

Cowlitz 911 Public Authority Board of Directors

Regular Meeting Minutes

September 25th, 2019

Attendance

Board Members: Joe Gardner; Chet Makinster; Alan Headley; Vic Leatzow; Kurt Sacha; Brad Thurman (arrived at 10:03); Scott Neves; Darr Kirk; Deborah Pineda

Staff: Phil Jurmu; Rachael Fair; Jerry Jensen; Frank Randolph (Legal Counsel); Briana Harvill

Guests: Bill Lemonds; Chris Tate; Rich Fletcher; Steve Watson; Jason Petrillo; Mark Pallans (phone)

Board Members Absent and No Alternate:

1. Call to Order and Introductions

Joe Gardner called the meeting to order at 10:01 AM.

2. Approval of the Agenda

Neves made a motion to approve the agenda. Leatzow seconded; all in favor, motion carried.

3. Approval of the Meeting Minutes

Neves made a motion to approve the 08/28/2019 meeting minutes as presented. Headley seconded; all in favor, motion carried.

4. Public Comment

None.

5. Payables

The following transactions are approved as presented

ACCOUNT	TRANS NUMBER	AMOUNT
Payroll 09/05/2019	988-1022	\$100,268.33
Payroll 09/20/2019	1034-1068	\$112,028.75
Claims 09/20/2019	1071	\$523.58
VOID 05/20/2019	10238	\$(420.00)
Claims 08/30/2019	969-985	\$27,385.09
Claims 09/13/2019	1025-1030	\$6,831.94
TOTAL		\$247,457.69

Neves made a motion to approve the payables as presented. Sacha seconded; all in favor, motion carried.

6. Financial Report (informational only)

We are ahead in revenue and under budget on expenditures. Finance Admin Specialist will look into miscellaneous expenditures to see what is being pulled out of that line item.

7. Budget Workshop: Preliminary 2020 Budget

There was a preliminary budget drawn up. We have until the end of the year to get it squared away. The board would like us to look into depreciation schedules.

8. Resolutions and Ordinances

9. Approval of RFP for Radio Consoles

Headley moved to table the approval of the RFP for Radio Consoles until the board has more information on the proposals and Frank Randolph will look into RCW 39 to look at bid

specifications. There will be verification on any additional add on costs. Sacha seconded; all in favor, motion carried.

10. Director's Report

A. Staffing Update

We are currently at 16 trained dispatchers, 2 laterals in training, and 2 entry levels in training.

11. Old Business

N/A

12. Board Comments/ Board Committee Reports

Law Users will meeting on October 8th, 2019. We will get an update on the CAD committee.

13. Executive session: Lease or purchase of real estate if there's a likelihood that disclosure would increase the price.

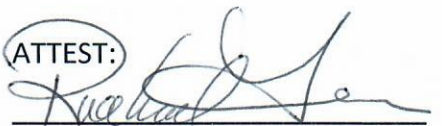
There was a request for a 30 minute executive session. Kirk excused himself (on the school board). The board entered into executive session at 11:05. They requested a 5 minute extension. They came out of executive session at 11:40.

14. Adjournment

Meeting adjourned at 11:40.



Joe Gardner, Chair

ATTEST:


Rachael Fair, Clerk of the Cowlitz 911 Board