

Cowlitz 911 Public Authority Resolution

2020-002

APPOINT PUBLIC RECORDS OFFICER

WHEREAS, on March 13, 2018 the Cowlitz County Board of Commissioners adopted Cowlitz County Ordinance 18-014 which created the Cowlitz 911 Public Authority and approved an initial Charter; and

WHEREAS, Cowlitz 911 (the "Authority") is a public corporation organized pursuant to RCW 35.21.730 through 35.21.759; and

WHEREAS, RCW 42.56 requires Cowlitz 911 to appoint and publicly identify a public records officer and to oversee the agency's compliance with the public records disclosure requirements of this chapter.

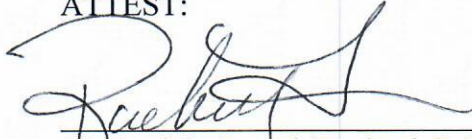
NOW THEREFORE, BE IT RESOLVED by the Cowlitz 911 Board of Directors, hereby appoints the Administrative Assistant, as the Public Records Officer for Cowlitz 911. The responsibility of the Public Records Officer is to ensure Cowlitz 911 is compliant with all aspect of the Public Records Act and to serve as a point of contact for members of the public in requesting disclosure of public records. The Public Records Officer may temporarily delegate his/her responsibilities to another Cowlitz 911 employee or member during his/her absence from work.

The name and contact information for the Public Records Officer shall be published by Cowlitz 911 in a manner that is reasonably calculated to provide proper notice to the public, which may include posting such information at Cowlitz 911's business address, posting on Cowlitz 911's internet site, and/or referencing such information in Cowlitz 911's publications.

ADOPTED, by the Cowlitz 911 Board of Directors, at a regular open public meeting of such Board on the 8th day of January, 2020.

COWLITZ 911 BOARD OF DIRECTORS


Chair of the Board, Joe Gardner

ATTEST:

Clerk of the Board, Rachael C. Fair

APPROVED AS TO FORM:


General Counsel, Frank Randolph