Payroll	2	EFT	BRANNON STARR	2,617.70	
773	06/18/2025	Payroll	2	EFT	JUSTIN J STENNICK	3,712.51	
774	06/18/2025	Payroll	2	EFT	REBECCA SWANSON	3,142.55	
775	06/18/2025	Payroll	2	EFT	DON TURRENTINE	4,590.61	
776	06/18/2025	Payroll	2	EFT	JESSICA M WEYGANDT	1,658.82	
781	06/18/2025	Payroll	2	EFT	CAPSCO	55.00	Pay Cycle(s) 05/26/2025 To 06/10/2025 - ASSN FEE
782	06/18/2025	Payroll	2	EFT	COWLITZ 911 EMERGENCY SERVICES ASSN	827.50	Pay Cycle(s) 05/26/2025 To 06/10/2025 - UNION DUES; Pay Cycle(s) 05/26/2025 To 06/10/2025 - INITIATION FEE
783	06/18/2025	Payroll	2	EFT	EMPOWER TRUST (401A)	579.68	Pay Cycle(s) 05/26/2025 To 06/10/2025 - 401a Plan

CHECK REGISTER

COWLITZ 911

Time: 15:56:07 Date: 08/05/2025

06/18/2025 To: 06/18/2025

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
784	06/18/2025	Payroll	2	EFT	EMPOWER TRUST (457B)	2,367.57	Pay Cycle(s) 05/26/2025 To 06/10/2025 - DEF COMP
785	06/18/2025	Payroll	2	EFT	HRA VEBA	6,925.00	Pay Cycle(s) 05/26/2025 To 06/10/2025 - VEBA
786	06/18/2025	Payroll	2	EFT	REHN AND ASSOCIATES	425.00	Pay Cycle(s) 05/26/2025 To 06/10/2025 - HSA
001 OPERATIONS						179,285.38	
003 RADIO OPERATIONS						6,679.34	
						185,964.72	Payroll:
							185,964.72

CERTIFICATION/AUTHORIZATION STATEMENT

I, the undersigned, do hereby certify that all information recorded in the check register, including all transactions, debits, credits, and balances, is true, accurate, and complete to the best of my knowledge and belief. The services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation and that the claim is a just, due and unpaid obligation against Cowlitz 911, and that I am authorized to authenticate and certify to said claim.

Budget Finance Manager, Signature

Date

We have reviewed the claims listed in this report, and we approve payment with our signatures below.

Executive Director, Signature

Date

Board Chair, Signature

Date

CHECK REGISTER

COWLITZ 911

Time: 15:59:55 Date: 08/05/2025

07/03/2025 To: 07/03/2025

Page: 1

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
844	07/03/2025	Payroll	1	EFT	COWLITZ COUNTY TREASURER'S OFFICE (IRS)	31,914.78	941 Deposit for Pay Cycle(s) 06/11/2025 - 06/25/2025
845	07/03/2025	Payroll	1	13779	WASHINGTON STATE DEPT OF RETIREMENT	18,956.74	Pay Cycle(s) 06/11/2025 To 06/25/2025 - PSERS2; Pay Cycle(s) 06/11/2025 To 06/25/2025 - PERS2; Pay Cycle(s) 06/11/2025 To 06/25/2025 - PERS3
816	07/03/2025	Payroll	2	EFT	JONATHAN C AGUIRRE	3,594.49	
817	07/03/2025	Payroll	2	EFT	MICHELLE R ARROWSMITH	3,842.70	
818	07/03/2025	Payroll	2	EFT	DANNYKA BAKER	1,461.59	
819	07/03/2025	Payroll	2	EFT	KATIE M COSGROVE	3,579.20	
820	07/03/2025	Payroll	2	EFT	KATHRYN DAVIS	2,829.29	
821	07/03/2025	Payroll	2	EFT	MADISON A DEISHER	2,120.98	
822	07/03/2025	Payroll	2	EFT	JOSHUA EVALD	3,812.24	
823	07/03/2025	Payroll	2	EFT	MISTI GIBBS	2,694.03	
824	07/03/2025	Payroll	2	EFT	MARIA GILBERT	3,379.03	
825	07/03/2025	Payroll	2	EFT	BRIANA HARVILL	2,438.10	
826	07/03/2025	Payroll	2	EFT	JAMES HLOUSEK	2,279.21	
827	07/03/2025	Payroll	2	EFT	TARA HUHTA	2,837.52	
828	07/03/2025	Payroll	2	EFT	JERRY JENSEN	3,842.49	
829	07/03/2025	Payroll	2	EFT	JEREMY KIRK D	2,793.84	
830	07/03/2025	Payroll	2	EFT	ANNA LAUDENSCHLAGER	3,737.34	
831	07/03/2025	Payroll	2	EFT	JULIA MARTIN	3,721.09	
832	07/03/2025	Payroll	2	EFT	ANDREA R MATZKE	2,250.51	
833	07/03/2025	Payroll	2	EFT	ASHLYN MUNSON	2,590.16	
834	07/03/2025	Payroll	2	EFT	TRISTA OJALEHTO	3,241.85	
835	07/03/2025	Payroll	2	EFT	SAMANTHA PERRY	4,255.06	
836	07/03/2025	Payroll	2	EFT	KAYLEE SCHAEFER	3,403.80	
837	07/03/2025	Payroll	2	EFT	ROBERT SCHAEFER	3,347.94	
838	07/03/2025	Payroll	2	EFT	MICHELLE SIMS	3,163.88	
839	07/03/2025	Payroll	2	EFT	BRANNON STARR	2,624.86	
840	07/03/2025	Payroll	2	EFT	JUSTIN J STENNICK	3,715.77	
841	07/03/2025	Payroll	2	EFT	REBECCA SWANSON	2,728.35	
842	07/03/2025	Payroll	2	EFT	DON TURRENTINE	4,592.65	
843	07/03/2025	Payroll	2	EFT	JESSICA M WEYGANDT	2,248.46	
846	07/03/2025	Payroll	2	EFT	CAPSCO	55.00	Pay Cycle(s) 06/11/2025 To 06/25/2025 - ASSN FEE
847	07/03/2025	Payroll	2	EFT	COWLITZ 911 EMERGENCY SERVICES ASSN	827.50	Pay Cycle(s) 06/11/2025 To 06/25/2025 - UNION DUES; Pay Cycle(s) 06/11/2025 To 06/25/2025 - INITIATION FEE
848	07/03/2025	Payroll	2	EFT	EMPOWER TRUST (401A)	579.68	Pay Cycle(s) 06/11/2025 To 06/25/2025 - 401a Plan
849	07/03/2025	Payroll	2	EFT	EMPOWER TRUST (457B)	2,361.31	Pay Cycle(s) 06/11/2025 To 06/25/2025 - DEF COMP
850	07/03/2025	Payroll	2	EFT	HRA VEBA	6,925.00	Pay Cycle(s) 06/11/2025 To 06/25/2025 - VEBA
851	07/03/2025	Payroll	2	EFT	REHN AND ASSOCIATES	425.00	Pay Cycle(s) 06/11/2025 To 06/25/2025 - HSA
001 OPERATIONS						142,642.86	
003 RADIO OPERATIONS						6,528.58	

149,171.44 Payroll: 149,171.44

CHECK REGISTER

COWLITZ 911

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07/03/2025 To: 07/03/2025

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
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****CERTIFICATION/AUTHORIZATION STATEMENT****

I, the undersigned, do hereby certify that all information recorded in the check register, including all transactions, debits, credits, and balances, is true, accurate, and complete to the best of my knowledge and belief. The services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation and that the claim is a just, due and unpaid obligation against Cowlitz 911, and that I am authorized to authenticate and certify to said claim.

Budget Finance Manager, Signature

Date

We have reviewed the claims listed in this report, and we approve payment with our signatures below.

Executive Director, Signature

Date

Board Chair, Signature

Date

CHECK REGISTER

COWLITZ 911

Time: 16:00:13 Date: 08/05/2025

07/18/2025 To: 07/18/2025

Page: 1

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
904	07/18/2025	Payroll	1	EFT	COWLITZ COUNTY TREASURER'S OFFICE (IRS)	31,091.37	941 Deposit for Pay Cycle(s) 07/18/2025 - 07/18/2025
906	07/18/2025	Payroll	1	0	WASHINGTON STATE DEPT OF RETIREMENT		Incorrect amount
917	07/18/2025	Payroll	1	0	KAISER PERMANENTE MEMBERSHIP ADMIN		MISSING 7/18/25 PAYROLL
918	07/18/2025	Payroll	1	0	WASHINGTON COUNTIES INSURANCE FUND		MISSING 7/18/25 PAYROLL
916	07/18/2025	Payroll	1	13802	WASHINGTON STATE DEPT OF RETIREMENT		VOID CHECK AND REISSUE PER COUNTY TREASERER
905	07/18/2025	Payroll	1	13803	KAISER PERMANENTE MEMBERSHIP ADMIN		VOID CHECK AND REISSUE PER COUNTY TREASERER
919	07/18/2025	Payroll	1	13804	KAISER PERMANENTE MEMBERSHIP ADMIN	9,727.83	Pay Cycle(s) 06/11/2025 To 06/25/2025 - MEDICAL-KAISER; Pay Cycle(s) 06/26/2025 To 07/10/2025 - MEDICAL-KAISER
920	07/18/2025	Payroll	1	13805	WASHINGTON STATE DEPT OF RETIREMENT	16,987.05	Pay Cycle(s) 06/26/2025 To 07/10/2025 - PSERS2; Pay Cycle(s) 06/26/2025 To 07/10/2025 - PERS2; Pay Cycle(s) 06/26/2025 To 07/10/2025 - PERS3
876	07/18/2025	Payroll	2	EFT	JONATHAN C AGUIRRE	2,933.70	
877	07/18/2025	Payroll	2	EFT	MICHELLE R ARROWSMITH	3,839.93	
878	07/18/2025	Payroll	2	EFT	DANNYKA BAKER	1,467.76	
879	07/18/2025	Payroll	2	EFT	KATIE M COSGROVE	3,517.24	
880	07/18/2025	Payroll	2	EFT	KATHRYN DAVIS	2,924.27	
881	07/18/2025	Payroll	2	EFT	MADISON A DEISHER	2,057.51	
882	07/18/2025	Payroll	2	EFT	JOSHUA EVALD	3,418.51	
883	07/18/2025	Payroll	2	EFT	MISTI GIBBS	2,813.87	
884	07/18/2025	Payroll	2	EFT	MARIA GILBERT	2,780.08	
885	07/18/2025	Payroll	2	EFT	BRIANA HARVILL	2,447.15	
886	07/18/2025	Payroll	2	EFT	JAMES HLOUSEK	2,241.03	
887	07/18/2025	Payroll	2	EFT	TARA HUHTA	2,842.16	
888	07/18/2025	Payroll	2	EFT	JERRY JENSEN	4,015.90	
889	07/18/2025	Payroll	2	EFT	JEREMY KIRK D	2,793.84	
890	07/18/2025	Payroll	2	EFT	ANNA LAUDENSCHLAGER	4,465.59	
891	07/18/2025	Payroll	2	EFT	JULIA MARTIN	3,214.56	
892	07/18/2025	Payroll	2	EFT	ANDREA R MATZKE	2,525.54	
893	07/18/2025	Payroll	2	EFT	ASHLYN MUNSON	2,166.21	
894	07/18/2025	Payroll	2	EFT	TRISTA OJALEHTO	2,660.28	
895	07/18/2025	Payroll	2	EFT	SAMANTHA PERRY	3,407.72	
896	07/18/2025	Payroll	2	EFT	KAYLEE SCHAEFER	3,155.23	
897	07/18/2025	Payroll	2	EFT	ROBERT SCHAEFER	3,237.26	
898	07/18/2025	Payroll	2	EFT	MICHELLE SIMS	3,366.94	
899	07/18/2025	Payroll	2	EFT	BRANNON STARR	2,631.87	
900	07/18/2025	Payroll	2	EFT	JUSTIN J STENNICK	3,732.07	
901	07/18/2025	Payroll	2	EFT	REBECCA SWANSON	3,226.29	
902	07/18/2025	Payroll	2	EFT	DON TURRENTINE	4,608.81	
903	07/18/2025	Payroll	2	EFT	JESSICA M WEYGANDT	2,508.80	
907	07/18/2025	Payroll	2	EFT	CAPSCO	55.00	Pay Cycle(s) 06/26/2025 To 07/10/2025 - ASSN FEE

CHECK REGISTER

COWLITZ 911

Time: 16:00:13 Date: 08/05/2025

07/18/2025 To: 07/18/2025

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
908	07/18/2025	Payroll	2	EFT	COWLITZ 911 EMERGENCY SERVICES ASSN	827.50	Pay Cycle(s) 06/26/2025 To 07/10/2025 - UNION DUES; Pay Cycle(s) 06/26/2025 To 07/10/2025 - INITIATION FEE
909	07/18/2025	Payroll	2	EFT	EMPOWER TRUST (401A)	579.68	Pay Cycle(s) 06/26/2025 To 07/10/2025 - 401a Plan
910	07/18/2025	Payroll	2	EFT	EMPOWER TRUST (457B)	2,418.49	Pay Cycle(s) 06/26/2025 To 07/10/2025 - DEF COMP
911	07/18/2025	Payroll	2	EFT	HRA VEBA	6,925.00	Pay Cycle(s) 06/26/2025 To 07/10/2025 - VEBA
912	07/18/2025	Payroll	2	EFT	REHN AND ASSOCIATES	425.00	Pay Cycle(s) 06/26/2025 To 07/10/2025 - HSA
915	07/18/2025	Payroll	2	EFT	DANNYKA BAKER	7.33	CORRECTING DRS WAGES AND WITHHOLDING FOR 07.18.25 PAYROLL.
001 OPERATIONS						147,577.80	
003 RADIO OPERATIONS						6,466.57	
						154,044.37	Payroll: 154,044.37

CERTIFICATION/AUTHORIZATION STATEMENT

I, the undersigned, do hereby certify that all information recorded in the check register, including all transactions, debits, credits, and balances, is true, accurate, and complete to the best of my knowledge and belief. The services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation and that the claim is a just, due and unpaid obligation against Cowlitz 911, and that I am authorized to authenticate and certify to said claim.

Budget Finance Manager, Signature

Date

We have reviewed the claims listed in this report, and we approve payment with our signatures below.

Executive Director, Signature

Date

Board Chair, Signature

Date

CHECK REGISTER

COWLITZ 911

Time: 16:00:33 Date: 08/05/2025

07/24/2025 To: 07/24/2025

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
947	07/24/2025	Payroll	1	0	WASHINGTON COUNTIES INSURANCE FUND		Need to add prior period adjustment.
944	07/24/2025	Payroll	1	13819	ESD-PFLMA-WA CARES FUND	4,777.33	Pay Cycle(s) 04/01/2025 To 06/30/2025 - PFMLA
945	07/24/2025	Payroll	1	13820	ESD-UNEMPLOYMENT INSURANCE	4,830.55	2nd Quarter Unemployment: 04/01/2025 - 06/30/2025
946	07/24/2025	Payroll	1	13821	WA CARES FUND ESD-LTC-WA CARES FUND	2,805.91	Pay Cycle(s) 04/01/2025 To 06/30/2025 - LTC
948	07/24/2025	Payroll	1	13822	WASHINGTON STATE DEPT OF L&I	5,530.40	2ND Quarter L&I: 04/01/2025 - 06/30/2025
949	07/24/2025	Payroll	1	13823	WASHINGTON COUNTIES INSURANCE FUND	25,066.23	Pay Cycle(s) 06/11/2025 To 06/25/2025 - MEDICAL-WCIF; Pay Cycle(s) 06/11/2025 To 06/25/2025 - LIFE INS BUYUP; Pay Cycle(s) 06/11/2025 To 06/25/2025 - AD-D BUYUP; Pay Cycle(s) 06/26/2025 To 07/10/2025;
001 OPERATIONS						41,822.36	
003 RADIO OPERATIONS						1,188.06	
						43,010.42	Payroll: 43,010.42

CERTIFICATION/AUTHORIZATION STATEMENT

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Budget Finance Manager, Signature

Date

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Executive Director, Signature

Date

Board Chair, Signature

Date

CHECK REGISTER

COWLITZ 911

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978	08/05/2025	Payroll	1	EFT	COWLITZ COUNTY TREASURER'S OFFICE (IRS)	61,284.28	941 Deposit for Pay Cycle(s) 08/05/2025 - 08/05/2025; 941 Deposit for Pay Cycle(s) 08/05/2025 - 08/05/2025
979	08/05/2025	Payroll	1	13824	WASHINGTON STATE DEPT OF RETIREMENT	14,878.46	Pay Cycle(s) 07/10/2025 To 07/25/2025 - PSERS2; Pay Cycle(s) 07/10/2025 To 07/25/2025 - PERS2; Pay Cycle(s) 07/10/2025 To 07/25/2025 - PERS3
950	08/05/2025	Payroll	2	EFT	JONATHAN C AGUIRRE	2,436.96	
951	08/05/2025	Payroll	2	EFT	MICHELLE R ARROWSMITH	5,471.91	
952	08/05/2025	Payroll	2	EFT	DANNYKA BAKER	1,447.93	
953	08/05/2025	Payroll	2	EFT	KATIE M COSGROVE	2,807.69	
954	08/05/2025	Payroll	2	EFT	KATHRYN DAVIS	2,703.96	
955	08/05/2025	Payroll	2	EFT	MADISON A DEISHER	1,881.19	
956	08/05/2025	Payroll	2	EFT	JOSHUA EVALD	4,037.69	
957	08/05/2025	Payroll	2	EFT	MISTI GIBBS	2,308.58	
958	08/05/2025	Payroll	2	EFT	MARIA GILBERT	3,095.05	
959	08/05/2025	Payroll	2	EFT	BRIANA HARVILL	2,464.70	
960	08/05/2025	Payroll	2	EFT	JAMES HLOUSEK	1,933.12	
961	08/05/2025	Payroll	2	EFT	TARA HUHTA	2,467.53	
962	08/05/2025	Payroll	2	EFT	JERRY JENSEN	4,046.86	
963	08/05/2025	Payroll	2	EFT	JEREMY KIRK D	2,793.84	
964	08/05/2025	Payroll	2	EFT	ANNA LAUDENSCHLAGER	3,328.30	
965	08/05/2025	Payroll	2	EFT	JULIA MARTIN	2,876.46	
966	08/05/2025	Payroll	2	EFT	ANDREA R MATZKE	2,315.57	
967	08/05/2025	Payroll	2	EFT	ASHLYN MUNSON	2,722.20	
968	08/05/2025	Payroll	2	EFT	TRISTA OJALEHTO	2,464.45	
969	08/05/2025	Payroll	2	EFT	SAMANTHA PERRY	4,450.81	
970	08/05/2025	Payroll	2	EFT	KAYLEE SCHAEFER	2,532.23	
971	08/05/2025	Payroll	2	EFT	ROBERT SCHAEFER	3,677.35	
972	08/05/2025	Payroll	2	EFT	MICHELLE SIMS	3,076.65	
973	08/05/2025	Payroll	2	EFT	BRANNON STARR	2,653.63	
974	08/05/2025	Payroll	2	EFT	JUSTIN J STENNICK	4,066.88	
975	08/05/2025	Payroll	2	EFT	REBECCA SWANSON	3,383.83	
976	08/05/2025	Payroll	2	EFT	DON TURRENTINE	4,638.73	
977	08/05/2025	Payroll	2	EFT	JESSICA M WEYGANDT	2,508.79	
980	08/05/2025	Payroll	2	EFT	CAPSCO	55.00	Pay Cycle(s) 07/10/2025 To 07/25/2025 - ASSN FEE
981	08/05/2025	Payroll	2	EFT	COWLITZ 911 EMERGENCY SERVICES ASSN	757.50	Pay Cycle(s) 07/10/2025 To 07/25/2025 - UNION DUES; Pay Cycle(s) 07/10/2025 To 07/25/2025 - INITIATION FEE
982	08/05/2025	Payroll	2	EFT	EMPOWER TRUST (401A)	579.68	Pay Cycle(s) 07/10/2025 To 07/25/2025 - 401a Plan
983	08/05/2025	Payroll	2	EFT	EMPOWER TRUST (457B)	2,324.75	Pay Cycle(s) 07/10/2025 To 07/25/2025 - DEF COMP
984	08/05/2025	Payroll	2	EFT	HRA VEBA	6,925.00	Pay Cycle(s) 07/10/2025 To 07/25/2025 - VEBA
985	08/05/2025	Payroll	2	EFT	REHN AND ASSOCIATES	425.00	Pay Cycle(s) 07/10/2025 To 07/25/2025 - HSA

001 OPERATIONS

171,822.56

171,822.56 Payroll: 171,822.56

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CERTIFICATION/AUTHORIZATION STATEMENT

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Budget Finance Manager, Signature

Date

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Executive Director, Signature

Date

Board Chair, Signature

Date

CHECK REGISTER

COWLITZ 911

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687	06/02/2025	Claims	1	13730	CDW GOVERNMENT LLC	11,797.96	INV AD84Z9I
	Invoices	Amount	PO	For			
	AD84Z9I	11,797.96			RADIO SWITCHES FOR RADIO STABILIZATION PROJECT		
688	06/02/2025	Claims	1	13731	COWLITZ 911 PETTY CASH	163.65	INV PC052825
	Invoices	Amount	PO	For			
	PC052825	163.65			0525 PETTY CASH REIMBURSEMENT		
689	06/02/2025	Claims	1	13732	MADISON A DEISHER	218.28	05/19-21/25 TELE 2 TRAINING IN TOUTLE
	Invoices	Amount	PO	For			
	0525 TELE 2	218.28			0525 TELE 2 REIMBURSEMENT		
690	06/02/2025	Claims	1	13733	DENALI HEATING & AIR CONDITIONING LLC	521.00	RET REL 2024 HVAC MTC CONTRACT
	Invoices	Amount	PO	For			
	RET REL 2024 HVA	521.00			RET REL 2024 HVAC MTC CONTRACT		
691	06/02/2025	Claims	1	13734	JAMES HLOUSEK	228.36	0525 TELE 2 REIMBURSEMENT
	Invoices	Amount	PO	For			
	0525 TELE 2	228.36			0525 TELE 2 REIMBURSEMENT		
692	06/02/2025	Claims	1	13735	INTEGER ASSOCIATES INC	1,862.62	INV 25-1006
	Invoices	Amount	PO	For			
	25-1006	1,862.62			0625 DEER ISLAND LEASE		
693	06/02/2025	Claims	1	13736	LANGUAGE LINE SVCS INC	60.46	INV 11590829
	Invoices	Amount	PO	For			
	11590829	60.46			0425 INTERPRETATION SERVICES		
694	06/02/2025	Claims	1	13737	LOWE'S	693.75	0525 LOWES STMT
	Invoices	Amount	PO	For			
	0525 LOWES STM'	693.75			0525 LOWES STMT		
695	06/02/2025	Claims	1	13738	ANDREA R MATZKE	139.60	0525 TELE 2
	Invoices	Amount	PO	For			
	0525 TELE 2	139.60			0525 TELE 2 REIMBURSEMENT		
696	06/02/2025	Claims	1	13739	MORE POWER TECHNOLOGY	3,679.72	INV 17350; INV 17268
	Invoices	Amount	PO	For			
	17350	1,839.86			05/23/25-06/22/25 MICROSOFT MONTHLY SUBSCRIPTION		
	17268	1,839.86			04/23/25-05/22/25 MICROSOFT MONTHLY SUBSCRIPTION		
697	06/02/2025	Claims	1	13740	POINT MONITOR	1,031.32	INV 111497; INV 111498
	Invoices	Amount	PO	For			
	111497	756.75			2025 ANNUAL FIRE ALARM INSPECTION		
	111498	274.57			0125 ANNUAL FIRE EXTINGUISHER INSPECTION		

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698	06/02/2025	Claims	1	13741	PULSEPOINT FOUNDATION	11,361.00	INV 12952
	Invoices		Amount	PO	For		
	12952		11,361.00		06/23/25-06/22/2026 SUBSCRIPTION FOR PUBLIC NOTIFICATION OF CPR CALLS		
699	06/02/2025	Claims	1	13742	SESSIONS PLUMBING & HEATING INC	421.98	INV 25-7554
	Invoices		Amount	PO	For		
	25-7554		421.98		0525 BACKFLOW INSPECTION AT 2790 OBH		
700	06/02/2025	Claims	1	13743	TELECOMUNNICATION SYSTEMS, INC	4,626.68	INV 04INV-000045728
	Invoices		Amount	PO	For		
	04INV-000045728		4,626.68		0525 BACKUP PSAP 312 SW 1ST		
701	06/02/2025	Claims	1	13744	WEYERHAUSER TIMBER HOLDINGS, INC	11,911.03	INV 2025-3
	Invoices		Amount	PO	For		
	2025-3		11,911.03		0225-0126 ABERNATHY LEASE AGREEMENT		
789	06/02/2025	Claims	3	EFT	US BANK (BOND PAYMENT)	176,103.77	0625 SEMI-ANNUAL BOND PAYMENT (INTEREST)
		001 OPERATIONS				22,292.83	
		003 RADIO OPERATIONS				14,626.62	
		004 RADIO REPLACEMENT				11,797.96	
		200 DEBT SERVICE				176,103.77	
							Claims: 224,821.18
						224,821.18	
		* Transaction Has Mixed Revenue And Expense Accounts					

CERTIFICATION/AUTHORIZATION STATEMENT

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790	06/23/2025	Claims	1	13752	US BANK (VISA)	20,782.67	0625 MARROWSMITH USBANK STMT; 0625 DBAKER USBANK STMT; 0625 C911 USBANK STMT; 0625 BHARVILL USBANK STMT; 0625 DKIRK USBANK STMT; 0625 ACCOUNTS PAYABLE USBANK STMT; 0625 BSTARR USBANK STMT; 0625 JSTENN
		Invoices	Amount	PO	For		
		0625 2810 ARROW	4,000.28		0625 MARROWSMITH USBANK STMT		
		0625 2810 BAKER	593.00		0625 DBAKER USBANK STMT		
		0625 2810 C911	625.50		0625 C911 USBANK STMT		
		0625 2810 HARVIL	1,367.81		0625 BHARVILL USBANK STMT		
		0625 2810 KIRK	1,277.64		0625 DKIRK USBANK STMT		
		0625 2810 AP	4,215.59		0625 ACCOUNTS PAYABLE USBANK STMT		
		0625 2810 STARR	317.90		0625 BSTARR USBANK STMT		
		0625 2810 STENNI	2,149.66		0625 JSTENNICK USBANK STMT		
		0625 2810 TURREI	1,065.65		0625 DTURRENTINE USBANK STMT		
		0625 2810 WEYGA	5,169.64		0625 JWEYGANDT USBANK STMT		
		001 OPERATIONS				17,305.15	
		003 RADIO OPERATIONS				2,586.36	
		004 RADIO REPLACEMENT				891.16	
						20,782.67	Claims: 20,782.67

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791	06/26/2025	Claims	1	13753	ASTRONICS TEST SYSTEMS	34,279.67	INV INV8397
	Invoices	Amount	PO	For			
	INV8397	34,279.67			RADIO NETWORK ANALYZER TOOL		
792	06/26/2025	Claims	1	13754	CARROLL CONSULTING LLC	986.00	INV 05242025
	Invoices	Amount	PO	For			
	05242025	986.00			BACKGROUND CHECK - J CORNWELL		
793	06/26/2025	Claims	1	13755	KATIE M COSGROVE	1,375.00	0725 APCO FLIGHTS
	Invoices	Amount	PO	For			
	0725 APCO FLIGH	1,375.00			0725 APCO FLIGHTS - COSGROVE AND MUNSUN		
794	06/26/2025	Claims	1	13756	CUMMINS SALES AND SERVICE	4,174.23	INV 05-250574537; RELRET2024MY - ROUNDING ERROR
	Invoices	Amount	PO	For			
	05-250574537	4,174.22			ANNUAL MTCE KOHLER - 2790 OBH		
	RELRET2024MY-RI	0.01			RELRET2024MY - ROUNDING ERROR		
795	06/26/2025	Claims	1	13757	DAY WIRELESS	11,184.98	INV #INV875904
	Invoices	Amount	PO	For			
	INV	11,184.98			04-0525 RADIO MAINTENANCE FEES		
796	06/26/2025	Claims	1	13758	DENALI HEATING & AIR CONDITIONING LLC	7,091.10	INV S-26527; INV S-26319; INV S-26414; INV S-264115; INV S-26287; INV S-26526; INV S-26522
	Invoices	Amount	PO	For			
	S-26527	474.00			ANNUAL MAINTENANCE HVAC - RAINIER		
	S-26319	700.05			ANNUAL MAINTENANCE HVAC - COLDWATER		
	S-26414	413.57			ANNUAL MAINTENANCE HVAC - COLUMBIA HTS		
	S-26415	1,166.40			ANNUAL MAINTENANCE HVAC - HOJ		
	S-26287	700.05			ANNUAL MAINTENANCE HVAC - SPEELYAI		
	S-26526	607.43			ANNUAL MAINTENANCE HVAC - ABERNATHY		
	S-26522	3,029.60			ANNUAL MAINTENANCE HVAC - 2790 OBH		
797	06/26/2025	Claims	1	13759	ERGOGENESIS WORKPLACE SOLUTIONS, LLC	18,503.64	INV 577439
	Invoices	Amount	PO	For			
	577439	18,503.64	911159	10	DISPATCHER CHAIRS		
798	06/26/2025	Claims	1	13760	FRANK F. RANDOLPH	2,882.00	INV RLF0601; INV RLF0615
	Invoices	Amount	PO	For			
	RLF0601	2,596.00			0525 ATTORNEY SERVICES		
	RLF0615	286.00			06/01-15/25 ATTORNEY SERVICES		
799	06/26/2025	Claims	1	13761	BRIANA HARVILL	394.74	0725 SHRM MEALS AND MILEAGE
	Invoices	Amount	PO	For			
	0725 SHRM	394.74			0725 SHRM MEALS AND MILEAGE		

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800	06/26/2025	Claims	1	13762	KELSO LONGVIEW CHAMBER OF COMMERCE	500.00	INV 24893
	Invoices	Amount	PO	For			
	24893	500.00			2025 ANNUAL BRONZE MEMBERSHIP DUES		
801	06/26/2025	Claims	1	13763	JEREMY KIRK D	176.40	0625 SPRING FORUM MILAGE
	Invoices	Amount	PO	For			
	0625 SPRING FOR	176.40			0625 SPRING FORUM - MILEAGE		
802	06/26/2025	Claims	1	13764	LANGUAGE LINE SVCS INC	178.93	INV 11624599
	Invoices	Amount	PO	For			
	11624599	178.93			0525 INTERPRETATION SERVICES		
803	06/26/2025	Claims	1	13765	LEMAY MOBILE SHREDDING	12.02	INV 21612427S010
	Invoices	Amount	PO	For			
	21612427S010	12.02			0525 SHREDDING SERVICES		
804	06/26/2025	Claims	1	13766	LONGVIEW, CITY OF	1,072.30	INV 2972
	Invoices	Amount	PO	For			
	2972	1,072.30			0625 LOST RENT 2790 OBH		
805	06/26/2025	Claims	1	13767	LOWE'S	1,400.01	0625 STATEMENT
	Invoices	Amount	PO	For			
	0625 STMT	1,400.01			0625 STMT		
806	06/26/2025	Claims	1	13768	MORE POWER TECHNOLOGY	13,113.20	INV 17380; INV 17417
	Invoices	Amount	PO	For			
	17380	11,271.64			0625 IT MANAGED SERVICES AGREEMENT		
	17417	1,841.56			06/23/25-07/22/25 MICROSOFT MONTHLY SUBSCRIPTION		
807	06/26/2025	Claims	1	13769	MOTOROLA SOLUTIONS	18,428.74	INV 1162419428
	Invoices	Amount	PO	For			
	1162419428	18,428.74			06/06/25-06/05/26 FLEX MAINTENANCE		
808	06/26/2025	Claims	1	13770	PRIORITY DISPATCH	5,795.68	INV SIN310608
	Invoices	Amount	PO	For			
	SIN310608	5,795.68			06/27/25-06/26/26 PRIORITY DISPATCH SYSTEM LICENSE RENEWAL AND SUPPORT		
809	06/26/2025	Claims	1	13771	REHN AND ASSOCIATES -AP	67.50	INV 17852; INV 17652; INV 17445; INV 17236; INV 17024
	Invoices	Amount	PO	For			
	17852	13.50			0525 HSA ADMIN FEES		
	17652	13.50			0425 HSA ADMIN FEES		
	17445	13.50			0325 HSA ADMIN FEES		
	17236	13.50			0225 HSA ADMIN FEES		
	17024	13.50			0125 HSA ADMIN FEES		
810	06/26/2025	Claims	1	13772	RELIABLE ADMINISTRATION SOLUTIONS	2,000.00	INV 1113

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		Invoices	Amount	PO	For		
		1113	2,000.00		0625 SPILLMAN SUPPORT SERVICES		
811	06/26/2025	Claims	1	13773	SIERRA SPRINGS	205.97	INV 5351188 052925
		Invoices	Amount	PO	For		
		5351188 052925	205.97		0525 WATER DELIVERY		
812	06/26/2025	Claims	1	13774	TELECOMUNNICATION SYSTEMS, INC	4,626.68	INV 04INV-000045816
		Invoices	Amount	PO	For		
		04INV-000045816	4,626.68		0625 BACKUP ESINET AT HOJ		
813	06/26/2025	Claims	1	13775	TOSHIBA AMERICA BUSINESS SOLUTIONS	591.29	INV 5034220886; INV 5034591759; INV 5034589668
		Invoices	Amount	PO	For		
		5034220886	162.91		0525 COPIER LEASE FOR 450-0039683-000		
		5034591759	246.74		0625 COPIER LEASE FOR 450-0039683-000		
		5034589668	181.64		0625 COPIER LEASE FOR 450-0104258-000		
814	06/26/2025	Claims	1	13776	WALTER E NELSON COMPANY	205.26	INV 1945078
		Invoices	Amount	PO	For		
		1945078	205.26		BUILDING CLEANING SUPPLIES		
815	06/26/2025	Claims	1	13777	WASHINGTON STATE PATROL	1,200.00	INV 00185200
		Invoices	Amount	PO	For		
		00185200	1,200.00		Q2 2025 ACCESS USER FEE		
		001 OPERATIONS				61,848.30	
		003 RADIO OPERATIONS				15,813.73	
		004 RADIO REPLACEMENT				34,279.67	
		300 BUILDING PROJECT				18,503.64	
							Claims:
						130,445.34	130,445.34
		* Transaction Has Mixed Revenue And Expense Accounts				130,445.34	

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
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****CERTIFICATION/AUTHORIZATION STATEMENT****

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Budget Finance Manager, Signature

Date

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Executive Director, Signature

Date

Board Chair, Signature

Date

CHECK REGISTER

COWLITZ 911

Time: 16:02:45 Date: 08/05/2025

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
854	07/10/2025	Claims	1	13780	CARROLL CONSULTING LLC	534.00	INV 24-068
	Invoices	Amount	PO	For			
	24-068	534.00			TSWEEDEN BACKGROUND CHECK		
855	07/10/2025	Claims	1	13781	KATIE M COSGROVE	521.12	0725 APCO BALTIMORE
	Invoices	Amount	PO	For			
	0725 APCO	521.12			07/26-31/25 COSGROVE APCO CONF BALTIMORE ADVANCED TRAVEL		
856	07/10/2025	Claims	1	13782	DAY WIRELESS	3,556.13	INV #INV877151
	Invoices	Amount	PO	For			
	INV877151	3,556.13			CUTOVER SERVICE AFTER NEW MICROWAVE INSTALL		
857	07/10/2025	Claims	1	13783	MADISON A DEISHER	27.00	052725 TELE 2
	Invoices	Amount	PO	For			
	052725 TELE 2	27.00			05/19-05/21/25 TELE 2 LEWIS COUNTY MEALS REIMBURSEMENT CORRECTION		
858	07/10/2025	Claims	1	13784	HANIGAN LAW OFFICE, P.S.	333.30	INV 4401
	Invoices	Amount	PO	For			
	4401	333.30			0625 ATTORNEY FEES		
859	07/10/2025	Claims	1	13785	JAMES HLOUSEK	27.00	052725 TELE 2
	Invoices	Amount	PO	For			
	052725 TELE 2	27.00			05/19-05/21/25 TELE 2 LEWIS COUNTY MEALS REIMBURSEMENT CORRECTION		
860	07/10/2025	Claims	1	13786	LANGUAGE LINE SVCS INC	79.27	INV 11654217
	Invoices	Amount	PO	For			
	11654217	79.27			0625 INTERPRETATION SERVICES		
861	07/10/2025	Claims	1	13787	LONGVIEW, CITY OF	2,211.46	ACCT 21-25-8303-00 0625; ACCT 21-25-0898-25 0625; INV 2974
	Invoices	Amount	PO	For			
	2125830300/0625	97.22			05/12-06/09/25 WATER METER 2 2790 OBH		
	2125089825/0625	1,041.94			05/12-06/09/25 WSG 2790 OBH		
	2974	1,072.30			0725 LOST RENT 2790 OBH		
862	07/10/2025	Claims	1	13788	ANDREA R MATZKE	27.00	052725 TELE 2
	Invoices	Amount	PO	For			
	052725 TELE 2	27.00			05/19-05/21/25 TELE 2 LEWIS COUNTY MEALS REIMBURSEMENT CORRECTION		
863	07/10/2025	Claims	1	13789	MORE POWER TECHNOLOGY	15,767.99	INV 17380; INV 17456
	Invoices	Amount	PO	For			
	17380	4,496.35			0625 IT MANAGED SERVICES - OLD RATE STILL APPLIES		
	17456	11,271.64			0725 IT MANAGED SERVICES		
864	07/10/2025	Claims	1	13790	ASHLYN MUNSON	484.02	0725 APCO BALITMORE
	Invoices	Amount	PO	For			
	0725 APCO	484.02			07/26-31/25 MUNSON APCO CONF BALTIMORE ADVANCED TRAVEL		
865	07/10/2025	Claims	1	13791	NEEDL INC DBA AURELIAN	69,248.00	INV 1000

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
	Invoices		Amount	PO	For		
	1000		69,248.00		YEAR 1 NON EMERGENCY ANSWERING AI		
866	07/10/2025	Claims	1	13792	NOTEPAGE INC	395.00	INV I15476
	Invoices		Amount	PO	For		
	I15476		395.00		08/30/25-08/29/26 PAGEGATE PRIORITY SUPPORT SN 15858		
867	07/10/2025	Claims	1	13793	PUBLIC SAFETY TESTING INC	324.00	INV 225-441
	Invoices		Amount	PO	For		
	2025-441		324.00		Q225 HIRING AND TESTING SUBSCRIPTION FEES		
868	07/10/2025	Claims	1	13794	REHN AND ASSOCIATES -AP	13.50	INV 18051
	Invoices		Amount	PO	For		
	18051		13.50		0625 HSA ADMIN FEES		
869	07/10/2025	Claims	1	13795	RELIABLE ADMINISTRATION SOLUTIONS	2,000.00	INV 1119
	Invoices		Amount	PO	For		
	1119		2,000.00		0725 SPILLMAN SUPPORT SERVICES		
870	07/10/2025	Claims	1	13796	SHI INTERNATIONAL CORP	5,745.00	INV B19950713
	Invoices		Amount	PO	For		
	B19950713		5,745.00		07/26/25-07/25/26 SENTINELONE		
871	07/10/2025	Claims	1	13797	SIERRA SPRINGS	256.25	INV 5351188 062625
	Invoices		Amount	PO	For		
	5351188 062625		256.25		0625 WATER DELIVERY		
872	07/10/2025	Claims	1	13798	SPRINGBROOK HOLDING COMPANY LLC	625.00	INV TM INV-000777B
	Invoices		Amount	PO	For		
	TM INV-000777B		625.00		PAYROLL PLUS IMPLEMENTATION TO ACCOMDATE PLANIT TIMESHEETS		
873	07/10/2025	Claims	1	13799	SUBURBAN PROPANE, L.P.	230.33	INV 130499
	Invoices		Amount	PO	For		
	130499		230.33		39 GALLONS OF PROPANE FOR RAINIER		
874	07/10/2025	Claims	1	13800	TOSHIBA AMERICA BUSINESS SOLUTIONS	494.68	INV 5034975465; INV 5034960171
	Invoices		Amount	PO	For		
	5034975465		313.04		07/03/25-08/02/25 COPIER LEASE 450-0039683-000		
	5034960171		181.64		0725 COPIER LEASE FOR 450-0104258-000		
875	07/10/2025	Claims	1	13801	WASTE CONTROL	24.04	INV 21685415S010
	Invoices		Amount	PO	For		
	21685415S010		24.04		0625 SHREDDING SERVICES		
001 OPERATIONS						99,137.63	
003 RADIO OPERATIONS						-132.17	

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
		004 RADIO REPLACEMENT				3,918.63	
							Claims: 102,924.09
		* Transaction Has Mixed Revenue And Expense Accounts				102,924.09	

CERTIFICATION/AUTHORIZATION STATEMENT

I, the undersigned, do hereby certify that all information recorded in the check register, including all transactions, debits, credits, and balances, is true, accurate, and complete to the best of my knowledge and belief. The services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation and that the claim is a just, due and unpaid obligation against Cowlitz 911, and that I am authorized to authenticate and certify to said claim.

Budget Finance Manager, Signature

Date

We have reviewed the claims listed in this report, and we approve payment with our signatures below.

Executive Director, Signature

Date

Board Chair, Signature

Date

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COWLITZ 911

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
931	07/24/2025	Claims	1	13806	ABLE ZEBRA COMMUNICATIONS LLC	1,471.25	INV 3240; INV 3227
		Invoices	Amount	PO	For		
		3240	218.35		3 CONSOLE INTERFACE CABLES		
		3227	1,252.90		10 H31 CD STARSET AND IN LINE MUTE SWITCHES FOR DISPATCH		
932	07/24/2025	Claims	1	13807	CARROLL CONSULTING LLC	2,548.60	INV 24-054; INV 25-073; INV 25-078
		Invoices	Amount	PO	For		
		24-054	561.00		B. FINNELL BACKGROUND CHECK		
		25-073	1,000.80		K. RUSSELL BACKGROUND CHECK		
		25-078	986.80		SMILLER BACKGROUND CHECK		
933	07/24/2025	Claims	1	13808	DAY WIRELESS	11,184.98	INV #INV882071
		Invoices	Amount	PO	For		
		INV882071	11,184.98		06-07/25 RADIO MAINTENANCE FEES		
934	07/24/2025	Claims	1	13809	INTEGER ASSOCIATES INC	3,725.24	INV 25-1008; INV 25-1007
		Invoices	Amount	PO	For		
		25-1008	1,862.62		0825 DEER ISLAND MONTHLY TOWER LEASE		
		25-1007	1,862.62		0725 DEER ISLAND MONTHLY TOWER LEASE		
935	07/24/2025	Claims	1	13810	LOWE'S	941.11	ACCT 99005722378 0725
		Invoices	Amount	PO	For		
		99005722378/0725	941.11		0725 LOWES STATEMENT		
936	07/24/2025	Claims	1	13811	MORE POWER TECHNOLOGY	1,843.26	INV 17525; INV 17350
		Invoices	Amount	PO	For		
		17525	1,841.56		06/23/25-07/22/25 MICROSOFT MONTHLY SUBSCRIPTION		
		17350	1.70		TAX ADJ INV 17350		
937	07/24/2025	Claims	1	13812	POINT MONITOR	36.70	INV 111497
		Invoices	Amount	PO	For		
		111497	36.70		RETAINAGE RELEASE		
938	07/24/2025	Claims	1	13813	JUSTIN J STENNICK	301.00	07/07/25 MNI CLIMBING TRAINING
		Invoices	Amount	PO	For		
		0725 MNI CLIMBING	301.00		07/07/25 MNI CLIMBING TRAINING - RICHLAND WA - MEALS		
939	07/24/2025	Claims	1	13814	SUMMIT LAW GROUP, PLLC	593.00	INV 164557; INV 164558
		Invoices	Amount	PO	For		
		164557	398.00		0625 ATTORNEY SERVICES - LABOR/BARGAINING		
		164558	195.00		0625 ATTORNEY SERVICES - LABOR/BARGAINING		
940	07/24/2025	Claims	1	13815	TELECOMUNNICATION SYSTEMS, INC	4,626.68	INV 04INV-000045923
		Invoices	Amount	PO	For		
		04INV-000045923	4,626.68		0725 BACKAUP NETWORK AT HOJ		

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
941	07/24/2025	Claims	1	13816	US BANK (VISA)	20,701.83	0725 MARROWSMITH USBANK STMT; 0725 C911 USBANK STMT; 0725 BHARVILL USBANK STMT; 0725 AP USBANK STMT; 0725 BSTARR USBANK STMT; 0725 JSTENNICK USBANK STMT; 0725 DTURRENTINE USBANK STMT; 0725 JWEYGANDT U

Invoices	Amount	PO	For
0725 2810 ARROV	1,630.49		0725 MARROWSMITH USBANK STMT
0725 2810 C911	305.37		0725 C911 USBANK STMT
0725 2810 HARVIL	1,892.60		0725 BHARVILL USBANK STMT
0725 2810 AP	4,765.20		0725 AP USBANK STMT
0725 2810 STARR	189.17		0725 BSTARR USBANK STMT
0725 2810 STENNI	585.17		0725 JSTENNICK USBANK STMT
0725 2810 TURREI	1,170.17		0725 DTURRENTINE USBANK STMT
0725 2810 WEYGA	9,932.49		0725 JWEYGANDT USBANKT STMT
0725 2810 BAKER	231.17		0725 DBAKER USBANK STMT

942	07/24/2025	Claims	1	13817	WASHINGTON CITIES INSURANCE AUTHORITY	100.00	INV 200575
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Invoices	Amount	PO	For
200575	100.00		T.MORSE TRAINING NO SHOW FEE

943	07/24/2025	Claims	1	13818	WESTEK MARKETING LLC	6,294.45	INV 060125-9
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Invoices	Amount	PO	For
060125-9	6,294.45		08/28/25-08/27/26 STANCIL SLR SERVICE AGREEMENT

001 OPERATIONS
003 RADIO OPERATIONS
004 RADIO REPLACEMENT

36,337.97
17,474.06
556.07

* Transaction Has Mixed Revenue And Expense Accounts

54,368.10

Claims: 54,368.10

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
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****CERTIFICATION/AUTHORIZATION STATEMENT****

I, the undersigned, do hereby certify that all information recorded in the check register, including all transactions, debits, credits, and balances, is true, accurate, and complete to the best of my knowledge and belief. The services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation and that the claim is a just, due and unpaid obligation against Cowlitz 911, and that I am authorized to authenticate and certify to said claim.

Budget Finance Manager, Signature

Date

We have reviewed the claims listed in this report, and we approve payment with our signatures below.

Executive Director, Signature

Date

Board Chair, Signature

Date

CHECK REGISTER

COWLITZ 911

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
1011	08/14/2025	Claims	1	13825	KATIE M COSGROVE	260.92	07/26-31/25 APCO BALTIMORE MD
	Invoices	Amount	PO	For			
	07/26-31/25 APCC	260.92			07/26-31/25 APCO BALTIMORE MD		
1012	08/14/2025	Claims	1	13826	DAY WIRELESS	5,592.49	INV884545
	Invoices	Amount	PO	For			
	INV884545	5,592.49			0825 RADIO MAINTENANCE FEES		
1013	08/14/2025	Claims	1	13827	HANIGAN LAW OFFICE, P.S.	1,454.40	INV 4440
	Invoices	Amount	PO	For			
	4440	1,454.40			06/25-07/25 ATTORNEY SERVICES		
1014	08/14/2025	Claims	1	13828	LEMAY MOBILE SHREDDING	24.04	INV 21782454S010
	Invoices	Amount	PO	For			
	21782454S010	24.04			0725 SHREDDING SERVICES		
1015	08/14/2025	Claims	1	13829	LONGVIEW, CITY OF	1,072.30	INV 2975
	Invoices	Amount	PO	For			
	2975	1,072.30			0825 LOST RENT AT 2790 OBH		
1016	08/14/2025	Claims	1	13830	LOWER COLUMBIA OCC HEALTH	99.00	INV 2025-03774
	Invoices	Amount	PO	For			
	2025-03774	99.00			S. MILLER NEW HIRE SCREENING		
1017	08/14/2025	Claims	1	13831	MICROAGE	19,327.33	INV 2368407
	Invoices	Amount	PO	For			
	2368407	19,327.33			0725-0626 NETAPP C190 EXTENEDED WARRANTY AND SOFTWARE SUPPORT		
1018	08/14/2025	Claims	1	13832	MINDBASE LLC	6,086.08	INV42-00060
	Invoices	Amount	PO	For			
	INV42-00060	6,086.08			08/18/25-08/17/26 PEER SUPPORT AND WELLNESS APP		
1019	08/14/2025	Claims	1	13833	MINUTEMAN PRESS	731.40	INV 53850
	Invoices	Amount	PO	For			
	53850	731.40			EMERGENCY MAGNETS FOR PUB ED		
1020	08/14/2025	Claims	1	13834	MORE POWER TECHNOLOGY	11,351.71	INV 17554
	Invoices	Amount	PO	For			
	17554	11,351.71			0825 IT MANAGED SERVICES AGREEMENT		
1021	08/14/2025	Claims	1	13835	RELIABLE ADMINISTRATION SOLUTIONS	2,000.00	INV 1131
	Invoices	Amount	PO	For			
	1131	2,000.00			0825 SPILLMAN SUPPORT SERVICES		
1022	08/14/2025	Claims	1	13836	SIERRA SPRINGS	205.44	INV 5351188 072425
	Invoices	Amount	PO	For			

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
		Invoices	Amount	PO	For		
		5351188 072425	205.44		0725 WATER DELIVERY		
1023	08/14/2025	Claims	1	13837	TOSHIBA AMERICA BUSINESS SOLUTIONS	374.04	INV 5035351303; INV 5035314385
		Invoices	Amount	PO	For		
		5035351303	181.64		0825 COPIER LEASE FOR 450-0104258-000		
		5035314385	192.40		08/03/25-09/02/25 COPIER LEASE FOR 450-0039683-000		
1024	08/14/2025	Claims	1	13838	US BANK (ADMIN FEE)	700.00	INV 7837528; IINV 7837527
		Invoices	Amount	PO	For		
		7837528	350.00		07/25-06/26 ADMIN FEE FOR COW911PA20B		
		7837527	350.00		07/25-06/26 ADMIN FEE FOR COW911PA20A		
1025	08/14/2025	Claims	1	13839	WALTER E NELSON COMPANY	373.62	INV 1958264; INV 1959330
		Invoices	Amount	PO	For		
		1958264	234.96		PAPER TOWLES AND TOILET PAPER		
		1959330	138.66		PAPER TOWLES AND ODOR CONTROL		
						001 OPERATIONS	44,060.28
						003 RADIO OPERATIONS	5,592.49
							Claims: 49,652.77
						* Transaction Has Mixed Revenue And Expense Accounts	49,652.77

CERTIFICATION/AUTHORIZATION STATEMENT

I, the undersigned, do hereby certify that all information recorded in the check register, including all transactions, debits, credits, and balances, is true, accurate, and complete to the best of my knowledge and belief. The services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation and that the claim is a just, due and unpaid obligation against Cowlitz 911, and that I am authorized to authenticate and certify to said claim.

Budget Finance Manager, Signature

Date

We have reviewed the claims listed in this report, and we approve payment with our signatures below.

Executive Director, Signature

Date

Board Chair, Signature

Date



Cowlitz 911 Agenda Summary Sheet

2790 Ocean Beach Highway
Longview, WA 98632
www.cowlitz911.org

INTRODUCED BY: Jessica Weygandt

DATE: August 6th, 2025

FOR AGENDA OF: August 20th, 2025

SUBJECT TITLE: Resolution 2025-003 Replacing Resolution 2022-001 Authorizing the use of Purchase Cards

ATTACHMENTS: Resolution 2025-003

SUMMARY STATEMENT:

Resolution 2025-003 replaces Resolution 2022-001 to update credit limits and correct titles. General-purpose purchase cards will have a \$10,000 limit with a \$5,000 single-transaction cap, while cards for the Executive Director and Accounts Payable will have a \$25,000 limit. These updates reflect rising costs, increased use of Visa purchase cards for security and efficiency, vendor shifts away from check payments, and EFT limitations. The changes will streamline purchasing, reduce administrative burden, and maintain compliance with public purchasing laws and internal controls.

RECOMMENDED ACTION:

Motion to approve Resolution 2025-003.

Expenditure Required: N/A
Amount Budgeted: N/A
Appropriation Required: N/A



2025-003

RESOLUTION AUTHORIZING USE OF PURCHASE CARDS, AND RESCINDING RESOLUTION 2022-001

WHEREAS, on March 13, 2018, the Cowlitz County Board of Commissioners adopted Cowlitz County Ordinance 18-014 which created the Cowlitz 911 Public Authority and approved an initial Charter; and,

WHEREAS, Cowlitz 911 (the "Authority") is a public corporation organized pursuant to RCW 35.21.730 through 35.21.754; and,

WHEREAS, the use of purchase cards is a customary and economical business practice to improve cash management, reduce costs, and increase efficiency; and,

WHEREAS, RCW 43.09.2855 establishes the conditions under which the Authority may authorize the use of purchase cards for official government purchases and acquisitions; and,

WHEREAS, RCW 42.24.115 establishes the conditions under which the Authority may authorize the use of purchase cards for the purposes of covering expenses incident to authorized travel; and,

WHEREAS, the Board of Directors previously authorized the use of purchase cards by Resolution 2022-001, and now desires to amend said authorization to reflect current practices and requirements.

NOW, THEREFORE, BE IT RESOLVED by the Cowlitz 911 Board of Directors as follows:

Section 1, Definitions: As used in this Resolution, "Purchase Cards" means a card, device, or authorization issued pursuant to an agreement in which the issuer gives to the cardholder the privilege of obtaining credit from the issuer. This includes general-purpose credit, debit, prepaid, and merchant cards, as well as other forms of credit accounts, regardless of whether a physical card or device is issued. "Executive Director" includes any designated temporary or acting Executive Director. "Budget Finance Manager" includes any designated temporary or acting Budget Finance Manager

Section 2, Authorization: The Board authorizes the use of purchase cards. The Executive Director and Budget Finance Manager (unless otherwise limited in writing by the Board of Directors) shall



implement a system for the distribution, authorization and control, credit limits, and payment of bills related to the use of purchase cards or accounts subject to the following provisions:

- A. Authorization and control: The Executive Director and Finance/Admin Specialist, including any designated temporary or acting Executive Director or Budget Finance Manager (unless otherwise limited in writing by the Board of Directors) shall develop and implement policies, procedures, and accounting controls to ensure the proper use of credit cards, and payment of purchase card bills. Cowlitz 911 policies, procedures, and accounting controls will conform to the requirements of RCW 42.24.080, 42.24.115, 42.24.180, and 43.09.2855, as well as any additional requirements imposed by the Washington State Auditor's Office or Cowlitz County Treasurer's Office.
- B. Cash Advances Prohibited: Using purchase cards for cash advances or withdrawals, regardless of the purpose, is prohibited.
- C. Credit Limits: The Executive Director (unless otherwise limited in writing by the Board of Directors) shall set credit limits on each purchase card issued. The maximum credit limit for general-purpose credit cards assigned in the Authority's name or the name of an employee may not exceed \$10,000, with no single purchase to exceed \$5,000. Any exception to the single purchase limit must be approved by the Executive Director. The maximum credit limit for purchase cards assigned to the Executive Director and Accounts Payable (unless otherwise limited in writing by the Board of Directors) may not exceed \$25,000.
- D. Distribution: Purchase Cards may be distributed to those officials and employees who, in the opinion of the Executive Director, including any designated temporary or acting Executive Director (unless otherwise limited in writing by the Board of Directors), have job responsibilities which would benefit or otherwise be facilitated using a purchase card.
- E. Personal Use Prohibited: Authority purchase cards may only be used for Authority business. Personal use, even if the purchase is reimbursed prior to the bill's due date, is prohibited by law.
- F. Unauthorized Charges: Any employee or official using an Authority-issued purchase card for non-Authority business shall be billed for all unauthorized charges and may be subject to discipline up to and including termination.



Section 3. Severability: If any provision of this Resolution or any provision of any document incorporated by reference shall be held invalid, such invalidity shall not affect the other provisions of this Resolution which can be given effect without the invalid provision, if such remainder conforms to the requirements of applicable law and the fundamental purpose of this agreement, and to this end the provisions of this Resolution are declared to be severable.

Section 4. Effective Date: This resolution shall become effective August 20th, upon adoption and signature as provided by law.

COWLITZ 911 BOARD OF DIRECTORS

Chair of the Board, Robert Huhta

ATTEST:

APPROVED AS TO FORM:

Clerk of the Board, Briana Harvill

General Counsel

RECOMMENDED FOR APPROVAL:

Darr Kirk, Executive Director



Cowlitz 911 Agenda Summary Sheet

2790 Ocean Beach Highway
Longview, WA 98632
www.cowlitz911.org

INTRODUCED BY: Darr Kirk

DATE: August 20th, 2025

FOR AGENDA OF: August 20th, 2025

SUBJECT TITLE: Speelyai Lease Modification

ATTACHMENTS: Lease Modification, 2006 Facility Lease

SUMMARY STATEMENT:

Cowlitz 911 leases property for a tower site referred to Speeylei Radio Site. One partner owner of this site passed away and that estate is now being managed by a family member. This modification is to recognize this legal change in control and provide an avenue for Cowlitz 911 to continue this business arrangement.

RECOMMENDED ACTION:

Authorize Director Kirk to sign attached lease modification.

Expenditure Required: N/A
Amount Budgeted: N/A
Appropriation Required: N/A

COMMUNICATIONS FACILITY SITE LEASE

THIS Lease agreement entered into this 29th day of November 2006 by and between Dave Creagan an individual; and Bradley S. Thomas and individual (Lessor), and Cowlitz County, a municipal corporation, acting by and through its Board of Commissioners (hereinafter the "Lessee").

WHEREAS Lessor is the owner of certain real property located in Cowlitz County, State of Washington, at Ham and Bayswater Road more specifically described in Exhibit "A" attached hereto and incorporated herein and hereinafter referred to as the "Property".

WHEREAS Lessee desires to Lease an approximate 1,500 square foot portion of the property more particularly shown on Exhibit "B" attached hereto and hereinafter referred to as the "Site" for the purpose of erecting and operating thereon a radio communication tower, building, fencing and associated facilities hereinafter referred to as the "Communications Facility".

WHEREAS Lessor desires to Lease the Site to Lessee upon the terms and conditions hereinafter set forth.

NOW THEREFORE in consideration of the mutual promises contained herein the parties agree as follows:

1. Leased Rights: Lessor does hereby Lease to Lessee the Site together with a nonexclusive easement for the right-of-way of ingress and egress to and from the Site, with the right to use existing roads (the Easement). Lessee shall have the right to use such portion of the Property along or adjacent to the Site as may be necessary for the construction, maintenance, repair, alteration, removal or replacement, as applicable, of the Communications Facility so long as it does not interfere with Lessor's use of the Property to conduct its business.
2. Authority: Lessor covenants and warrants, that Lessor has the title to the Property and that Lessor has the right and authority to enter into this Lease. Lessee shall not have priority over or interfere with existing uses on the Property. Lessor shall have no obligation to Lessee to guarantee, warrantee or in any other way covenant and agree to prevent interference of Lessee's proposed used of the Site from the use on the Property as of the date of the Lease. Lessor shall not change the current use of the property in accordance with paragraph 14 herein. Lessee covenants and agrees it shall have the sole duty to prevent its use of the Property from interfering, in any manner, with any other use or uses of the Property.
3. Lease Term: The primary term of this Lease shall commence on the date Lessee executes this Lease and terminate on the tenth (10th) anniversary of such date, provided, that extensions to the term of the Lease may be granted as hereinafter set forth. Lessee may terminate the Lease at any time following ninety (90) days written notice to Lessor. If Lessee should provide such notice, Lessee shall not be entitled to any refund of fees previously paid. Lessor may terminate the Lease by written notice delivered not less than ninety (90) days prior to the expiration of the initial ten-year term or subsequent five year terms as applicable. Terminations other than those within 90 days of Lease term shall constitute a breach of contract and be actionable.
4. Lease Renewal: Lessee shall have the opportunity of renewing the Lease for three additional five (5) year terms. Unless Lessee gives written notification of its intention for cancellation Ninety (90) days prior to the expiration date, an additional five-year term will commence at the expiration of the then current term. Fees for use during such renewal term shall increase by 10% of the then current lease rate.

5. Consideration:

- 5.1 Lease Fees: As consideration for the use of the Site, Lessee shall pay Lessor a fee in the amount of Eight-thousand five-hundred dollars (\$8,500) per year, in advance, commencing on the date the required conditional use permit for the Lessee's proposed facilities is issued prorated to January 1. The anniversary date for all fee payments shall be January 1 each year.
- 5.2 Adjusted Fees: At the end of each year, the fee due hereunder shall be adjusted by an increase of two and one half percent (2.5%) per year, and the adjusted rate shall become known as the lease fee.
- 5.3 Electric Utility Extension: Lessee shall participate with Lessor in the costs for extension of electric utility service by Cowlitz County PUD to the communications facility transformer. Such costs shall include trenching, primary cable, conduit, transformers, pull and splice boxes, and other related items. Lessee's sole costs shall be in the amount of \$6.00 per linear foot from the edge of Ham road, North and West along Bayswater Road and up to the intended transformer, estimated at 9,006 lineal feet. Lessee shall pay Cowlitz County PUD its portion of such costs within 30 days of receipt of an invoice for such costs.
- 5.4 Damages to the Land: Lessee shall repair or pay to Lessor the cost of repair, for any damage done to the land and improvements of Lessor, or another as a result of Lessee's construction, repair or maintenance activities.
- 5.5 Late Payments: If Lessee shall not make any payment due under this paragraph 5 on the anniversary date, the Lessee shall be in default and if such event of default remains uncured for thirty (30) days after notice of same, Lease shall be revoked. Such amount in default shall thereafter bear interest at the rate of twelve percent (12%) per annum until paid.
6. Use and Alteration: The Site shall be used and occupied by Lessee for the construction and operation of a Communications Facility and activities incident, related or similar thereto, including, without limitation, maintenance, repair or removal of and additions or alterations to the Communications Facility, subject to the limitations of use set forth in this Lease.
7. Third Party Use: Lessee shall not allow any other party to use or occupy any portion of the Communications Facility without the prior written approval of Lessor. Lessee shall retain the right to allow use of the Communications Facility for additional Cowlitz County public service agencies which are an adjunct use to the Lessee's for which there will be no fee charged. Lessor and Lessee agree that, to the extent possible, the Radio Communications Tower shall be constructed and maintained in such a manner as will reasonably accommodate additional (Third Party) communication transmission and reception users. Lessor and Lessee shall cooperate to accommodate any potential Third Party users for the site. The terms and conditions of such Third Party use shall be in writing and agreeable to Lessee and Lessor and subject to the terms and conditions of this Agreement. The rates to be charged to such Third Party users shall be based on fair market rates based upon arms-length negotiation between Lessor and respective Third Parties, subject to review in common by Lessee. Lessee shall pay to Lessor Seventy Five percent (75%) of all gross revenues derived from such Third Party use. Said Third Parties shall enter into a written agreement with Lessee and Lessor shall be provided copies of same.
8. Ownership of Communications Facility: The Communications Facility and any alterations or additions thereto which may be constructed by Lessee on the Site shall be owned by Lessee and shall be removed by Lessee upon termination of this Lease. In the event that Lessee does not remove the Communications Facility within thirty (30) days of the termination of this Lease, Lessor shall give Lessee thirty (30) days written notice to remove the Communications Facility. At the end of the thirty (30) day notice period, if Lessee has still failed to remove the Communications Facility and any buildings and improvements which may be erected on the Site and all appurtenances thereto they shall be removed by Lessor, and Lessee shall pay all costs of removal including all attorney fees incurred by Lessor.

9. Repair and Maintenance: Lessee shall, during the term of this Lease, at its own cost and expense, keep and maintain the Site, grounds, and Communications Facility along with any buildings and improvements which may be erected on the Site and all appurtenances thereto in good order and repair and shall allow no nuisances to exist or be maintained. Lessor shall not be obligated to make any repairs, replacements, or renewals of any kind, nature or description whatsoever to the Site or the Communications Facility or any appurtenances thereto.
10. Notices: All notices, requests, demands or other communications provided for or permitted or required by this Lease shall be deemed given and received upon the earlier of actual delivery in writing to the following address or three (3) days after such shall be deposited in the United States Mail, postage paid by registered or certified mail, return receipt requested, addressed as follows:

LESSOR: Dave Creagan, an individual; Bradley S. Thomas, an individual
11100 NE Hwy 99
Vancouver, WA 98686

LESSEE: Board of Cowlitz County Commissioners
207 North 4th Ave
Kelso, WA 98626

Copy to: Laurie Masse, Director
Cowlitz County 911
312 SW First Ave
Kelso, WA 98626-1724

Copy to: Ron Marshall, Chief Civil Deputy
Cowlitz County Prosecuting Attorney
312 SW First Ave
Kelso, WA 98626

11. Damage and Destruction: If the whole of the Site or the Communications Facility or such portion thereof as will make the Site or the Communications Facility unsuitable for Lessee's business is damaged or destroyed by events not caused by Lessee, then in either of such events, this Lease shall terminate at the option of the Lessee. If any portion of the Site is damaged or destroyed by events not caused by Lessee, and the Lease is not terminated under the provisions of the immediately preceding sentence, then the fees of the remaining portion of the Site shall be equitably reduced.
12. Condemnation: If the whole of the Site or such portion thereof as will make the Site unsuitable for Lessee's business is condemned for any public use or purpose by any legally constituted authority, then in either of such events, at Lessee's option, this Lease shall terminate as of the time when possession is taken by such public authority, and the fees of the Site shall be abated. If any portion of the Site is condemned for any public use or purpose by any legally constituted authority, and this Lease is not terminated under the provisions of the immediately preceding sentence, then the fees on the remaining portion of the Site shall be equitably reduced. Lessee agrees that Lessor shall be entitled to all compensation paid for condemnation of all or any part of the Site excluding the compensation paid for all or any portion of the Communications Facility.
13. Lessee's Right to Cure: Lessor's Remedies: In the event Lessee defaults in payment, performance, or observation of any of the covenants, obligations or conditions on its part to be paid, performed or observed under this Lease, Lessor shall, before exercising any right or remedy provided herein or by law, give Lessee thirty (30) days written notice on the claimed default. If the claimed default relates to a matter other than payment, Lessee may request Lessor to grant a longer period of time as may be reasonably required to cure default, which, due to its nature, cannot reasonably be cured within thirty (30) days and, Lessee is diligently working at the cure of said default, Lessor shall not refuse Lessee's reasonable request. If at the expiration of the applicable period, cure has not occurred, Lessor may exercise any available right or remedy, including termination of this Lease.
14. Lessor's Right to Cure: Lessee's Remedies: In the event the Lessor defaults in performance or observation of any of the covenants, obligations or conditions on its part to be performed or observed under this Lease, Lessee shall, before exercising any right or remedy provided herein or by law, give Lessor thirty (30) days written notice of the default or such longer period of time as may be reasonably

required to cure a default which, due to its nature, cannot reasonably be cured within thirty (30) days, if during said thirty (30) day period, Lessor commences efforts designed to affect a cure and thereafter diligently pursues such efforts. If at the expiration of said period, cure has not occurred, Lessee may, so long as the default remains uncured, in the place and stead of Lessor, make the payment or accomplish the performance or observance with respect to which Lessor is in default, and in the event Lessee does so, all sums necessarily expended and costs and expenses reasonably incurred by Lessee in connection therewith shall be payable by Lessor to Lessee upon demand.

15. Restrictive Covenants. During the term of this Lease, Lessor shall not use the Property in any manner which would adversely affect the operation of the Communications Facility or use the Site or erect or place thereon any structure, vegetation or other condition which would obstruct the transmission of radio frequencies to or from the Communications Facility or otherwise interfere with operation of the Communications Facility or use of the Site. Nothing contained in this paragraph shall relieve Lessee of its obligation in paragraph 2 above, nor impose any additional obligation upon Lessor. Lessee shall have the right to enjoin such other use of the Site, which interferes with the operation of the Communications Facility or use of the Site. Lessor agrees that Lessee may, at its own expense, control or remove natural vegetative growth on the Site except that it cannot remove timber except with written consent of Lessor. Lessee shall be liable for all damages, whether to the land or improvements of Lessor or any other, which may be caused by erosion created by the removal of any vegetation. The provisions of this paragraph shall apply to all officers, directors, subsidiaries or affiliates of Lessee or Lessor, if applicable, and shall be binding upon the successors and assigns of Lessor and Lessee.
16. Hazardous Materials. Lessee shall not cause or permit any hazardous material to be brought upon, kept or used in or about the Site or the Property by Lessee, its agents, employees, contractors or invitees without the prior written consent of Lessor, which shall not be unreasonably withheld as long as Lessee demonstrates to Lessor's reasonable satisfaction that such hazardous material is necessary or useful to the Lessee's business and will be used, kept, and stored in a manner that complies with all laws regulating any such hazardous material so brought upon or used or kept in or about the Site or the Property. Lessor hereby acknowledges and approves that Lessee has the right to conduct its business of operating a communications site and thus will utilize batteries as power backup, diesel fuel to power its generator, and equipment which may contain or be considered hazardous materials which Lessee shall comply with all laws related thereto. As used in this paragraph, the term "hazardous material" means any hazardous or toxic substance, material, or waste, including but not limited to, those substances, materials, and wastes listed in the United States Department of Transportation Hazardous Materials Table (49 CFR 172.101) or by the United States Environmental Protection Agency as a hazardous substance (40 CFR Part 302) and amendments thereto, petroleum products, or such other substances, materials, and wastes that are or become regulated under applicable local, state or federal law.
17. Liens: Each party hereto shall keep the Site free from liens arising out of the work performed, common materials furnished or obligations incurred by such parties, and shall indemnify, hold harmless and defend the other party from any liens and encumbrances arising out of work performed or materials furnished by or at the direction of the party requesting the same.
18. Indemnity. Lessee shall indemnify and hold harmless Lessor, its officers, directors, employees, agents, affiliates and subsidiaries, from and against any and all claims arising from Lessee's use of the Site, the Communications Facility, the easement, the Property, or the conduct of its business or from any activity, work or thing done, permitted or suffered by Lessee in or about the Site or the Property, and shall further indemnify and hold harmless Lessor from and against any and all claims arising from any breach or default by Lessee in the performance of its obligations hereunder and from and against any and all costs and expenses and liabilities, including, but not limited to, attorneys fees and litigation costs, incurred in connection with such claim.
19. Assignments and Subletting. Lessee may not be permitted to sub-Lease this agreement. Lessee may be permitted to assign this lease; an assignee shall assume all of the respective rights and duties hereunder without restriction. Lessor shall have the right to assign this Lease and all of their respective

rights and duties hereunder without restriction. Notice of such assignment by either party shall be given in writing to the other party.

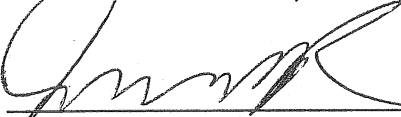
20. Holding Over. If Lessee remains in possession of all or any part of the Site after the expiration of the term hereof with the express consent of the Lessor, such tenancy shall be from month to month only, and not a renewal hereof or an extension for any further term, then in such case, fee or other monetary sums due hereunder, shall be paid on the fifth (5th) of each month in an amount of one-twelfth (1/12) of the fee described in paragraph 5 hereof, and such month-to-month tenancy shall be subject to every other term, covenant and agreement contained herein.
21. Insurances. Prior to commencement of any activity under this Lease, Lessee shall either self insure or obtain (at its sole discretion) and maintain in full force and effect during the term of this Lease and during any other period during which Lessee or its successors, agents, and contractors are on the Site or designated access area, at Lessee's sole expense, the following insurance coverage on Lessee's operations:
 - (a) Comprehensive or Commercial General Liability (occurrence form), covering bodily injury and property damage liability, including contractual, with minimum limits of \$1,000,000 per occurrence. Lessor shall be designated as an Additional Insured;
 - (b) Comprehensive Automobile Liability covering owned, hired, and non-owned vehicles for bodily injury and property damage with a combined single limit of at least \$1,000,000; and
 - (c) Workers' Compensation or Industrial Accident insurance as required by law, including Employer's or Excess Compensation with a minimum limit of \$350,000 per accident.Lessee shall furnish Lessor with Certificates of Insurance evidencing such coverage.
22. Taxes and Assessments. Lessee agrees to pay to Lessor when billed, all lawful assessments and charges which Lessor is required to pay because of Lessee's use of the Site, including any real property or personal property tax or fire protection assessments which Lessor shall receive and be required to pay as a result of Lessee's use and operations from or upon the Site. This obligation shall include all real property or personal property tax or fire protection assessments attributable to the improvements themselves and the increase in the value of land occasioned by such improvements. The failure of the Lessee to pay any and all of these taxes upon demand by Lessor shall be grounds, upon the expiration of three (3) months from the date of demand, for the immediate and irrevocable expiration and reversion of this Lease and all rights granted hereunder.
23. Entire Agreement. This Lease constitutes the entire agreement between the parties hereto and cannot be varied except by the written agreement of the parties hereto.
24. Time. Time is of the essence of this Lease.
25. Governing Law. This Lease and all rights and liabilities of the parties hereunder shall be construed and governed by the laws of the State of Washington.
26. Successors in Interest. This Lease shall be binding upon and inure to the benefit of the successors and assigns of the parties hereto.

The parties hereto have caused this Lease to be executed by these officers thereunto duly authorized.

DATED THIS 29 day of Nov, 2006

LESSEE:

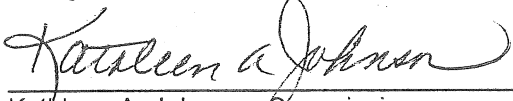
**BOARD OF COUNTY COMMISSIONERS
OF COWLITZ COUNTY, WASHINGTON**



Jeff Rasmussen, Chairman


Absent

George Raiter, Commissioner



Kathleen A. Johnson, Commissioner

LESSOR:




Dave Creagan, an Individual

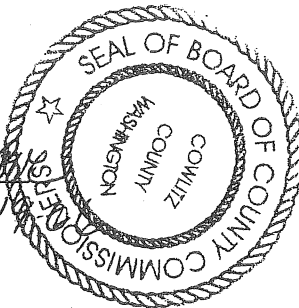


Bradley S. Thomas, an Individual

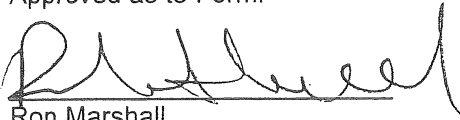
Attest:



Vickie M. Musgrave
Clerk of the Board



Approved as to Form:



Ron Marshall
Deputy Prosecuting Attorney

EXHIBIT A

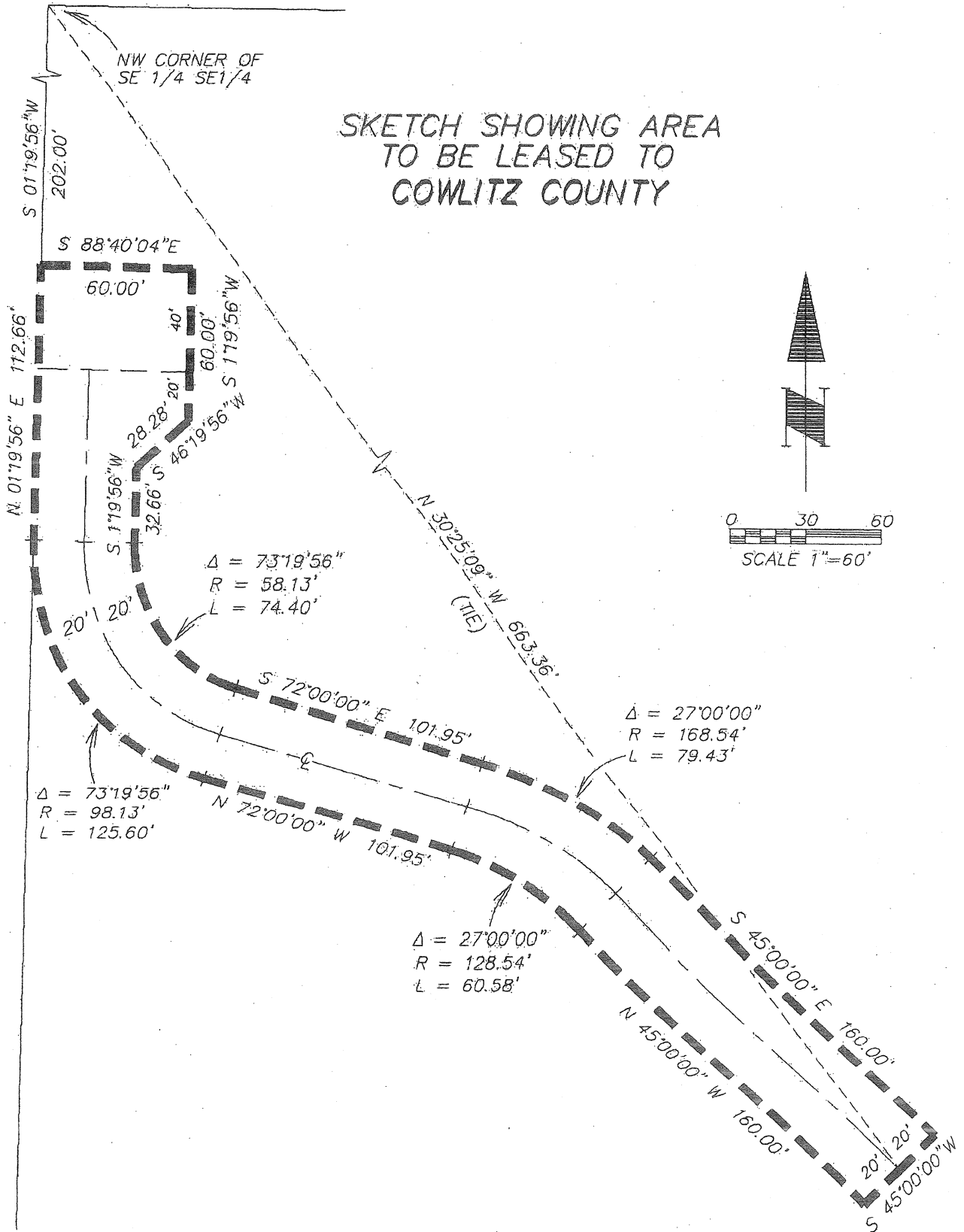
Legal Description

DESCRIPTION OF COMMUNICATIONS SITE AND APPURTENANT EASEMENT:

An easement over a portion of the Southeast quarter of the Southeast quarter of Section 23, Township 6 North, Range 3 East, Willamette Meridian, Cowlitz County, Washington, described as follows (bearings and distances are NAD 83, Washington Coordinate System, South zone):

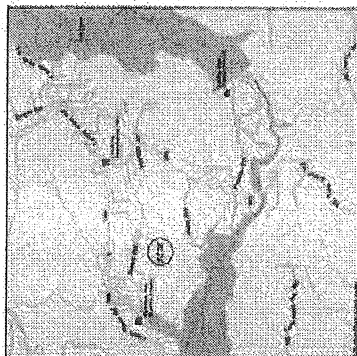
BEGINNING at the Northwest corner of the Southeast quarter of the Southeast quarter of Section 23, Township 6 North, Rang 3 East, Willamette Meridian, as shown in Volume 12 of Surveys, page 15, Cowlitz County Auditor's Records ; thence South 01° 19' 56" West, along the West line of the Southeast quarter of the Southeast quarter of Section 23, for a distance of 202 .00 feet to the TRUE POINT OF BEGINNING of the easement to be described ; thence South 88° 40' 04" East, at right angles to said West line, 60 .00 feet; thence South 01 ° 19' 56" West, parallel with said West line, 60 .00 feet; thence South 46° 19' 56" West, 28 .28 feet; thence South 01° 19' 56" West, parallel with and 40 .00 feet East of the West line of said Southeast quarter of the Southeast quarter, 32 .66 feet; thence along the arc of a 58.13 foot radius curve to the left, through a central angle of 73° 19' 56", for an arc distance of 74 .40 feet; thence South 72° 00' 00" East, 101 .95 feet; thence along the arc of a 168 .55 foot radius curve to the right, through a central angle of 27° 00' 00", for an arc distance of 79 .43 feet; thence South 45° 00' 00" East, 160 .00 feet; thence South 45° 00' 00" West, 20 .00 feet to the terminus of an existing easement running approximately 1-1/2 miles Easterly to Ham Road, said terminus being South 30° 25' 09" East, 663 .36 feet from the Northwest corner of the Southeast quarter of the Southeast quarter of Section 23 ; thence continuing South 45° 00' 00" West, 20 .00 feet; thence North 45° 00' 00" West, 160 .00 feet; thence along the arc of a 128 .55 foot radius curve to the left, through a central angle of 27° 00' 00", for an arc distance of 60 .58 feet ; thence North 72° 00' 00" West, 101 .95 feet; thence along the arc of 98 .13 foot radius curve to the right, through a central angle of 73° 19' 56", for an arc distance of 125 .60 feet to the West line of the Southeast quarter of the Southeast quarter of Section 23; thence North 01° 19' 56" East, 112 .66 feet to the TRUE POINT OF BEGINNING .

SKETCH SHOWING AREA TO BE LEASED TO COWLITZ COUNTY



SCALE: 1"=60' JOB NO.: 06-173 DRAWN BY: GC
DATE: 10/16/06 CALC. BY: CEW DWG# 06-173LEASE

COWLITZ COUNTY SPEELYAI SITE



CONCLUSION


SHEET INDEX	
DESCRIPTION	SHEET
COVER SHEET/ PLAN VIEW	1
PROFILE/DETAILS	2

REVELOPER

J.N. HARTSOCK PROJECT MANAGEMENT
ATTN: JOHN HARTSOCK
12042 SE SUNNYSIDE ROAD, SUITE 561
CLACKAMAS, OR 97015
PHONE: (503) 780-4806
FAX: (503) 658-3395

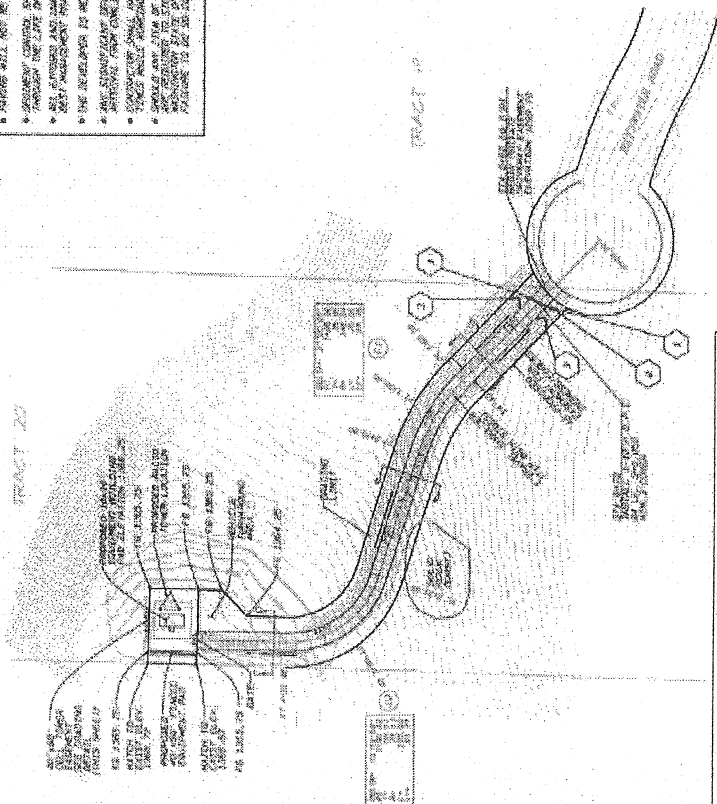
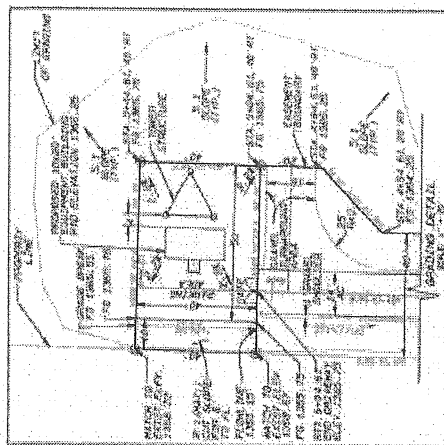
ENGINEER/CONTACT:

HAGEDORN, INC.
ATTN: GREG WESTRAND
1924 BROADWAY, SUITE B
VANCOUVER, WA 98663
PHONE (360)696-4428
FAX (360)694-8934
EMAIL: greg@hagedorn.com

	HAGERBORN, INC. Civil Services & Engineering, Inc. 10000 Highway 100, Suite 100 Dallas, Texas 75243-1000 Phone: (214) 343-1000 Fax: (214) 343-1001	State: <u>TX</u> County: <u>DA</u> Sheet: <u>1000</u> Date: <u>08/08/97</u>	State: <u>TX</u> County: <u>DA</u> Sheet: <u>1000</u> Date: <u>08/08/97</u>	State: <u>TX</u> County: <u>DA</u> Sheet: <u>1000</u> Date: <u>08/08/97</u>
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STANDARD CONSTRUCTION NOTES

- THE INFORMATION CONTAINED HEREIN IS UNCLASSIFIED EXCEPT WHERE SHOWN OTHERWISE BY THE MARKING SCHEMES. DATE 05-01-2010 BY 60322 UCBAW/STP



1. NAME
 2. ADDRESS
 3. CITY
 4. STATE
 5. ZIP
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[illegible]

COMMUNICATIONS FACILITY SITE LEASE MODIFICATION OF LEASE AGREEMENT

This agreement is made this _____ day of _____, 2025, between THE ESTATE OF DAVID ALLEN CREAGAN and BRADLEY S. THOMAS ("lessors"), and COWLITZ 911 PUBLIC AUTHORITY, a Washington public safety agency and successor in interest to Cowlitz County under the Lease ("lessee").

RECITALS

WHEREAS, the parties to this agreement and/or their successors in interest have entered into a lease agreement dated November 29, 2006 (Communications Facility Site Lease, hereafter "Lease"), with amendments thereto, affecting property described in attached Exhibit A (Legal Description); and

WHEREAS, said Lease provides in paragraph 5.1, page 2, that "Lessee shall pay a [yearly] fee in advance, commencing on the date the required conditional use permit for the Lessee's proposed facilities is issued prorated to January 1. This anniversary date for all fee payments shall be January 1 each year."

and;

WHEREAS, January 1st is always a legal holiday, and therefore lessee must either (1) be late in payment for that year's annual rent or (2) must pay in a prior fiscal year what is not owed to lessors until the following year, creating potential accounting irregularities for both parties,

and;

WHEREAS, the parties therefore desire to amend the above payment provision so that the advance rent is not owed by lessee to lessor until January 20th of the year for which advance rent is due,

and;

WHEREAS, probate proceedings are now pending in the Superior Court of the State of Washington for the County of Clark, No. 22-4-00991-06, and Christopher P. Creagan was appointed and confirmed as Personal Representative of the Estate of David Allen Creagan, with the address of 325 Junco Lane, Woodland, WA 98674 and Letters Testamentary have been issued to said Christopher P. Creagan and as such, are in full force and effected and have not been revoked; now

THEREFORE, in consideration of the matters described above and of the mutual benefits and obligations set forth in this agreement, the parties now agree as follows:

1. The lease agreement dated November 29, 2006, with amendments thereto, between lessors and lessee, with regard to said Communication Facility Site described in attached Exhibit A, shall be modified upon execution of this agreement as follows:

5.1 Lease Fees: As consideration for the use of the Site, Lessee shall pay a fee in the amount of Eight-thousand five-hundred dollars (\$8,500) per year , in advance, commencing on the date the required conditional use permit for the Lessee's proposed facilities is issued (if not already issued) prorated to January 1, or as otherwise calculated by the terms of this Lease herein. The anniversary date for all fee payments shall be January 20th each year for the payment owed that year.

2. All provisions of the Lease agreement are otherwise incorporated in this agreement and are by this agreement modified or supplemented to conform with this agreement but in all other respects are to be and shall continue in full force.

The parties have executed this agreement in the State of Washington on the day and year first set forth above.

LESSEE:
COWLITZ 911 PUBLIC AUTHORITY

LESSORS:

DARR KIRK
Executive Director

BRADLEY S. THOMAS, an individual

CHRISTOPHER P. CREAGAN, the
Appointed Personal Representative of the
Estate of David Allen Creagan

Attest:

Public Authority Clerk

Approved as to form:

Public Authority Attorney



Cowlitz 911 Agenda Summary Sheet

2790 Ocean Beach Highway
Longview, WA 98632
www.cowlitz911.org

INTRODUCED BY: Darr Kirk

DATE: August 20th, 2025

FOR AGENDA OF: August 20th, 2025

SUBJECT TITLE: Speeylei Sublease to Cowlitz / Skamania Fire District 7

ATTACHMENTS: Sublease, Exhibits A, B, and D

SUMMARY STATEMENT:

Cowlitz / Skamania Fire District 7 wishes to lease tower and building space for a small 5G LTE network to improve communications in there are of responsibility. Our responsibility is to create the lease with mutually agreed terms. We receive 25% of the lease amount annually.

RECOMMENDED ACTION:

Authorize Director Kirk to sign sublease.

Expenditure Required: N/A
Amount Budgeted: N/A
Appropriation Required: N/A

**SPEELYAI COMMUNICATIONS FACILITY
SITE SUB-LEASE AGREEMENT**

THIS AGREEMENT is made and entered into by and between **COWLITZ 911 PUBLIC AUTHORITY**, a public corporation in accordance with RCW 35.21.730-35.21.759, and Cowlitz County Municipal Code 2.46, acting by and through its Executive Board of Directors, herein referred to as "Cowlitz 911," and **COWLITZ-SKAMANIA FIRE DISTRICT #7**, herein referred to as "**User**", for the purpose of providing User access to the Cowlitz 911 communication facility and appurtenances located at 1600 Bayswater Road, Ariel, Cowlitz County, Washington, herein referred to as "**Site**".

Whereas, Cowlitz County entered into a Communications Facility Site Lease dated November 29, 2006, hereinafter referred to as "Master Site Lease", with Dave Creagan (now deceased and represented by son Christopher P. Creagan as Personal Representative) and Bradley S. Thomas, individuals and owners of certain real property, hereinafter referred to as "Owners", located in Cowlitz County, State of Washington, at 1600 Bayswater Road more specifically described in Exhibit "A" attached hereto and incorporated herein; and,

Whereas, all rights and responsibilities of Cowlitz County under the Master Site Lease were assigned to and assumed by Cowlitz 911 Public Authority, which now operates as the successor in interest to Cowlitz County with respect to the communications facility and related agreements;

Whereas, the Master Site Lease allows for co-location by Third Parties with prior written authorization of Owners; and,

Whereas, Owners grant permission to allow User to co-locate at the "Site" pursuant to the terms of the Master Site Lease.

NOW, THEREFORE, in consideration of the mutual covenants and agreements contained herein, and intending to be legally bound hereby, the parties agree as follows:

1. Grant of Rights.

Cowlitz 911 hereby grants to User, with the consent of the Owners, the following rights, subject to the terms and conditions set forth in this Agreement:

- A. The right to license, install, maintain, operate and use facilities for the reception and transmission of radiant energy for the installation, operation, maintenance, replacement, and removal of unstaffed personal communications equipment and related telecommunications activities for which the User is legally authorized to provide under the terms of this agreement, consisting of equipment listed on Exhibit "D" attached hereto and

incorporated herein by this reference in the existing communications building and on the existing tower at the Site.

B. The nonexclusive easement for ingress and egress to and from the Site including the right to use existing roads for vehicular and utility access to the communications building and tower (the “Easement”).

C. These rights are granted subject to (i) the rights of third parties under recorded instruments or existing agreements, and (ii) any permits or approvals required by Cowlitz County.

2. **Term.** The initial term of this Agreement shall commence on September 1, 2025, and shall continue for a period of one (1) year, expiring on August 31, 2026.

This Agreement shall automatically renew for successive one-year terms through August 31, 2030, unless either party provides written notice of termination at least ninety (90) days before the expiration of the then-current term.

Following August 31, 2030, the Agreement may be renewed for up to four (4) five (5) year terms under the conditions set forth in Section 3.3, unless earlier terminated by either party upon ninety (90) days’ written notice.

All renewals shall be on the same terms and conditions unless otherwise agreed to in writing by the parties.

3. **Annual Use Fee.**

3.1 **Base Fee and Payment Terms.** As consideration for the use of this Site, User shall pay an initial annual use fee in the amount of \$25,000.00 (Twenty Five Thousand dollars) for the equipment listed on Exhibit B. The Annual Use Fee shall be paid in equal quarterly installments, with each installment due on the first day of the quarter. The first installment shall be due on the execution date of this Agreement. Any additional equipment installed by User will be subject to additional costs, as set forth in an updated Exhibit B.

3.2 **Scheduled Increases.** The annual use fee will increase for years 2, 3, 4, and 5 as follows:

Year 2: \$26,250

Year 3: \$27,500

Year 4: \$28,750

Year 5: \$30,000

3.3 **Renewal Term Adjustments.** Beginning on September 1, 2030, the first day of the first five-year renewal term, the annual use fee shall be increased by fifteen percent

(15%) over the Year 5 fee set forth in Section 2. This 15% increase reflects a 12% renewal/extension adjustment plus the 3% annual increase applicable in Year 6.

During Years 7 through 10, the annual use fee shall increase by three percent (3%) per year. At the commencement of Year 11, the annual use fee shall again be increased by fifteen percent (15%) over the Year 10 fee, and the same adjustment cycle shall repeat for each successive renewal term.

There are up to four (4) such five-year renewal terms available under this Agreement.

3.4 Allocation and Method of Payment.

The annual use fee shall be divided as follows:

- **Cowlitz 911: 25%**
- **Owners (combined): 75%** (divided equally between the two Owners)

Payments shall be made on a quarterly basis and are payable to the following:

Billing and Payment

Cowlitz 911 will prepare and issue quarterly invoices to the User in accordance with the cost allocation outlined in Section 3.4 of this Agreement. Each quarterly billing cycle, Cowlitz 911 will provide three separate invoices:

1. One invoice payable to **Cowlitz 911**;
2. One invoice payable to **Estate of Dave Creagan, c/o Christopher Creagan, 801 NE 349th Street, La Center, WA 98629**; and
3. One invoice payable to **Bradley S. Thomas, 15215 NW 21st Avenue, Vancouver, WA 98685**.

The User shall remit payment directly to each payee as indicated on the respective invoices within thirty (30) calendar days of the invoice date. Failure to receive an invoice shall not relieve the User of its obligation to make timely payments as required under this Agreement.

4. **Technical Standards; Restrictions on Use.** Cowlitz 911, or its designated representative, shall have the right throughout the term of this agreement to require the following of User, at User's sole expense:
 - (a) Take all action necessary to eliminate objectionable interference that is caused by User's equipment;
 - (b) Install, operate and maintain its equipment in compliance with all federal, state and local fire, building and electrical codes;

- (c) Operate its equipment in compliance with the rules and regulations of the Federal Communications Commission and User's Instrument of Authorization, as well as any other applicable licensing or authorization requirements;
- (d) Service and maintain its equipment to manufacturer specifications; and
- (e) Refrain from raising "effective radiated power" or changing equipment or operating parameters after execution of this agreement without the prior written consent of Cowlitz 911.
- (f) Either only utilize Cowlitz 911's authorized radio service provider for access and maintenance or only authorize maintenance from another service provider with consent from Cowlitz 911 and with a Cowlitz 911 representative present. (Current authorized service provider is Day Wireless.)

5. **Operating Specifications.** User shall operate its listed equipment only on frequencies as outlined on Exhibit B attached hereto and incorporated herein by this reference.

In the event User desires to change frequencies or add additional equipment, prior authorization must be obtained in writing from Cowlitz 911 and Owners. If unauthorized equipment is located on the Site, Cowlitz 911 at its sole discretion may disconnect and/or remove same from the Site, without liability.

6. **Condition of the Premises.** During the term of this Agreement, User shall:

- (a) Maintain the Site and the adjacent lands free from any waste or debris created by User.
- (b) Protect the Site from fire caused by User's use of such premises, report all fires on or adjacent to the premises immediately upon becoming aware of them, and provide reasonable assistance in suppressing any fire on or adjacent to the premises.
- (c) Not cause or permit the presence, use, disposal, storage or release of any hazardous material on or in the Site or other property.

7. **Inspection.** Cowlitz 911, or its authorized representatives, shall have the right to inspect User's equipment at any time during the term of this agreement to ensure compliance with the terms and conditions herein.

8. **Lawful Conduct.** User represents and warrants that it has full power and authority from the Federal Communications Commission (or any other state or federal agency having jurisdiction) to install, operate and maintain its equipment in the manner described under this agreement. User agrees to use the Site only for the purposes described herein and to comply with all applicable state, county and municipal laws and ordinances. User shall not carry on or permit any illegal practice or business on or in such facility.

9. **Assignment.** User's interest hereunder shall not be sold, conveyed, mortgaged, encumbered, assigned or otherwise transferred without the prior written consent of Cowlitz 911 and Owners. Such consent shall not be unreasonably withheld. Cowlitz 911 may deny the approval of a proposed assignment based upon its reasonable judgment concerning the financial stability, technical competence, and management capability of the proposed assignee.
10. **Other Users.** User shall not allow any other party to use or occupy any portion of the Site without the prior written approval of Cowlitz 911 and Owners.
11. **Loss of License.** In the event that User's license from the Federal Communications Commission is revoked, canceled or not renewed, User shall have the right to terminate this agreement by so notifying Cowlitz 911 in writing. Such termination shall not relieve User of any obligations incurred prior to the effective date of termination.
12. **Harmful Interference.** In the event User's system is rendered unusable in whole or substantial part due to harmful interference from the Cowlitz 911 systems located at the Site, User shall immediately give written notice of such to Cowlitz 911. Cowlitz 911 shall undertake a good faith effort to correct or remedy such interference. If uncorrected after ten (10) calendar days from the date of User's notice of interference, User shall have the right to notify Cowlitz 911 in writing that this agreement is terminated. Upon any such termination, Cowlitz 911 and owners shall promptly make a pro rata refund of the Annual Use Fee. The parties understand and agree that Cowlitz 911 shall not be liable in any way for claims for damages or loss for harmful interference beyond its obligation to undertake a good faith effort to correct or remedy such interference.
13. **Liens; Charges.** User shall not permit any lien or charge to be imposed upon the Site or any property of Cowlitz 911 as a result of work done by or on behalf of User and shall indemnify and hold Cowlitz 911 harmless against any and all expenses, including reasonable attorney's fees, in connection with any such lien or charge.
14. **Additional Space.** This agreement in no way implies that Cowlitz 911 will furnish or provide User with any additional space or rights beyond what is agreed to herein. Any request by User for additional space or modifications to existing rights shall require a separate written agreement approved by Cowlitz 911 and the Owners.
15. **Access.** With respect to the exercise by User of the rights granted herein, User shall:
- (a) Strictly observe and faithfully comply with all regulations promulgated by Cowlitz 911, including the closing and securing of gates;
 - (b) Not use the road at the Site for any purpose other than ingress and egress to the communications facility, without written permission of Cowlitz 911;
 - (c) Take reasonable precaution to prevent unauthorized persons from using the road and entering Cowlitz 911 lands by means thereof;

(d) Obtain, at its expense, any other rights of way required for its activities;

16. **Damages to Facilities.**

(a) In the event that Cowlitz 911 tower or building are damaged or destroyed to such an extent as to render either tower or building unusable in whole or substantial part, either party may terminate this agreement as of the date of such occurrence by giving written notice thereof.

(b) User shall not be entitled to any compensation or damages from Cowlitz 911 for loss of the use of the whole or any part of the Site herein, property, or any inconvenience occasioned by such damage, repair, reconstruction or restoration, unless such is caused by or due solely to the gross negligence or willful misconduct of Cowlitz 911.

(c) User expressly releases Cowlitz 911 from any and all claims for damage to User's equipment or improvements resulting from the lawful operations of Cowlitz 911 or its agents, provided such operations are conducted with reasonable care. This release shall not apply to damage caused solely by the gross negligence or willful misconduct of Cowlitz 911.

17. **Breach or Default.** Each of the following events shall constitute a breach or default of the agreement by User:

(a) If User shall fail to perform or comply with any of the terms, covenants or conditions of this agreement;

(b) If User shall vacate or abandon the Site.

In the event of a breach or default, Cowlitz 911 may pursue any remedies available at law or in equity, subject to the notice and cure rights described in Section 18.

18. **Termination and Suspension.**

18.1 **Suspension for Default.** Cowlitz 911 may suspend operations under this agreement immediately by written notice of any default. Suspension will continue until the default is remedied to the satisfaction of Cowlitz 911.

18.2 **Termination for Uncured Default.** Any time after 30 days from such a suspension notice, if User is still in default, Cowlitz 911 may terminate User's rights under this agreement by providing written notice of termination to User. Cowlitz 911's rights to suspend and terminate User's rights under this section are in addition to all other available remedies, which will not be waived by any failure to exercise them.

18.3 **Termination Without Cause.** Either party may terminate this agreement without cause upon ninety (90) days' prior written notice to the other party.

19. **Notices.** All notices and other communications must be in writing and shall be deemed delivered when personally delivered, sent by certified mail, return receipt requested, or delivered by a nationally recognized overnight delivery service to the following addresses, or to such other address as either party may designate in writing:

User (Sub-Lessee):

**COWLITZ-SKAMANIA FIRE
DISTRICT #7**

Sublessor:

COWLITZ 911 PUBLIC AUTHORITY

Mail to:

11670 Lewis River Rd, Ariel WA 98603

Mail to:

2790 Ocean Beach Hwy, Longview WA 98632

20. **Surrender.**

20.1 **Ownership and Removal.** User retains ownership of all facilities and improvements it installs on the Site for the time this agreement is in effect. User shall remove its improvements within thirty (30) days after termination of this agreement and restore the Site to its original condition, reasonable wear and tear excepted.

20.2 **Failure to Remove.** If User fails to remove its improvements within thirty (30) days, Cowlitz 911 may, upon at least ten (10) business days' written notice:

(a) Direct User to promptly remove its improvements at User's expense; or

(b) Elect to take possession of the improvements without compensation to User.20.3

20.3 **Regulatory Permits.** All regulatory permits and rights obtained by User in connection with this agreement, except FCC licenses, shall revert to and become the sole property of Cowlitz 911 upon termination of this Agreement.

21. **Representations; Assumption of Risk and Indemnification.**

21.1 **No Representations by Cowlitz 911.** Cowlitz 911 has made no representation as to the present or future condition of the Site, its lands or of its roads or the character of the traffic on its roads, and User assumes all risks associated with its use of the Site.

21.2 **Risk of Injury or Property Damage.** User assumes all risk of bodily injury to its employees, contractors, agents, and invitees, and of damage to its property and equipment while on or about, or traveling to and from, the Site.

21.3 **Indemnification.** User shall defend, indemnify, and hold harmless Owners and Cowlitz 911, its officers, officials, employees and volunteers from and against any and all claims, suits, actions, or liabilities for injury or death of any person, or for loss or damage

to property, which arises out of User's use of the Site, or from the conduct of User's business, or from any activity, work or thing done, permitted, or suffered by User in, on or about the Site, except only such injury or damage as shall have been occasioned by the gross negligence or willful misconduct of Owners and Cowlitz 911.

21.4 Industrial Insurance Waiver. It is further specifically and expressly understood that the indemnification provided herein constitutes Lessee's waiver of immunity under Industrial Insurance, Title 51 RCW, solely for the purposes of this indemnification. This waiver has been mutually negotiated and agreed to by the User and Cowlitz 911. The provisions of this section shall survive the expiration or termination of this Lease.

21.5 Insurance. User shall be responsible for compliance with all insurance requirements set forth in Exhibit C which is attached to and incorporated into this Agreement.

22. Non-waiver of Breach. The failure of either party to insist upon strict performance of any of the covenants and conditions of this agreement, or to exercise any option herein conferred in any one or more instances, shall not be construed to be a waiver or relinquishment of any such rights, or any other covenants or conditions, but the same shall be and remain in full force and effect. No waiver shall be effective unless made in writing and signed by the party granting the waiver. Any written waiver shall apply only to the specific instance for which it is given and shall not operate as a continuing waiver.

23. Condemnation. If any or all of the Site is taken under powers of eminent domain, threatened with condemnation or is the subject of a negotiated sale in lieu of condemnation, User and Cowlitz 911 will cooperate to establish the total value of the Site or portion thereof taken, including the value of User's improvements. User's share of any condemnation award or sale price will not exceed the depreciated book value of its equipment and improvements located on the affected portion of the Site, less any salvage value. User shall not be entitled to any portion of the award related to the underlying land or facilities owned or leased by Cowlitz 911.

24. Paragraph Headings. The paragraph headings appearing in this agreement have been inserted for the purpose of convenience and ready reference. They do not purport and shall not be deemed to define, limit or extend the scope or intent of the clauses to which they appertain.

25. Entire Agreement. This agreement constitutes the entire agreement and understanding of the parties hereto. No alterations, modifications, or changes in this agreement shall be valid unless made in writing and agreed to by both parties. Nothing in the execution and performance of this agreement shall be deemed in any way to constitute the parties as joint ventures or partners with each other.

26. Force Majeure. Neither party shall be liable for, or deemed in default under this Agreement due to, any delay or failure in performance resulting from causes beyond its reasonable

control, including but not limited to acts of God, natural disasters, extreme weather, fire, flood, epidemic, pandemic, public health emergency, acts of war or terrorism, labor disputes, power outages, governmental actions, or orders of any court or agency.

The affected party shall promptly notify the other in writing of the existence and nature of the event and shall make reasonable efforts to resume performance as soon as practicable.

27. **Dispute Resolution.** The parties agree to attempt in good faith to resolve any dispute arising under this Agreement through informal negotiations. If resolution is not reached, the parties may mutually agree to non-binding mediation before resorting to legal action.

28. **Authority to Execute.** Each person signing this Agreement represents and warrants that they have full authority to execute this Agreement on behalf of the entity for which they are signing.

29. **Electronic Execution.** This Agreement may be executed in counterparts, each of which shall be deemed an original, and all of which together shall constitute one and the same instrument.

Signatures provided by electronic means (including PDF, DocuSign, or scanned copies delivered by email) shall be deemed binding and effective as original signatures for all purposes, including the enforcement of this Agreement.

IN WITNESS WHEREOF, the parties have executed this Agreement, in duplicate, as of the day of _____, 2025.

COWLITZ 911 PUBLIC AUTHORITY:

COWLITZ-SKAMANIA FIRE DISTRICT #7:

Darr Kirk, Executive Director

Name:
Title:

Attest: _____
Briana Harvill, Clerk of the Board

Attest: _____
Name:
Title:

Approved as to form:

Approved as to form:

Jennifer Johnson, Counsel for Cowlitz 911

Name:

Title:

OWNERS – Consent to Sublease

Bradley S. Thomas

Christopher P. Creagan, Personal Representative
of the Estate of Dave Creagan

EXHIBIT A

Legal Description

DESCRIPTION OF COMMUNICATIONS SITE AND APPURTENANT EASEMENT:

An easement over a portion of the Southeast quarter of the Southeast quarter of Section 23, Township 6 North, Range 3 East, Willamette Meridian, Cowlitz County, Washington, described as follows (bearings and distances are NAD 83, Washington Coordinate System, South zone):

BEGINNING at the Northwest corner of the Southeast quarter of the Southeast quarter of Section 23, Township 6 North, Range 3 East, Willamette Meridian, as shown in Volume 12 of Surveys, page 15, Cowlitz County Auditor's Records ; thence South $01^{\circ} 19' 56''$ West, along the West line of the Southeast quarter of the Southeast quarter of Section 23, for a distance of 202 .00 feet to the TRUE POINT OF BEGINNING of the easement to be described ; thence South $88^{\circ} 40' 04''$ East, at right angles to said West line, 60 .00 feet; thence South $01^{\circ} 19' 56''$ West, parallel with said West line, 60 .00 feet; thence South $46^{\circ} 19' 56''$ West, 28 .28 feet; thence South $01^{\circ} 19' 56''$ West, parallel with and 40 .00 feet East of the West line of said Southeast quarter of the Southeast quarter, 32 .66 feet; thence along the arc of a 58.13 foot radius curve to the left, through a central angle of $73^{\circ} 19' 56''$, for an arc distance of 74 .40 feet; thence South $72^{\circ} 00' 00''$ East, 101 .95 feet; thence along the arc of a 168 .55 foot radius curve to the right, through a central angle of $27^{\circ} 00' 00''$, for an arc distance of 79 .43 feet; thence South $45^{\circ} 00' 00''$ East, 160 .00 feet; thence South $45^{\circ} 00' 00''$ West, 20 .00 feet to the terminus of an existing easement running approximately 1-1/2 miles Easterly to Ham Road, said terminus being South $30^{\circ} 25' 09''$ East, 663 .36 feet from the Northwest corner of the Southeast quarter of the Southeast quarter of Section 23 ; thence continuing South $45^{\circ} 00' 00''$ West, 20 .00 feet; thence North $45^{\circ} 00' 00''$ West, 160 .00 feet; thence along the arc of a 128 .55 foot radius curve to the left, through a central angle of $27^{\circ} 00' 00''$, for an arc distance of 60 .58 feet ; thence North $72^{\circ} 00' 00''$ West, 101 .95 feet; thence along the arc of 98 .13 foot radius curve to the right, through a central angle of $73^{\circ} 19' 56''$, for an arc distance of 125 .60 feet to the West line of the Southeast quarter of the Southeast quarter of Section 23; thence North $01^{\circ} 19' 56''$ East, 112 .66 feet to the TRUE POINT OF BEGINNING .

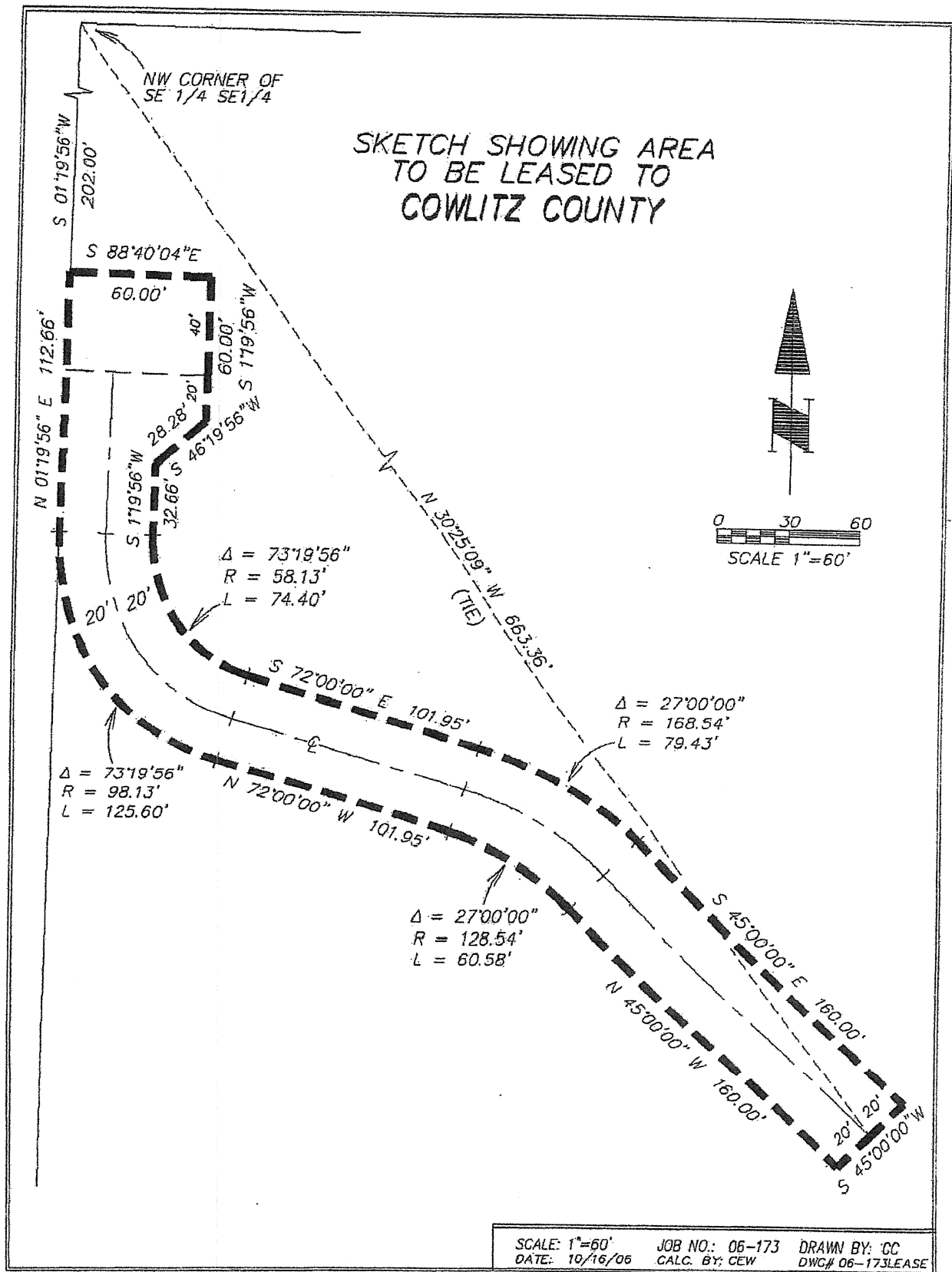
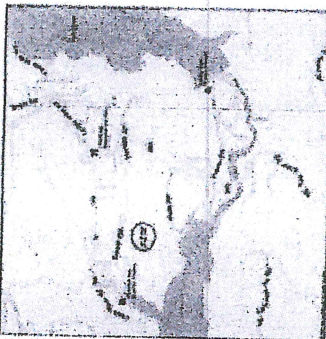
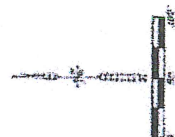


EXHIBIT B - SITE PLAN

COWLITZ COUNTY SPEELYAI SITE

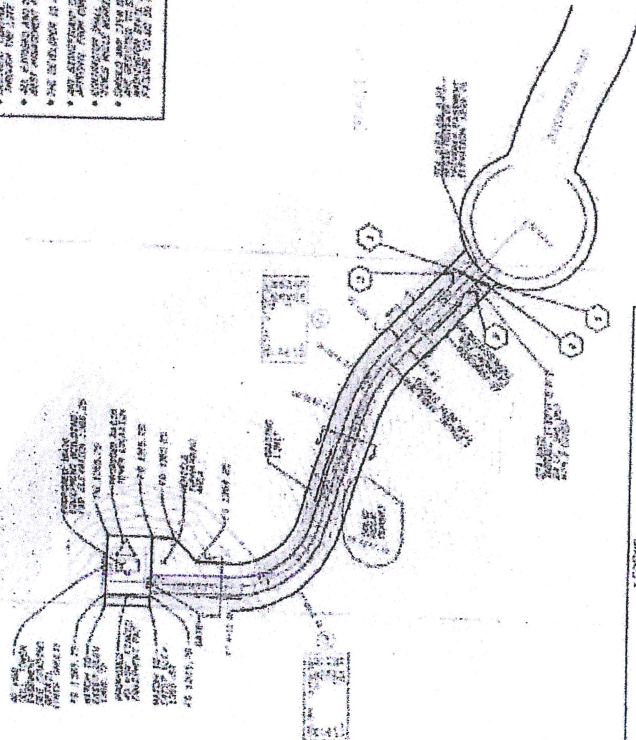
A Private Driveway to serve a portion of
 Section 25, T4N, R3E, N1W
 Cowlitz County, WA



VICINITY MAP

STANDARD CONSTRUCTION NOTES

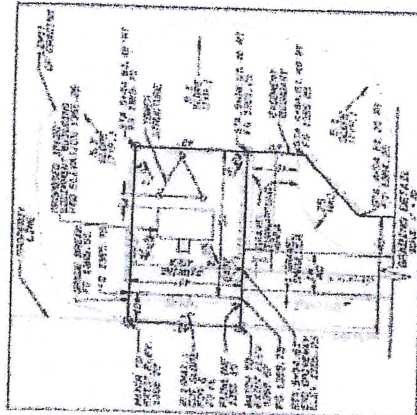
- 1. ALL WORK SHALL BE DONE IN ACCORDANCE WITH THE STANDARD SPECIFICATIONS FOR HIGHWAY CONSTRUCTION, 2005 EDITION, AS AMENDED BY THE WASHINGTON STATE DEPARTMENT OF TRANSPORTATION, 2006 EDITION.
- 2. ALL MATERIALS SHALL BE SUBJECT TO INSPECTION BY THE WASHINGTON STATE DEPARTMENT OF TRANSPORTATION.
- 3. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE WASHINGTON STATE DEPARTMENT OF TRANSPORTATION AND THE COWLITZ COUNTY ENGINEER.
- 4. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE COWLITZ COUNTY ENGINEER.
- 5. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE COWLITZ COUNTY ENGINEER.
- 6. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE COWLITZ COUNTY ENGINEER.
- 7. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE COWLITZ COUNTY ENGINEER.
- 8. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE COWLITZ COUNTY ENGINEER.
- 9. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE COWLITZ COUNTY ENGINEER.
- 10. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE COWLITZ COUNTY ENGINEER.



SHEET INDEX	
DESCRIPTION	SHEET
COVER SHEET/ PLAN VIEW	1
PROFILE/DETAILS	2

DEVELOPER:
 J.N. HARTSOCK PROJECT MANAGEMENT
 ATTN: JOHN HARTSOCK
 12042 SE SUNNYSIDE ROAD SUITE 551
 CLACKAMAS, OR 97015
 PHONE: (503) 780-4428
 FAX: (503) 658-3395

ENGINEER/CONTACT:
 HAGEDORN, INC.
 ATTN: GREG WESTRAND
 1924 BROADWAY, SUITE B
 VANCOUVER, WA 98663
 PHONE: (360) 696-4428
 FAX: (360) 694-6934
 EMAIL: greg@hagedornse.com



SYMBOL	DESCRIPTION
(Symbol)	EXISTING EASEMENT
(Symbol)	PROPOSED EASEMENT
(Symbol)	EXISTING RIGHT-OF-WAY
(Symbol)	PROPOSED RIGHT-OF-WAY
(Symbol)	EXISTING PROPERTY LINE
(Symbol)	PROPOSED PROPERTY LINE

LEGEND	DESCRIPTION
EXISTING EASEMENT	EXISTING EASEMENT
PROPOSED EASEMENT	PROPOSED EASEMENT
EXISTING RIGHT-OF-WAY	EXISTING RIGHT-OF-WAY
PROPOSED RIGHT-OF-WAY	PROPOSED RIGHT-OF-WAY
EXISTING PROPERTY LINE	EXISTING PROPERTY LINE
PROPOSED PROPERTY LINE	PROPOSED PROPERTY LINE

HAGEDORN, INC.
 1924 BROADWAY, SUITE B
 VANCOUVER, WA 98663
 PHONE: (360) 696-4428
 FAX: (360) 694-6934
 EMAIL: greg@hagedornse.com

COWLITZ COUNTY
SPEELYAI SITE
**COVER SHEET/
 PLAN VIEW**

Exhibit D

Cowlitz/Skamania Fire District 7 5G LTE Equipment List

Tower Equipment

6 QTY - Aurora243
n48 (3550 MHz – 3700 (16lbs) MHz 13.1 x 9.4 x 4.3

6 QTY - KPPA-3GHZDP90S-45
(10lbs) 27 x 7 x 3.5

2 QTY - Wave MLO5 with integrated dish
5Ghz & 60Ghz (13lbs) 12 x 14 x 5

Tower Standoff

1 QTY - AT-VBA-8MD

Rach Space

8U

Power Requirements

30Amps



Cowlitz 911 Agenda Summary Sheet

2790 Ocean Beach Highway
Longview, WA 98632
www.cowlitz911.org

INTRODUCED BY: Darr Kirk

DATE: September 20th, 2025

FOR AGENDA OF: September 20th, 2025

SUBJECT TITLE: Coldwater / Johnson Ridge / Davis Peak Microwave links

ATTACHMENTS: None

SUMMARY STATEMENT:

The microwave replacement phase of the stabilization plan did not include the Coldwater, Johnson Ridge to Davis Peak links due to the uncertainty of access and power due to the Spirit Lake Highway slide. Power has since been restored and access is allowed for infrastructure purposes. We are currently pursuing a supplemental contract through MNI to install microwaves, antennas and infrastructure to restore these links. The estimated expense will be between \$500,000 and \$600,000. Equipment will be reimbursed by the federal grant, and the labor will come from our radio stabilization fund.

RECOMMENDED ACTION:

None at this time.

Expenditure Required: \$500k-\$600k

Amount Budgeted: \$500k-\$600k

Appropriation Required: N/A



Cowlitz 911 Agenda Summary Sheet

2790 Ocean Beach Highway
Longview, WA 98632
www.cowlitz911.org

INTRODUCED BY: Darr Kirk

DATE: August 20th, 2025

FOR AGENDA OF: August 20th, 2025

SUBJECT TITLE: Fire Tone Frequency

ATTACHMENTS: None

SUMMARY STATEMENT:

Fire/EMS is dispatched through a tone system, and this function is currently being done on Control 1, which is also the operations dispatch frequency. Call volumes and complexity of responses has made this an increasingly busy frequency. We are exploring the ability to do auto-toning for dispatching units on a different frequency and allowing priority radio traffic to continue on its own frequency. We have identified a frequency we currently have that is licensed to us already. We are scheduling vendor presentations with stakeholder engagement with the goal of identifying a product to achieve automated fire tones.

RECOMMENDED ACTION:

None

Expenditure Required: >100k
Amount Budgeted: None
Appropriation Required: Undetermined



Cowlitz 911 Agenda Summary Sheet

2790 Ocean Beach Highway
Longview, WA 98632
www.cowlitz911.org

INTRODUCED BY: Darr Kirk

DATE: August 20th, 2025

FOR AGENDA OF: August 20th, 2025

SUBJECT TITLE: User Fee Formula Discussion

ATTACHMENTS: None

SUMMARY STATEMENT:

Cowlitz 911 convened a funding formula committee in 2023 and proposed the current formula. This was discussed by the Board without concern and Cowlitz 911 moved forward with billing user fees accordingly. The current user fees are based on the formula; however, it was never officially adopted through a bi-law change.

We are proposing adoption of an adjustment cadence of 3 years whereby the formula will be applied to current variables. We are also bringing a bylaw amendment forward in September to officially adopt the current formula.

RECOMMENDED ACTION:

None

Expenditure Required: N/A
Amount Budgeted: N/A
Appropriation Required: N/A