

Cowlitz 911 Public Authority Board of Directors

Meeting Minutes

Wednesday May 15th, 2024 @ 10:00 AM

Hybrid – Cowlitz 911 & ZOOM

Attendance

Board Members: Ruth Kendall; Andy Hamilton; Alan Headley; Bill LeMonds; Jim Duscha; Brad Thurman; Jim Kelly; Rick Dahl

Staff: John Diamond; Frank Randolph (general counsel); Briana Harvill; Don Turrentine; Bob Gregory; Jerry Jensen; Jessica Weygandt

Guests: Brandon Poff; Brandi Ballinger; Vic Leatzow; Seth Hart; Darr Kirk; Jon Dunaway; Charlie Worley; Scott Goldstein; Jason Kester; Brennan Kauffman; Rob Castro; Jeremy H

Board Members Absent and No Alternate:

1. Call to Order and Introductions

Thurman called the meeting to order at 10:02 AM.

A. Robert (Bob) Gregory, Interim Executive Director

2. Approval of the Agenda

Recommended Action: A motion to approve the agenda as presented.

Hamilton made a motion to approve the agenda as presented. Duscha seconded; all in favor, motion carried.

3. Approval of Meeting Minutes

A. April 17, 2024, Meeting Minutes

B. May 2, 2024, Special Meeting Minutes

Recommended Action: A motion to approve the meeting minutes from April 17, 2024 and May 2, 2024.

LeMonds made a motion to approve the 04/17/2024 & 05/02/2024 meeting minutes as presented. Headley seconded; all in favor, motion carried.

4. Public Comment

The public comment period allows any member of the public to speak to any item that is not on the regular agenda.

5. Payables:

ACCOUNT	TRANS NUMBER	AMOUNT
Payroll 04/19/24	498 - 530	\$124,266.28
Payroll 05/03/24	551 - 583	\$116,275.64
Claims 04/18/24	490 - 493	\$19,024.43
Claims 04/25/24	536 - 550	\$28,449.88
Claims 05/09/24	586 - 606	\$36,507.70
TOTAL		\$1,146,276.42

Recommended Action: Motion to approve the payables as presented.

Headley made a motion to approve payables as presented. Kelly seconded; all in favor, motion carried.

6. Financial Report for March – April 2024 - No action needed.

7. Resolution 2024-001 Budget Amendment

Recommended Action: Motion to adopt Resolution 2024-001 Budget Amendment as presented.

Hamilton made a motion to approve Resolution 2024-001 Budget Amendment as presented. Headley seconded; all in favor, motion carried.

8. Approval of Callworks Maintenance Agreement

Recommended Action: A motion to approve the Motorola Callworks 911 phone system annual maintenance as presented.

Headley made a motion to approve the Motorola Callworks 911 phone system annual maintenance as presented. Hamilton seconded; all in favor, motion carried.

9. Board Comments/Board Committee Reports

A. LAW TAC Update: No Report – next meeting is scheduled for May 28th.

B. FIRE TAC Update: Met on May 14th and had great conversation and clarification about mutual aid with Medix coming in and how to incorporate them into response plans.

10. Renaming Authorized Signers on All Banking and Financial Accounts

A. Remove Rachael Young (Fair) and John Diamond from all banking and financial accounts. Add Robert Gregory and Jessica Weygandt to all banking and financial accounts.

Duscha made a motion to remove Rachael Young (Fair) and John Diamond from all banking and financial accounts and add Robert Gregory and Jessica Weygandt to all banking and financial accounts. LeMonds seconded; all in favor, motion carried.

11. Director's Report

A. **Staffing Update:** 18 dispatchers; 1 trainee. 1 employee going out on medical beginning June 10th. Brannon awarded non-represented staff member of the year

B. **Hiring Update:** 3 to interview for dispatch position


C. **Transition Update:** May 29th at 10am will be a Special Meeting to discuss the Executive Director Search

12. Old Business:

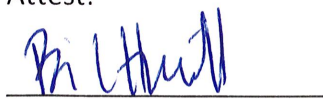
13. Executive Session: N/A

14. Closed Session

15. Adjournment: 10:59 AM


Brad Thurman, Board Chair

Attest:


Briana Harvill, Clerk of the Board