

# Cowlitz 911 Public Authority Board of Directors

## Regular Meeting Minutes

January 23rd 2019

### Attendance

Board Members: Kurt Sacha; Alan Headley; Chet Makinster; Joe Gardner; Brad Thurman; Deborah Pineda; Scott Neves Alternate Board Members: Bill Lemonds; Staff: Jerry Jensen and Rachael Fair.  
Guests: Frank Randolph;

### 1. Call to Order and Introductions

Joe Gardner called the meeting to order at 10:03 AM.

### 2. Approval of the Agenda

Amendments were made to the agenda to include TAC update, Finance update, approval to pay ½ premium for medical in January for employees, and adding payables. Neves made a motion to approve the agenda as amended. Sacha seconded; all in favor, motion carried.

### 3. Public Comment

None.

### 4. Approval of Meeting Minutes

A. 01/09/19 (regular meeting)

B. 01/17/19 (special meeting)

Headley made a motion to approve the meeting minutes as presented. Neves seconded; all in favor, motion carried.

### 5. Payables

A. Phil Reimbursement for Hotel stay Tele 1	\$1099.60
B. Cowlitz 2 Fire & Rescue	\$45,000.00
C. Cowlitz PUD	\$213.08
D. Phil Reimbursement for Office Supplies	\$42.58
E. Curvature (CAD server support maintenance)	\$272.44
F. Chris Koehler- Meal Reimbursement	\$31.46
G. Kaiser Feb Medical	\$8,366.37
H. WCIF Medical (Jan and Feb)	\$21,864.56
I. Up to Par Cleaning	\$1,222.00
J. <u>Municode-</u>	<u>\$215.12</u>
	\$78,327.21
K. Cowlitz PUD	\$188.08
L. Cowlitz PUD	\$215.26

Sacha moved to approve the payables as amended. Makinster seconded; all in favor, motion carried.

### 6. TAC Update

Law Enforcement and Fire met on 01/22/19. Chairs and alternates were chosen. Meeting schedule was established. There will be a combined meeting on Jan 29, 2019 at 4 PM.

**7. Transfer of Funds**

The BOCC approved the transfer of funds. They kept behind \$500,000 for 13<sup>th</sup> month expenses and unforeseen expenses through the end of March.

**8. Voting Chair and Vice Chair**

Sacha nominated Taylor as the Chair of the 911 Public Authority. Makinster seconded; all in favor, motion carried. Thurman nominated Gardner as the vice chair. Neves seconded; all in favor, motion carried.

**9. Good of the order**

None.

**10. Adjournment**

Meeting was adjourned at 10:25 AM

  
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Stephen Taylor, Chair

ATTEST:

  
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Rachael Fair, Clerk of the Cowlitz 911 Board