

Cowlitz 911 Public Authority Board of Directors

Meeting Minutes

Wednesday, January 24, 2024, at 10:00 AM

Hybrid – Cowlitz 911 & Zoom

Attendance

Board Members: Robert Huhta, Andy Hamilton, Alan Headley, Bill LeMonds, Kris Swanson, Brad Thurman, Ruth Kendall, Jim Kelly, Rick Dahl

Staff: Deanna Wells, Don Turrentine, Jerry Jensen, Dannyka Baker, John Diamond, Frank Randolph (Staff Counsel)

Guests: Scott Goldstein, Darr Kirk, Charlie Worley, Sammy Brown, Jason (Motorola Rep), Jonathon Jones(virtual), Jules Martin(virtual), Eric Koreis(virtual), Jennifer Skilowitz(virtual, AdComm Rep), Dari Redding(virtual, AdComm Rep), Jeremy H(virtual), Traci Jackson(virtual, Marisa Hutchison(virtual), Troy Brightbill(virtual), Travis McWain(virtual), Brandon Poff(virtual), LV Resident(virtual)

1. Call to order and introductions

Sheriff Thurman called the meeting to order at 10:01

2. Approval of Agenda

Agenda Amended to include election of board officers.

Motion by Kelly, LeMond seconded; All in favor, motion carried.

2A. Election of Board Officers

Sheriff Thurman opened the floor for nominations for the Chair position.

Headley nominated Sheriff Thurman for Chair.

Sheriff Thurman called for any other nominations.

Sheriff Thurman called for any other nominations.

Hearing none, vote taken, all approved to appoint Sheriff Thurman as Board Chair.

Sheriff Thurman opened the floor for nominations for the Vice Chair position.

Kelly nominated Commissioner Headley for Vice Chair.

Sheriff Thurman called for any other nominations.

Sheriff Thurman called for any other nominations.

Hearing none, vote taken, all approved to appoint Commissioner Headley as Board Vice Chair.

3. Approval of Meeting Minutes

A. December 20, 2023, Minutes

Headley Made a motion to approve the minutes, Kelly seconded; All ion favor, motion carried.

4. Public Comment

Thurman opened the floor to public comments. No comments made.

5. Payables

ACCOUNT	TRANSACTION NUMBERS	AMOUNT
Payroll 01/05/2024	26-29 & 1-34	\$128,332.46
Claims 01/11/2024	37 – 67	\$315,536.85
TOTAL		\$443,869.31

Motion by Headley to approve payables, Swanson seconded; All in favor, motion carried.

6. Financial Report

Diamond informed the board that next month's meeting would have 2023 year-end report.

7. Board Committee Reports / Board Comments

- A. Law TAC Update – Brightbill reported on joint TAC meeting and work continues on radio project.
- B. Fire TAC Update – LeMonds reported same on joint TAC.

8. AdComm Engineering update

Wells reported that progress is being made and meetings with stakeholders are going well. We may need to extend the time and scope of the contract as we continue to learn more of the breadth of the project. May bring extension to the board in future.

9. Director's Report

Diamond reports that staffing is at 15 Dispatchers, 2 in training, 1 more in background phase, and 1 potential lateral in the pipeline. A conditional offer was extended and accepted by a candidate for the Budget Finance Manager position. There are 6 full-time and 1 part-time non-represented employees. Briana, the HR Administrator, is out on extended leave.

Climate and Culture – Diamond recognized Bri and Dannyka for their great work on providing staff with Holiday gifts etc. Mindbase, peer support app, is up and running and the peer support team will receive training.

The recent snow and ice weather event created issues, however we thank user agencies for assisting in getting staff to and from work. Appreciated staff stepping up and taking shifts for those who could not make it to the building due to the storm.

We are transitioning from One America to Empower for our 457b deferred comp administration and have employee meetings scheduled for February 6 and 7 for all staff.

GIS Committee to meet on Tuesday, February 6.

Sheriff Thurman advised that the staff is working with the Guild on an MOU for Supervisors to join the Guild. Further, the Guild has asked to open bargaining as the current CBA ends at the end of this year. Diamond advise we have engaged Evan Chinn with Summit Law Group on both matters.

Radio – Wells had nothing to add, Huhta asked about radio alignment, Wells stated it was being scheduled.

10. Old Business

None presented.

11. Executive Session

RCW 42.30.110(1)(g) Performance of a Public Employee

Executive session began at 10:18 for 20 minutes.

Executive session was extended at 10:38 for 7 minutes.


Executive session ended at 10:45

Thurman announced the end of executive session and returned to open meeting. No actions were taken during executive session.

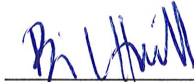
Discussion – Swanson mentioned to the group that AMR had given 60-day notice to the City of Longview to terminate the current agreement as of March 31, 2024. The City has issued an RFP for Ambulance service. Further discussion regarding impact on the city and surrounding agencies. No board action, informational only.

12. Adjournment

Meeting was adjourned at 10:57


Brad Thurman, Board Chair

Attest:


Briana Harvill, Clerk of the Board