

# Cowlitz 911 Public Authority Board of Directors

## Meeting Minutes

Wednesday July 10<sup>th</sup>, 2024 @ 10:00 AM

Hybrid – Cowlitz 911 & ZOOM

### Attendance

**Board Members:** Ruth Kendall (alternate, voting); Andy Hamilton; Alan Headley; Jim Duscha; Jim Kelly; Brad Thurman; Rick Dahl; Robert Huhta

**Staff:** Frank Randolph (general counsel); Briana Harvill; Don Turrentine; Bob Gregory; Jerry Jensen; Deanna Wells

**Guests:** Brandon Poff; Troy Brightbill; Steve Reinke; Darr Kirk; Charlie Worley

**Board Members Absent and No Alternate:** Bill LeMonds

### 1. Call to Order and Introductions

Thurman called the meeting to order at 10:01 AM.

### 2. Approval of the Agenda

**Recommended Action:** A motion to approve the agenda as presented.

Kelly made a motion to approve the agenda as presented. Hamilton seconded; all in favor, motion carried.

### 3. Approval of Meeting Minutes

#### A. June 27, 2024, Special Meeting Minutes

**Recommended Action:** A motion to approve the meeting minutes from June 27, 2024

Hamilton made a motion to approve the 06/27/2024 meeting minutes as presented. Duscha seconded; all in favor, motion carried.

### 4. Public Comment

The public comment period allows any member of the public to speak to any item that is not on the regular agenda.

### 5. Payables:

ACCOUNT	TRANS NUMBER	AMOUNT
Payroll 07/05/24	823 – 856	\$131,331.87
Claims 06/28/24	801 – 822	\$85,906.80
TOTAL		\$217,238.67

**Recommended Action:** Motion to approve the payables as presented.

Duscha made a motion to approve payables as presented. Kelly seconded; all in favor, motion carried.

### 6. Amending Cowlitz 911 Small Works Roster and Purchasing Resolution 2019-004

**Recommended Action:** Motion to approve Amended Resolution as presented.

Kendall made a motion to approve the Amended Resolution as presented. Duscha seconded; all in favor, motion carried.

### 7. Board Comments/Board Committee Reports

**A. LAW TAC Update:** Discussed short term changes and found a solution that will work. Joint TAC meeting on July 9<sup>th</sup>.

**B. FIRE TAC Update:** There is a path and they are continuing to move forward. Joint TAC meeting on July 9<sup>th</sup>.

**C. Executive Director Recruitment Update:** There are 3 viable candidates and the plan is to bring in the top 2 for interviews. There will be a meet and greet with the candidates on Thursday July 25<sup>th</sup> from 4 – 6pm and the interviews will be on Friday, July 26<sup>th</sup>.

**8. Director's Report**

**A. Staffing Update:** 18 dispatchers; including 1 trainee. We have received 3 of the 4 candidate's backgrounds. We are shooting for a start date in early August. Deanna is onboard and getting going on the contracts. There will be an assessment center for the supervisor positions on July 18<sup>th</sup>. There were 9 internal applicants.

**9. Old Business:** N/A

**10. Executive Session:** If necessary

**11. Adjournment:** Meeting adjourned at 10:19 AM.

  
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Brad Thurman, Board Chair

Attest:

  
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Briana Harvill, Clerk of the Board