

Cowlitz 911 Public Authority Board of Directors

Meeting Agenda

Wednesday MARCH 13th , 2019 @ 10:00 AM

Hall of Justice- EOC

- 1. Call to Order and Introductions**
- 2. Approval of the Agenda**
- 3. Approval of Meeting Minutes**

A. 02/13/2019

B. 02/27/2019

- 4. Public Comment**

- 5. Payables**

The following transactions are approved for payment

ACCOUNT	TRANS NUMBER	AMOUNT
Payroll	207, 214-223	\$41,072.13
EFT- DD and IRS	EFT	\$62,739.79
Claims	176-186	\$27,698.03

- 6. Financial Report (Draft)**

- 7. Director Update**

A. Staffing Update

B. Facility Update

- 8. Old Business**

A. Budget Amendment W/ Resolution 2019-002 Approval

- 9. Adjournment**

Cowlitz 911 Public Authority Board of Directors

Regular Meeting Minutes

February 13, 2019

Attendance

Board Members: Brad Thurman; Chet Makinster;; Bill LeMonds; Scott Neves; Alan Headley; Vic Leatzow; Joe Gardner; Deborah Pineda (alternate,voting) Alternate Board Members: Jeff Cameron; Chris Smith Staff: Phil Jurmu; Rachael Fair. Guests: Frank Randolph; Chris Tate; Alan Thomas; Charlie Rosenzweig; Dave LaFave; Darr Kirk; Lori Hendrickson

1. Call to Order and Introductions

Alan Headley called the meeting to order at 10:01 AM.

2. Approval of the Agenda

Amendments were made to the agenda to include moving the discussion on revenue transfer up to number 5. Neves made a motion to approve the agenda as amended. Thurman seconded; all in favor, motion carried.

3. Public Comment

None.

4. Approval of Meeting Minutes

A. 01/23/19

Neves made a motion to approve the meeting minutes as presented. Makinster seconded; all in favor, motion carried.

5. Revenue Transfer Update and Approval

Makinster made a motion to approve the revenue transfer agreement with the county. Neves seconded; all in favor; motion carried.

6. Payables

A. The following transactions are approved for payment

ACCOUNT	TRANS NUMBER	AMOUNT
Payroll	95-109	\$35,807.33
EFT- DD and IRS	EFT	\$65,667.22
<i>VOIDED payroll</i>	<i>10011</i>	<i>\$13,014.35</i>
Payroll	70-71	\$18,244.84
Claims	5	\$10,932.28
Claims	2-4	\$8,751.37
Claims	47-63	\$96,705.81
Payroll	27-42	\$48,624.64
EFT- DD and IRS	EFT	\$61,816.47

Neves moved to approve the payables as presented. Makinster seconded; all in favor, motion carried.

- B. Makinster made a motion to cancel Municode and keep records that we currently have. Smith seconded. Discussion followed. Makinster amended his motion to table this item until further discussion with the county. Smith seconded; all in favor, motion carried.
Taylor arrived at 10:17.
- C. There was discussion on a custom export to BIAS (payroll software) from Intime (scheduling and timesheet software). After discussion, Headley made a motion to table until next meeting.
- D. There was discussion about amending the 2019 budget to include spending authority for capital purchases and expenditures this year that were previously authorized in 2018 but not carried out. An amended budget will be presented at the next regular meeting. Request for the approval of payment for 30 repeaters in 2019 was presented. Only 15 of the repeaters were approved for 2019. There was a decision to purchase 30 in 2018 but they were not delivered and invoiced until 2019. We only budgeted 15 repeaters from the 2018 budget that were approved but not purchased, and 15 from the 2019 budget that were approved. Headley made a motion to approve the payment of the repeaters. Neves seconded; all in favor, motion carried.
Update on the Radio Consoles: There is an RFP out and due back Mid-March.
- E. The board would like the financial report presented at the second meeting of the month for the prior month.
Gardner arrived at 10:51

7. Hexagon Safety and Infrastructure

This upgrade has been delayed since September. A memo was presented explaining the purchase of the Intergraph interface to ACCESS. Discussion ensued. Headley made a motion to approve the purchase of the Intergraph interface to ACCESS. Thurman seconded; Vote was 7 in favor with Pineda voting against, motion carried.

8. Appointment of Board Members

To comply with the Cowlitz 911 PA formation requirements, there will need to be a new appointment for City of Longview public safety representative. Either the Fire Chief or Police Chief is required. These positions are on a 2 year rotation which will begin on the first of the year and end on the 31st of December.

Chris Smith is the alternate for Longview City Manager and it was approved by their council.

9. Director Update

A. RFP

The RFP for the facility resulted in 3 proposals being submitted. A review committee selected two firms to interview on the 27th of February. At that point they will negotiate a cost for service.

RFP will be sent to the Board members interviewing the firms.

B. Negotiations Update

i. Letter from The Wesley Group

1. Guild Recognition Acceptance

The Wesley group requested that Cowlitz 911 Public Authority recognize the Association as the exclusive representative for the purpose of collective bargaining and labor relations of all dispatchers employed by the Cowlitz 911 Public Authority, excluding supervisors and confidential employees.

Neves made a motion to recognize the association as the exclusive representative for the purpose of collective bargaining and labor relations of all dispatchers employed by the Cowlitz 911 Public Authority. Thurman seconded; all in favor, motion carried.

C. Radio Console Furniture Visit

A group of 5 went to look at Watson Furniture and Evans furniture in Poulsbo.

D. Radio System Update

We are pursuing a West tower in west Longview at Cowlitz 2 Fire station; there is work with Day Wireless to put in a new broadcasting antennae.

E. CAD Hosting Update

i. Maintenance

CRESA has a maintenance contract with their counsel waiting for approval. Taylor wanted to know what the grant would cover that Wells had applied for. For further information, it was requested that Wells attend the next meeting.

F. Public Records

Tomorrow there is a meeting with Wells, Randolph, Fair and Jurmu. We will be looking at Kitsap policies, talk to records and discuss how emails will be handled.

E. A consent agenda

It was suggested to do a consent agenda but the board decided not to do that at this time.

10. Good of the order

Jurmu did a staff update. We have 16 working dispatchers, 2 in training and 2 in the background process. 1 is ready to be hired.

Pineda left at 11:54.

11. Adjournment

Meeting was adjourned at 11:56 AM.

Stephen Taylor, Chair

ATTEST:

Rachael Fair, Clerk of the Cowlitz 911 Board

Cowlitz 911 Public Authority Board of Directors

Regular Meeting Minutes

February 27, 2019

Attendance

Board Members: Steve Taylor; Brad Thurman; Chet Makinster; Deborah Pineda; Scott Neves; Alan Headley; Vic Leatzow;

Alternate Board Members: N/A

Staff: Phil Jurmu; Rachael Fair; Frank Randolph, Legal Counsel

Guests: Chris Tate; Alan Thomas; Charlie Rosenzweig; Dave LaFave; Darr Kirk; Lori Hendrickson

Board Members Absent and No Alternate Kurt Sacha; Joe Gardner

1. Call to Order and Introductions

Taylor called the meeting to order at 10:10 AM.

2. Approval of the Agenda

Amendments were made to the agenda to add the CRESA contract with 8A1. Added an updated budget amendment with resolution. Added between 9 and 10 an executive session for potential litigation. Leatzow made a motion to approve the agenda as amended. Neves seconded; all in favor, motion carried.

3. Public Comment

None.

4. Payables

The following transactions are approved for payment

ACCOUNT	TRANS NUMBER	AMOUNT
Payroll	153, 161-169	\$35,036.59
EFT- DD and IRS	EFT	\$59,817.95
Payroll	159	\$76.94
Claims	114-132	\$349,605.38

Neves moved to approve the payables as presented. Headley seconded; all in favor, motion carried.

5. Financial Report

A. There was a request to add % remaining to the financial report as well as the budget amount spent.

Headley made a motion to approve the financial report as presented. Leatzow seconded; all in favor, motion carried.

6. Approval of Meeting Minutes

A. 02/13/2019

Leatzow made a motion to amend the minutes to include that 15 repeaters were originally approved and there was a purchase of 30 instead. Leatzow also expressed frustration that

30 repeaters were purchased when 15 were approved as part of the original budget. Makinster seconded. Discussion followed. Minutes will also include that the repeaters budgeted with the 2018 budget were not purchased during 2018. Also, the hexagon safety and infrastructure voting amended as Pineda stated her vote against this purchase. All were in favor as amended, motion carried.

7. Budget Amendment

There was discussion on how the amendment will be presented to the board for approval. Highlight the changes, show an increase or decrease, and show the change on the resolution as well. Headley made a motion to approve the purchase of radio console furniture up to \$250,000. Makinster seconded; all in favor, motion carried. Budget amendment will be brought forward at the next regular meeting.

8. Director Update

A. NG 911 Advancement Grant (presentation)/ CRESA CONTRACT

- i. Jurmu presented the NG 911 Advancement grant. This showed the benefits of contracting with CRESA. Neves made a motion to approve the CRESA contract as presented. Makinster seconded; all in favor, motion carried.

B. Staffing Update

- i. No change from last meeting. Sent out recruitment blast. 5 interviews scheduled for Friday.

C. Facility Update

- i. There are two interview today at 1:00 p.m. and 3:00 p.m. for the architectural and engineering firms.

D. 6 Year Financial Outlook

- i. There was a 6 year outlook presented to the board.

9. Old Business

A. Municode

- i. Fair provided an update on whether Municode is still necessary to maintain. **All documents are accessible.**

B. InTime and BIAS Custom Export

- i. Jurmu provided an update regarding the InTime proposal that was presented at a previous meeting was no longer under consideration.

10. Executive Session

- A. Sheriff made a motion to enter into executive session at 11:52 AM until 12:02 PM to discuss potential litigation; Pineda seconded, all in favor, motion carried. Taylor requested an extension until 12:07 PM.

11. Adjournment

Meeting was adjourned at 12:07 PM.

Stephen Taylor, Chair

ATTEST:

Rachael Fair, Clerk of the Cowlitz 911 Board

DRAFT

CHECK REGISTER

Cowlitz 911

Time: 13:11:02 Date: 03/01/2019

MCAG #:

03/05/2019 To 03/05/2019

Page: 1

Chk # Claimant	Trans	Date	Type	Acct #	Amount	Memo	County ID
10081 SIMS MICHELLE	207	03/05/2019	Payroll	1	2,554.35		
10082 CAPSCO	214	03/05/2019	Payroll	1	37.50	Pay Cycle 03/05/2019 -	
10083 EMERGENCY SERVICES	215	03/05/2019	Payroll	1	405.00	Pay Cycle 03/05/2019 -	
10084 HRA VEBA	216	03/05/2019	Payroll	1	8,964.27	Pay Cycle 03/05/2019 -	
10085 KAISER PERMANENTE	217	03/05/2019	Payroll	1	5,007.26	Pay Cycle 03/05/2019 -	
10086 MICHAEL G MALAIER,	218	03/05/2019	Payroll	1	50.00	Pay Cycle 03/05/2019 -	
10087 ONE AMERICA	219	03/05/2019	Payroll	1	4,872.01	Pay Cycle 03/05/2019 -	
10088 VIMLY BENEFIT	220	03/05/2019	Payroll	1	712.56	Pay Cycle 03/05/2019 -	
10089 WA STATE DEPT OF	221	03/05/2019	Payroll	1	13,255.59	Pay Cycle 03/05/2019 -	
10090 WA STATE REGISTRY	222	03/05/2019	Payroll	1	302.50	Pay Cycle 03/05/2019 -	
10091 WCIF	223	03/05/2019	Payroll	1	4,911.09	Pay Cycle 03/05/2019 -	
Total Checks:					41,072.13		

CERTIFICATION:

I, the undersigned, do hereby certify under penalty of perjury that the information listed has been provided to me as described herein and that I have issued payment as directed and received by Cowlitz 911.


 Brandi Ballinger, Signature

C2FR
 Agency

03/01/19
 Date

CERTIFICATION/AUTHORIZATION:

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against Cowlitz 911, and that I am authorized to authenticate and certify to said claim. We have reviewed the claims listed above totaling \$ _____, and we approve payment with our signatures below.

Rachael Fair, Admin Spec, Signature	Title	Date
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Phil Jurmu, Executive Director, Signature	Title	Date
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Steve Taylor, Board Chair, Signature	Title	Date
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EFT REGISTER

Cowlitz 911

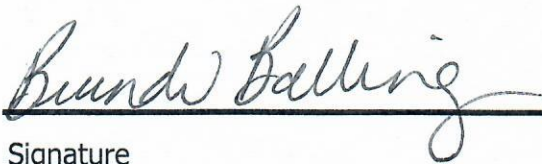
Page 1 of 1

03/01/19

Number	Date	Payee	Amount
EFT	03/05/19	Cowlitz County Treasurer's Office (IRS-941)	\$ 17,096.39
EFT	03/05/19	Cowlitz County Treasurer's Office (DD)	\$ 45,643.40
			\$ 62,739.79

CERTIFICATION

I, the undersigned, do hereby certify under penalty of perjury that the information listed has been provided to me as described herein and that I have issues payment as directed and received by Cowlitz 911.



Financial Analyst

03/01/19

Signature

Title

Date

CERTIFICATION/AUTHORIZATION

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against Cowlitz 911, and that I am authorized to authenticate and certify to said claim. We have reviewed the claims listed above totaling \$ _____, and we approve payment with our signatures below.

Rachael Fair, Admin Specialist

Date

Phil Jurmu, Executive Director, Signature

Date

Steve Taylor, Board Chair, Signature

Date

CHECK REGISTER

Cowlitz 911

Time: 15:12:59 Date: 02/27/2019

MCAG #:

02/28/2019 To 02/28/2019

Page: 1

Chk # Claimant	Trans	Date	Type	Acct #	Amount	Memo	County ID
10070 CENTURYLINK	176	02/28/2019	Claims	1	444.19	INV: 360-423-7510	
10071 COWLITZ PUD	177	02/28/2019	Claims	1	379.99	INV: 4671145-0219	INV:
10072 CURVATURE	178	02/28/2019	Claims	1	272.44	INV: 90187841	
10073 DAY WIRELESS	179	02/28/2019	Claims	1	208.64	INV: 479072; INV:	
10074 FAIR RACHAEL	180	02/28/2019	Claims	1	576.96	INV: 2019-027	
10075 IAED	181	02/28/2019	Claims	1	50.00	INV: SIN214355	
10076 INTERGRAPH CORP	182	02/28/2019	Claims	1	21,142.40	INV: P190000239	
10077 JURMU PHILLIP	183	02/28/2019	Claims	1	2,284.58	INV: 2019-025; INV:	
10078 KAISER PERMANENTE	184	02/28/2019	Claims	1	1,648.10	INV: 0012155391	
10079 PELLANT MONIQUE	185	02/28/2019	Claims	1	657.73	INV: 2019-026	
10080 PUBLIC SAFETY TESTING	186	02/28/2019	Claims	1	33.00	INV: 2019-0034	
Total Vouchers:					27,698.03		

CERTIFICATION:

I, the undersigned, do hereby certify under penalty of perjury that the information listed has been provided to me as described herein and that I have issued payment as directed and received by Cowlitz 911.


 Brandi Ballinger, Signature

C2FR
 Agency

02/27/19
 Date

CERTIFICATION/AUTHORIZATION:

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against Cowlitz 911, and that I am authorized to authenticate and certify to said claim. We have reviewed the claims listed above totaling \$ 27,698.03, and we approve payment with our signatures below.

 Rachael Fair, Admin Spec, Signature

 Title

 Date

 Phil Jurmu, Executive Director, Signature

 Title

 Date

 Steve Taylor, Board Chair, Signature

 Title

 Date



Cowlitz 911

Monthly Financials for the Month Ended 02/28/2019

Description	2019 Annual Budget	Through February Expected 2019 Budget \$	Through February Expected 2019 Budget %	Through February Actual 2019	Delta to Annual Budget	
					\$	%
REVENUES						
Beginning Fund Balance	\$ 1,000,811	160,130	16%	\$ 38,017	\$ 962,794	3.80%
Sales Tax	\$ 1,836,933	293,909	16%	\$ 169,941	\$ 1,666,992	9.25%
Telephone Excise Tax	\$ 999,057	159,849	16%	\$ 82,174	\$ 916,883	8.23%
Intergovernmental	\$ 2,150,630	344,101	16%	\$ 525,661	\$ 1,624,969	24.44%
Equipment Reserve	\$ 266,580	42,653	16%	\$ 401,832	\$ (135,252)	150.74%
Radio Reserve	\$ 334,770	53,563	16%	\$ -	\$ 334,770	0.00%
Transfer In	\$ 816,210	130,594	16%	\$ 517,557	\$ 298,653	63.41%
Interest and Misc. Revenue	\$ 1,152	184	16%	\$ 146	\$ 1,006	12.64%
Total Revenues	\$ 6,405,332	1,024,853	16%	\$ 1,735,328	\$ 4,670,004	27.09%
EXPENDITURES						
Operating Labor						
Direct Labor/Extra Pay	\$ 1,943,817	311,011	16%	\$ 207,955	\$ 1,735,862	10.70%
Benefits	\$ 939,211	150,274	16%	\$ 132,319	\$ 806,892	14.09%
Total Labor	\$ 2,883,028	461,285	16%	\$ 340,275	\$ 2,542,754	11.80%
Operating Expenditures						
Supplies	\$ 33,758	\$ 5,401	16%	\$ 2,136	\$ 31,622	6.33%
Training Materials	\$ 9,160	\$ 1,466	16%	\$ -	\$ -	
Professional & Contracted Services	\$ 323,453	\$ 51,752	16%	\$ 82,130	\$ 241,322	25.39%
Telephone & Postage	\$ 44,694	\$ 7,151	16%	\$ 1,608	\$ -	
Travel/Training	\$ 61,269	\$ 9,803	16%	\$ 4,025	\$ 57,244	6.57%
Advertising	\$ 4,500	\$ 720	16%	\$ -	\$ 4,500	0.00%
Equipment Rent	\$ 3,438	\$ 550	16%	\$ 204	\$ -	
Insurance	\$ 35,820	\$ 5,731	16%	\$ 24,596	\$ 11,224	68.67%
Repairs & Maintenance	\$ 248,624	\$ 39,780	16%	\$ 977	\$ 247,647	0.39%
Photocopies	\$ 1,200	\$ 192	16%	\$ 90	\$ 1,110	7.51%
Dues and Subscriptions	\$ 992	\$ 159	16%	\$ 710	\$ 282	71.57%
Landlord/Tenant	\$ 150,000	\$ 24,000	16%	\$ -	\$ 150,000	0.00%
Computers & Software	\$ 317,000	\$ 50,720	16%	\$ 21,142	\$ 295,858	6.67%
Miscellaneous	\$ 200	\$ 32	16%	\$ -	\$ 200	0.00%
Transfer Out	\$ 123,838	\$ 19,814	16%	\$ -	\$ 123,838	0.00%
Total Non-Labor	\$ 1,357,946	\$ 217,271	16%	\$ 137,619	\$ 1,220,327	10.13%
Total Operating Expenditures	\$ 4,240,974	\$ 678,556	16%	\$ 477,893	\$ 3,763,081	11.27%
Debt Service						
LTGO Bond - Principal	\$ -	\$ -	16%	\$ -	\$ -	#DIV/0!
LTGO Bond - Interest	\$ -	\$ -	16%	\$ -	\$ -	#DIV/0!
Total Debt Service	\$ -	\$ -	16%	\$ -	\$ -	#DIV/0!
Technology Expenditures						
Radio Operations	\$ 370,257	59,241	16%	\$ -	\$ 370,257	0.00%
Equipment	\$ 166,425	26,628	16%	\$ 7235.23	\$ 159,190	4.35%
Total Technology Expenditures	\$ 536,682	85,869	16%	\$ -	\$ 536,682	0.00%
Total Expenditures	\$ 4,777,656	764,425	16%	\$ 477,893	\$ 4,299,763	10.00%
FUND SUMMARY						
	CASH	INVESTMENTS	CASH + INVESTMENTS			
41201 Operations	\$ 582,944.55	\$ -	\$ 582,944.55			
41202 Equipment Reserve	\$ 6,831.91	\$ 395,000.00	\$ 401,831.91			
41203 Radio Operations	\$ 145,243.33	\$ 60,000.00	\$ 205,243.33			
41204 Radio Reserve	\$ -	\$ -	\$ -			
41205 Sales Tax	\$ 87,906.54	\$ 3,000,000.00	\$ 3,087,906.54			

Cowlitz 911 Public Authority Resolution 2019-002

Approve and Adopt the 2019 Budget Amendment 1

WHEREAS, on March 13 , 2018 the Cowlitz County Board of Commissioners adopted Cowlitz County Ordinance 18-014 which created the Cowlitz 911 Public Authority (“Cowlitz 911”) and approved an initial Charter, CCC 2.46; and

WHEREAS, Cowlitz 911 is a public corporation organized pursuant to RCW 35.21 .730 through 35.21.759; and

WHEREAS, the charter requires the Board of Directors to adopt amendments to the annual budget, CCC 2.46.B.5;

NOW, THEREFORE, BE IT RESOLVED by the Cowlitz 911 Board of Directors as follows:

Section 1. Adoption. The Cowlitz 911 Board of Directors hereby adopts the 2019 budget amendment 1 appropriations as follows:

	PRELIMINARY BUDGET	AMENDED BUDGET	CHANGE (+/-)
OPERATIONS FUND	\$ 4,970,680	\$ 5,025,790	\$ 55,110
EQUIPMENT RESERVE FUND	\$ 266,580	\$ 616,965	\$ 350,385
RADIO OPERATIONS FUND	\$ 334,770	\$ 370,527	\$ 35,757
RADIO RESERVE FUND	\$ 503,495	\$ 1,313,201	\$ 809,706
SALES TAX FUND	\$ 3,742,624	\$ 4,998,183	\$ 1,255,559
TOTALS	\$ 9,818,149	\$ 12,324,666	\$ 2,506,517

With reference to the general spending plan, attached as Exhibit A.

Section 2. Severability. If any provision of this Resolution or any provision of any document incorporated by reference shall be held invalid, such invalidity shall not affect the other provisions of this Resolution which can be given effect without the invalid provision, if such remainder conforms to the requirements of applicable law and the fundamental purpose of this agreement, and to this end the provisions of this Resolution are declared to be severable.

ADOPTED, by the Cowlitz 911 Board of Directors, at a regular open public meeting of such Board on the 13th day of March 2019 and becomes effective immediately upon adoption and signature as provided by law.

COWLITZ 911 BOARD OF DIRECTORS

Chair of the Board, Steve Taylor

ATTEST:

APPROVED AS TO FORM:

Clerk of the Board, Rachael C. Fair

General Counsel, Frank Randolph

EXHIBIT A

911 OPERATIONS FUND (.001) EXPENDITURES

				PREVIOUS BUDGET	CHANGE +/-
				AMOUNT	
508.80.00.001	EFB (Anticipated balance at the end of 2019)		\$ 600,000	\$ 721,878	\$ (121,878)
528.10.10.100	SALARIES AND WAGES		\$ 1,609,024	\$ 1,609,024	\$ -
	7 ADMIN(Exec. Director; 3 supervisors; HR Generalist; Finance/Admin Specialist; IT Vendor & Tech Project Manager) and 22 Dispatchers (5 in training)				
528.10.10.101	HOLIDAYS		\$ 66,900	\$ 66,900	\$ -
528.10.10.102	OVERTIME		\$ 159,600	\$ 159,600	\$ -
528.10.10.103	EXTRA HELP		\$ 77,382	\$ 77,382	\$ -
528.10.10.104	TRAINING PAY		\$ 16,640	\$ 16,640	\$ -
528.10.10.105	DIFFERENTIAL SWING		\$ 4,950	\$ 4,950	\$ -
528.10.10.106	DIFFERENTIAL GRAVEYARD		\$ 5,992	\$ 5,992	\$ -
528.10.10.107	DIFFERENTIAL SWING OT		\$ 1,080	\$ 1,080	\$ -
528.10.10.108	DIFFERENTIAL GRAVEYARD OT		\$ 2,085	\$ 2,085	\$ -
528.10.10.109	CALL PAY		\$ 165	\$ 165	\$ -
	TOTAL DIRECT LABOR/ EXTRA PAY		\$ 1,943,817	\$ 1,943,817	\$ -
528.10.20.100	MEDICAL INSURANCE		\$ 504,600	\$ 504,600	\$ -
528.10.20.101	SOCIAL SECURITY		\$ 149,620	\$ 149,620	\$ -
528.10.20.102	RETIREMENT		\$ 250,931	\$ 250,931	\$ -
528.10.20.103	UNEMPLOYMENT COMPENSATION		\$ 15,360	\$ 15,360	\$ -
528.10.20.104	INDUSTRIAL ACCIDENT CLAIMS		\$ 6,700	\$ 6,700	\$ -
528.10.20.105	SEVERANCE PAY		\$ 12,000	\$ 12,000	\$ -
	TOTAL PERSONNEL BENEFITS		\$ 939,211	\$ 939,211	\$ -
528.10.30.100	OFFICE SUPPLIES		\$ 23,398	\$ 23,398	\$ -
528.10.30.101	TRAINING MATERIALS		\$ 9,160	\$ 9,160	\$ -
	TOTAL SUPPLIES		\$ 32,558	\$ 32,558	\$ -
528.10.40.100	PROFESSIONAL/ CONTRACTED SERVICES		\$ 198,133	\$ 283,133	\$ (85,000)
	Intergraph CAD Specialist	INCLUDED IN POTENTIAL GRANT	\$ 150,000.00		
	GRANT MATCH		\$ 216,630.00		
528.10.40.101	LABOR RELATIONS		\$ 85,000	\$ -	\$ 85,000
	Attorney Fees professional services		\$ 85,000		
528.10.40.102	INTERGOVERNMENTAL PROFESSIONAL SERVICES		\$ 59,700	\$ 59,700	\$ -
	TOTAL PROFESSIONAL SERVICES		\$ 342,833		
528.10.40.103	POSTAGE		\$ 300	\$ 300	\$ -
528.10.40.104	TELEPHONE		\$ 44,394	\$ 44,394	\$ -
	TOTAL PHONE AND POSTAGE		\$ 44,694		
528.10.40.105	MEALS & LODGING		\$ 42,105	\$ 42,105	\$ -
528.10.40.106	MILEAGE		\$ 7,582	\$ 7,582	\$ -
528.10.40.107	PARKING/TAXI/SHUTTLE/BAGGAGE/ GAS		\$ 1,249	\$ 1,449	\$ (200)
528.10.40.108	TUITION & REGISTRATION		\$ 7,615	\$ 7,615	\$ -
528.10.40.109	AIRFARE		\$ 1,526	\$ 1,526	\$ -
528.10.40.110	CAR RENTAL		\$ 1,995	\$ -	\$ 1,995
	TOTAL TRAVEL AND TRAINING		\$ 62,072		
528.10.40.111	ADVERTISING		\$ 4,500	\$ 4,500	\$ -
528.10.40.112	COPIER RENT		\$ 2,643	\$ 3,438	\$ (795)
528.10.40.113	INSURANCE/ PREMIUMS (WCIA)		\$ 35,820	\$ 35,820	\$ -
528.10.40.114	TECHNOLOGY & SOFTWARE MAINTENANCE		\$ 383,327	\$ 248,624	\$ 134,703
	Intergraph CAD Maintenance (\$205,148+5%+8.1% sales tax) + 94000 for CRESA contract	INCLUDED IN POTENTIAL GRANT	\$ 326,853		
528.10.40.413	PHOTOCOPIES		\$ -	\$ 1,200	\$ (1,200)
528.10.40.415	DUES AND SUBSCRIPTIONS		\$ 992	\$ 992	\$ -
528.10.40.416	LANDLORD TENANT		\$ 150,000	\$ 150,000	\$ -
528.10.40.417	COMPUTERS (SOFTWARE-HARDWARE)		\$ 359,285	\$ 317,000	\$ 42,285
	Hexagon interface for ACCESS		\$ 42,285		
528.10.40.418	MISC/ OTHER		\$ 200	\$ -	\$ 200
	TOTAL OTHER SERVICES		\$ 936,767		
	TOTAL SERVICES		\$ 1,386,365.92	\$ 1,209,378	\$ 176,988
597.40.00.001	TRANSFER OUT- Radio Ops		\$ 123,838	\$ 123,838	\$ -
	TOTAL TRANSFER OUT		\$ 123,838		
	TOTAL ANTICIPATED EXPENDITURES, 911 OPERATIONS (.001 FUND)		\$ 4,425,790	\$ 4,248,802	\$ 176,988
	TOTAL ANTICIPATED EXPENDITURES, INCLUDING EFB 911 OPERATIONS (.001 FUND)		\$ 5,025,790	\$ 4,970,680	\$ 55,110

911 OPERATIONS FUND (.001) REVENUES

				PREVIOUS BUDGET	CHANGE +/-
				AMOUNT	
308.80.00.001	BFB (Anticipated balance to begin 2019 with)		\$ 38,017	\$ 1,000,811	\$ (962,794)
337.00.00.011	WIRELINE- enhanced 911		\$ 118,409	\$ 118,409	\$ -
337.00.00.021	WIRELESS- enhanced 911		\$ 589,687	\$ 589,687	\$ -
337.00.00.031	PRE-PAID- enhanced 911		\$ 167,462	\$ 167,462	\$ -
337.00.00.041	VoIP- enhanced 911		\$ 123,499	\$ 123,499	\$ -
	TOTAL EXCISE TAXES		\$ 999,057	\$ 999,057	\$ -
		GROSS USER FEE		AMR CREDIT	NET USER FEE
342.80.10.100	CITY OF LONGVIEW FIRE DEPT	\$ 219,796	\$ (11,968)	\$ 207,828	\$ 207,828
342.80.10.101	COWLITZ COUNTY SHERIFF	\$ 567,283	\$ (30,890)	\$ 536,393	\$ 536,393
342.80.10.102	WOODLAND RURAL FIRE DIST 1	\$ 18,840	\$ (1,026)	\$ 17,814	\$ 17,814
342.80.10.103	COWLITZ 2 FIRE AND RESCUE	\$ 219,796	\$ (11,968)	\$ 207,828	\$ 207,828
342.80.10.104	TOUTLE RURAL FIRE DIST 3	\$ 18,840	\$ (1,026)	\$ 17,814	\$ 17,814
342.80.10.105	KALAMA RURAL FIRE DIST 5	\$ 48,146	\$ (2,622)	\$ 45,524	\$ 45,524
342.80.10.106	CASTLE ROCK FIRE DIST 6	\$ 64,892	\$ (3,533)	\$ 61,359	\$ 61,359
342.80.10.107	CITY OF KELSO POLICE	\$ 205,143	\$ (11,170)	\$ 193,972	\$ 193,972
342.80.10.108	CITY OF KALAMA POLICE	\$ 41,866	\$ (2,280)	\$ 39,586	\$ 39,586
342.80.10.109	CITY OF CASTLE ROCK POLICE	\$ 56,519	\$ (3,078)	\$ 53,441	\$ 53,441
342.80.10.110	CITY OF WOODLAND POLICE	\$ 113,038	\$ (6,155)	\$ 106,883	\$ 106,883
342.80.10.111	CITY OF LONGVIEW POLICE	\$ 519,137	\$ (28,268)	\$ 490,869	\$ 490,869
	TOTAL USER FEE REVENUE			\$ 1,979,310	\$ 1,979,310
342.80.10.112	WA State Military Dept E911 CPD & Equipment Contract			\$ 50,600	\$ 50,600
342.80.10.113	AMR Administrative Service Fee (Svc calls * rate)			\$ 3,593	\$ 3,593
342.80.10.114	AMR Calls For Service Reimbursement (Svc calls * rate)			\$ 113,983	\$ 113,983
342.80.10.115	Coroner Dispatch Fees			\$ 3,144	\$ 3,144
	TOTAL INTERGOVERNMENTAL REVENUE	339	\$ 9		
				\$ 2,150,630	\$ 2,150,630
361.10.00.001	INTEREST EARNED ON INVESTMENT			\$ 492	\$ 492
361.40.00.001	LOCAL SALES INTEREST-DOR E911 TAXES			\$ 660	\$ 660
385.00.00.001	SPECIAL ITEM			\$ 517,557	\$ -
	Transfer from County due to going independent				
397.60.00.001	TRANSFER IN			\$ 1,319,376	\$ 819,030
	911 SALES TAX: One Time to establish ending fund balance of 600K		\$ 718,937		
	911 SALES TAX: Hexagon Interface for ACCESS		\$ 42,285		
	TOTAL OTHER REVENUE			\$ 1,838,085	\$ 820,182
	TOTAL ANTICIPATED REVENUE, 911 OPERATIONS (.001 FUND)			\$ 4,987,772	\$ 3,969,869
	TOTAL ANTICIPATED REVENUE INC. BFB , 911OPERATIONS (.001 FUND)			\$ 5,025,790	\$ 4,970,680

911 EQUIPMENT RESERVE (.002) EXPENDITURES				PREVIOUS BUDGET	CHANGE +/-
508.80.00.002	EFB (Anticipated balance at the end of 2019)		\$ 236,965	\$ 101,580	\$ 135,385
528.20.30.001	SMALL TOOLS AND EQUIPMENT		\$ 380,000	\$ 165,000	\$ 215,000
	<i>Work station furniture</i>		\$ 250,000		
	<i>Network Upgrade</i>		\$ 130,000		
	TOTAL SUPPLIES		\$ 380,000	\$ 165,000	\$ 215,000
	TOTAL ANTICIPATED EXPENDITURES, 911 EQUIPMENT RESERVE (.002 FUND)		\$ 380,000	\$ 165,000	\$ 215,000
	TOTAL ANTICIPATED EXPENDITURES, 911 EQUIPMENT RESERVE (.002 FUND)		\$ 616,965	\$ 266,580	\$ 350,385
911 EQUIPMENT RESERVE (.002) REVENUES				PREVIOUS BUDGET	CHANGE +/-
308.80.00.002	BFB (Anticipated balance to begin 2019 with)		\$ -	\$ 266,447	\$ (266,447)
361.10.00.002	INTEREST EARNED ON INVESTMENT		\$ 133	\$ 133	\$ -
385.00.00.002	SPECIAL ITEM		\$ 401,832	\$ -	\$ 401,832
	Transfer from County due to going independent		\$ 401,832		
397.60.00.002	TRANSER IN		\$ 215,000	\$ -	\$ 250,000
	Transer in from 41205 for Work Station Furniture		\$ 215,000		
	TOTAL ANTICIPATED REVENUE, 911 EQUIPMENT RESERVE (.002 FUND)		\$ 616,965	\$ 133	\$ 616,832
	TOTAL ANTICIPATED REVENUE INC. BFB , 911 EQUIPMENT RESERVE (.002 FUND)		\$ 616,965	\$ 266,580	\$ 350,385

911 RADIO OPERATIONS FUND (.003) EXPENDITURES						PREVIOUS BUDGET AMOUNT	CHANGE +/-
508.80.00.003	EFB (Anticipated balance at the end of 2019)				\$ 204,102	\$ 168,345	\$ 35,757
528.30.40.001	PROPANE- FUEL GENERATORS				\$ 1,000	\$ 1,000	\$ -
528.30.40.002	INSURANCE				\$ 1,881	\$ 1,881	\$ -
528.30.40.003	PUD- ELECTRICITY				\$ 10,593	\$ 10,593	\$ -
528.30.40.004	REPAIRS AND MAINTENANCE				\$ 62,469	\$ 62,469	\$ -
	Radio System Maint. - Contract (12,000*4)				\$ 48,000		\$ -
528.30.40.005	PROPERTY TAX				\$ 2,892	\$ 2,892	\$ -
528.30.40.006	LEASE RENTALS				\$ 87,590	\$ 87,590	\$ -
	TOTAL SERVICES				\$ 166,425	\$ 166,425	\$ 0
	TOTAL ANTICIPATED EXPENDITURES, 911 RADIO OPERATIONS (.003 FUND)				\$ 166,425	\$ 166,425	\$ 0
	TOTAL ANTICIPATED EXPENDITURES, 911 RADIO OPERATIONS INCL EFB (.003 FUND)				\$ 370,527	\$ 334,770	\$ 35,757
911 RADIO OPERATIONS FUND (.003) REVENUES						PREVIOUS BUDGET AMOUNT	CHANGE +/-
308.80.00.003	BFB (Anticipated balance to begin 2019 with)				\$ -	\$ 168,345	\$ (168,345)
342.80.00.001	PUBLIC WORKS 1/11th SHARE OF OPERATING COSTS				\$ 12,384	\$ 12,384	\$ -
342.80.00.002	TOWER RENTS				\$ 30,120	\$ 30,120	\$ -
	TOTAL INTERGOVERNMENTAL REVENUE				\$ 42,503	\$ 42,503	\$ -
361.10.00.003	INTEREST EARNED ON INVESTMENT				\$ 84	\$ 84	\$ -
385.00.00.003	SPECIAL ITEM				\$ 204,102	\$ -	\$ 204,102
	Transfer from County due to going independent						
397.10.00.003	TRANSFER IN				\$ 123,838	\$ 123,838	\$ -
	Transfer in from OPERATIONS				\$ 123,838		
	TOTAL TRANSFER				\$ 328,024	\$ 123,922	\$ 204,102
	TOTAL OTHER REVENUE				\$ 328,024	\$ 328,024	\$ 0
	TOTAL ANTICIPATED REVENUE, 911 RADIO OPERATIONS (.003 FUND)				\$ 370,527	\$ 166,425	\$ 204,102
	TOTAL ANTICIPATED REVENUE INC. BFB , 911 RADIO OPERATIONS (.003 FUND)				\$ 370,527	\$ 334,770	\$ 35,757

911 RADIO RESERVE FUND (.004) EXPENDITURES				PREVIOUS BUDGET AMOUNT	CHANGE +/-
508.80.00.004	EFB (Anticipated balance at the end of 2019)		\$ -	\$ (127,352)	\$ 127,352
528.40.00.001	SMALL TOOLS AND MINOR EQUIPMENT		\$ 1,313,201	\$ 503,495	\$ 809,706
	<i>Repeaters (12)(42 of 66 as of 2018 have been replaced)-</i>	13,500	162,000		
	<i>30 GTR Repeaters</i>	321,706	321,706		
	<i>Radio Consoles</i>	650,000	650,000		
	TOTAL SERVICES		\$ 1,313,201	\$ 503,495	\$ 809,706
	TOTAL ANTICIPATED EXPENDITURES, 911 RADIO OPERATIONS (.004 FUND)		\$ 1,313,201	\$ 503,495	\$ 809,706
	TOTAL ANTICIPATED EXPENDITURES, 911 RADIO OPERATIONS INCL EFB (.004 FUND)		\$ 1,313,201	\$ 376,143	\$ 937,058
911 RADIO RESERVE FUND (.004) REVENUES				PREVIOUS BUDGET AMOUNT	CHANGE +/-
308.80.00.004	BFB (Anticipated balance to begin 2019 with)		\$ -	\$ -	\$ -
342.80.40.001	PUBLIC WORKS 1/11th SHARE OF MINOR EQUIPMENT IMPROVEMENTS		\$ 45,772		
	TOTAL PUBLIC WORKS		\$ 45,772	\$ 45,772	\$ -
397.40.00.004	TRANSFER IN		\$ 1,267,429	\$ 330,371	\$ 937,058
	<i>911 Sales Tax</i>		\$1,267,429		
	TOTAL OTHER REVENUE		\$ 1,267,429	\$ 330,371	\$ 937,058
	TOTAL ANTICIPATED REVENUE, 911 RADIO RESERVE (.004 FUND)		\$ 1,313,201	\$ 376,143	\$ 937,058
	TOTAL ANTICIPATED REVENUE INC. BFB , 911 RADIO RESERVE (.004 FUND)		\$ 1,313,201	\$ 376,143	\$ 937,058

911 SALES TAX FUND (.005) EXPENDITURES					PREVIOUS BUDGET	CHANGE +/-
508.80.00.005	EFB (Anticipated balance at the end of 2019)			\$ 1,271,378	\$ 1,668,223	\$ (396,845)
528.50.40.001	PROFESSIONAL/ CONTRACTED SERVICES			\$ 300,000		
	Project Manager	\$ 200,000				
	Architect	\$ 100,000				
	TOTAL PROFESSIONAL SERVICES			\$ 300,000	\$ 300,000	\$ -
594.28.60.001	CAPITAL OUTLAYS			\$ 625,000		
	Property Start Up Costs	\$ 200,000				
	Demolition	\$ 325,000				
	Site Prep	\$ 100,000				
	TOTAL CAPITAL OUTLAYS			\$ 625,000	\$ 625,000	\$ -
597.10.00.005	TRANSFER OUT OPERATIONS			\$ 1,319,376	\$ 819,030	\$ 500,346
	One time transfer from facilites to OPS to establish an ending fund balance of 600K	\$ 718,937				
	Hexagon interface for ACCESS	\$ 42,285				
597.10.00.005	TRANSFER OUT EQUIPMENT RESERVE			\$ 215,000	\$ -	\$ 215,000
	Small tools and minor Equipment	\$ 215,000				
597.40.00.005	TRANSFER OUT RADIO RESERVE			\$ 1,267,429	\$ 330,371	\$ 937,058
	Small tools and minor Equipment	\$ 1,267,429				
	TOTAL TRANSFERS			\$ 2,801,805	\$ 1,149,401	\$ 1,652,404
	TOTAL ANTICIPATED EXPENDITURES, 911 SALES TAX (.005 FUND)			\$ 3,726,805	\$ 2,074,401	\$ 1,652,404
	TOTAL ANTICIPATED EXPENDITURES, 911 SALES TAX INCL EFB (.005 FUND)			\$ 4,998,183	\$ 3,742,624	\$ 1,255,559
911 SALES TAX FUND (.005) REVENUES					PREVIOUS BUDGET	CHANGE +/-
308.80.00.005	BFB (Anticipated balance to begin 2019 with)			\$ -	\$ 1,984,112	\$ (1,984,112)
342.80.00.005	SALES TAX			\$ 1,748,700	\$ 1,748,700	\$ -
	TOTAL SALES TAX REVENUE			\$ 1,748,700	\$ 1,748,700	\$ -
361.10.50.005	INTEREST EARNED ON INVESTMENT			\$ 9,812		
	TOTAL INTEREST			\$ 9,812	\$ 9,812	\$ -
385.00.00.005	SPECIAL ITEM			\$ 3,239,671	\$ -	\$ 3,239,671
	Transfer from County due to going independent	\$ 3,239,671				
	TOTAL ANTICIPATED REVENUE, 911 SALES TAX (.005 FUND)			\$ 4,998,183	\$ 1,758,512	\$ 3,239,671
	TOTAL ANTICIPATED REVENUE INC. BFB , 911 SALES TAX (.005 FUND)			\$ 4,998,183	\$ 3,742,624	\$ 1,255,559