

Cowlitz 911 Public Authority Board of Directors

Regular Meeting Minutes

February 27, 2019

Attendance

Board Members: Steve Taylor; Brad Thurman; Chet Makinster; Deborah Pineda; Scott Neves; Alan Headley; Vic Leatzow;

Alternate Board Members: N/A

Staff: Phil Jurmu; Rachael Fair; Frank Randolph, Legal Counsel

Guests: Chris Tate; Alan Thomas; Charlie Rosenzweig; Dave LaFave; Darr Kirk; Lori Hendrickson

Board Members Absent and No Alternate Kurt Sacha; Joe Gardner

1. Call to Order and Introductions

Taylor called the meeting to order at 10:10 AM.

2. Approval of the Agenda

Amendments were made to the agenda to add the CRESA contract with 8A1. Added an updated budget amendment with resolution. Added between 9 and 10 an executive session for potential litigation. Leatzow made a motion to approve the agenda as amended. Neves seconded; all in favor, motion carried.

3. Public Comment

None.

4. Payables

The following transactions are approved for payment

ACCOUNT	TRANS NUMBER	AMOUNT
Payroll	153, 161-169	\$35,036.59
EFT- DD and IRS	EFT	\$59,817.95
Payroll	159	\$76.94
Claims	114-132	\$349,605.38

Neves moved to approve the payables as presented. Headley seconded; all in favor, motion carried.

5. Financial Report

- A. There was a request to add % remaining to the financial report as well as the budget amount spent.

Headley made a motion to approve the financial report as presented. Leatzow seconded; all in favor, motion carried.

6. Approval of Meeting Minutes

A. 02/13/2019

Leatzow made a motion to amend the minutes to include that 15 repeaters were originally approved and there was a purchase of 30 instead. Leatzow also expressed frustration that 30 repeaters were purchased when 15 were approved as part of the original budget. Makinster seconded. Discussion followed. Minutes will also include that the repeaters budgeted with the 2018 budget were not purchased during 2018. Also, the hexagon safety

and infrastructure voting amended as Pineda stated her vote against this purchase. All were in favor as amended, motion carried.

7. Budget Amendment

There was discussion on how the amendment will be presented to the board for approval. Highlight the changes, show an increase or decrease, and show the change on the resolution as well. Headley made a motion to approve the purchase of radio console furniture up to \$250,000. Makinster seconded; all in favor, motion carried. Budget amendment will be brought forward at the next regular meeting.

8. Director Update

A. NG 911 Advancement Grant (presentation)/ CRESA CONTRACT

- i. Jurmu presented the NG 911 Advancement grant. This showed the benefits of contracting with CRESA. Neves made a motion to approve the CRESA contract as presented. Makinster seconded; all in favor, motion carried.

B. Staffing Update

- i. No change from last meeting. Sent out recruitment blast. 5 interviews scheduled for Friday.

C. Facility Update

- i. There are two interview today at 1:00 p.m. and 3:00 p.m. for the architectural and engineering firms.

D. 6 Year Financial Outlook

- i. There was a 6 year outlook presented to the board.

9. Old Business

A. Municode

- i. Fair provided an update on whether Municode is still necessary to maintain. **All documents are accessible.**

B. InTime and BIAS Custom Export

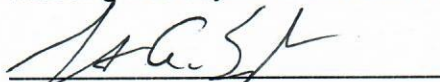
- i. Jurmu provided an update regarding the InTime proposal that was presented at a previous meeting was no longer under consideration.

10. Executive Session

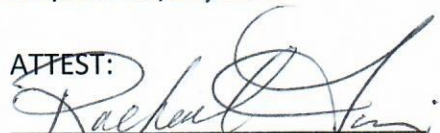
- A. Sheriff made a motion to enter into executive session at 11:52 AM until 12:02 PM to discuss potential litigation; Pineda seconded, all in favor, motion carried. Taylor requested an extension until 12:07 PM.

11. Adjournment

Meeting was adjourned at 12:07 PM.



Stephen Taylor, Chair

ATTEST:


Rachael Fair, Clerk of the Cowlitz 911 Board