



COWLITZ 911

Police • Fire • Medical

Cowlitz 911

Application for Employment

2790 Ocean Beach Hwy

Longview, WA 98632

(360)762-6800

POSITION DESIRED:

OVER 18 YEARS OF AGE:

YES

NO

LAST NAME

FIRST

MIDDLE INITIAL

DATE OF APPLICATION

PHYSICAL ADDRESS:

MAILING ADDRESS (IF DIFFERENT)

CITY

STATE

ZIP CODE

PHONE NUMBERS:

HOME:

WORK:

CELL:

HOW WERE YOU
REFERRED TO
OUR AGENCY?

A
BY YOUR
COLLEGE

B
ADVERTISEMENT

C
WALK-IN

D
BY AN
EMPLOYEE

WHO?

E
EMPLOYMENT
AGENCY

F
OTHER

Please read carefully and complete by printing in ink or typing.

Provide all information requested. **You must attach a resume and cover letter, but application must still be completed in full.**

Applications are retained according to the requirements of the State of Washington Records Retention Schedule. However, applicants must complete a new application and testing process to be considered for a new Eligibility List.

As a condition of employment, documentation is required to prove eligibility to obtain employment along with personal identification as required by the Immigration Reform and Control Act of 1986.

Cowlitz 911 is an equal employment opportunity employer, and does not and will not discriminate on the basis of race, religion, national origin, sex, age, disability, marital status, sexual orientation, or status as a veteran. Information provided on this application will not be used for any discriminatory purpose.

Cowlitz 911 has adopted a drug-free workplace policy that requires pre-employment drug testing and other forms of drug and alcohol testing as described in the department policy.

Education History

School Name	Location (city, state)	Major Course or Subject Studied	Graduated Yes No		Degree (or # credits completed)
Technical /Trade (after high school)					
College (list all attended)					
Other education/ training					
Military Service	Branch	MOS	Date of Enlistment		Discharge Date

Special Skills

Office/Clerical Work:				List below other skills/languages:
Typing	Yes No	WPM	YRS. EXP.	
Speedwriting/ Shorthand	Yes No	WPM	YRS. EXP.	
Computer Skills	Hardware Software		YRS. EXP.	



Employment Record

Starting with present or most recent, list all previous employers. Include self-employment and summer and part-time jobs. If more space is required, please continue on a separate sheet. **You may attach a resume, but this portion of the application must be completed in full as well.**

Last or current company		Type of business	Title of Position Held	
Street Address		Phone No.	Brief description of job duties	
City	State	ZIP Code		
Supervisors Name and Title		Phone No.		
Base Salary		Dates worked		
From:		To:		
Reason for Leaving				

Company		Type of business	Title of Position Held	
Street Address		Phone No.	Brief description of job duties	
City	State	ZIP Code		
Supervisors Name and Title		Phone No.		
Base Salary		Dates worked		
From:		To:		
Reason for Leaving				

		Type of business	Title of Position Held	
Street Address		Phone No.	Brief description of job duties	
City	State	ZIP Code		
Supervisors Name and Title		Phone No.		
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Street Address		Phone No.	Brief description of job duties	
City	State	ZIP Code		
Supervisors Name and Title		Phone No.		
Base Salary		Dates worked		
From:		To:		
Reason for Leaving				

Professional/Work References

List two past supervisors and one person who is not related to you who have knowledge of your qualifications for the position for which you are applying

Name	Title/Relationship	Address	Phone No.	Occupation
May we contact your present employer?			Salary Desired:	Date Available:
Yes				
No				

Additional Professional Qualifications

Professional memberships, certificates, or licenses held

Miscellaneous

Have you ever been employed by Cowlitz 911?	Yes	If yes, when?
	No	

Do you have any relative(s) currently employed by Cowlitz 911?	Yes	If yes, list below
	No	

Name	Relationship	Name	Relationship
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Have you been convicted of any crimes other than minor traffic violations during the past 7 years? (A conviction record will not necessarily bar your from employment)	Yes	If yes, list below
	No	

Would you be willing to undergo a drug screening test?	Yes
	No

Will Visa or immigration status prevent lawful employment? (Proof of citizenship or immigration status will be required upon employment)	Yes
	No

Do you have any activities, commitments or responsibilities that may prevent you from meeting work attendance, travel, overtime or training requirements?	Yes	If yes, explain
	No	

I hereby certify that the answers and other information on this application are true and correct and that I understand any misrepresentation or omission of facts on my part will be justification for withdrawal of my application or separation from Cowlitz 911, if employed.

I understand that my employment may be contingent upon receipt of an alien registration number, verification of birth, and any other pertinent information bearing upon my employment and my continued employment depends upon the will of the department or myself.

With my signature below, I authorize Cowlitz 911 to solicit information regarding my character, general reputation, credit, previous employment and similar background information, and to contact any and all references I have given on my application. I release all parties and persons connected with any such request for information from all claims, liabilities, and damages that may arise out of the furnishing of such information.

If employed, I release Cowlitz 911 from any liability for future references it may provide regarding my work history at the department.

Signature

Date

If any of your educational or employment records are under other than the above name, please provide other names.