

Cowlitz 911 Public Authority Board of Directors

Regular Meeting Minutes

October 23rd, 2019

Attendance

Board Members: Alan Headley; Kurt Sacha; Troy Brightbill (alternate,voting); Ralph Herrera (alternate, voting); Andy Hamilton; Deborah Pineda (alternate,voting); Brad Thurman; Chet Makinster; Bill Lemonds (alternate, voting); Scott Neves

Staff: Phil Jurmu; Rachael Fair; Jerry Jensen; Frank Randolph (Legal Counsel); Briana Harvill; Deanna Wells

Guests: Chris Tate; Lori Hendrickson; Brandon Poff;

Board Members Absent and No Alternate:

1. Call to Order and Introductions

Alan Headley called the meeting to order at 10:00 AM.

2. Approval of the Agenda

Neves made a motion to approve the agenda. Makinster seconded; all in favor, motion carried.

3. Approval of the Meeting Minutes 10/09/2019

The date on the meeting minutes was updated to reflect 10/9/2019. Neves made a motion to approve the 10/09/2019 meeting minutes as amended. Sacha seconded; all in favor, motion carried.

4. Public Comment

None.

5. Payables

The following transactions are approved as presented

ACCOUNT	TRANS NUMBER	AMOUNT
Payroll 10/18/2019	1144-1180	\$113,912.71
Claims 10/11/2019	1128-1140	\$35,969.90
TOTAL		\$149,882.61

Neves made a motion to approve the payables as presented. LeMonds seconded; all in favor, motion carried.

6. Financial Report (*informational only*) (7)

7. 2020 Budget Approval (8-14)

Sacha made a motion to approve the 2020 Budget. LeMonds seconded; all in favor, motion carried.

8. Resolutions and Ordinances

None

9. Director's Report

A. Staffing Update: A trainee resigned. We will have 18 trained dispatchers by January of 2020. We will still have 3 in training January of 2020. We are working on revamping the training program and training manual.

B. Facility Update: We landed on the Longview property on the 2700 block of Ocean Beach Hwy. Sacha will take it the recommendation to council tomorrow. Jurmu will work with Jim Kambietz to talk about how the lay out of the facilities would work.

C. Towers: Jurmu is working with Randolph on the tower ownership and leases. This is the last piece of the puzzle for transfer of property. Deer Island is going to help with the Kalama issues. We are also adding a pole at station 22 to try and help with the west end of Longview. Thurman arrived at 10:46. Took over voting rights for Brightbill.

10. Old Business

Please submit information for Phil's evaluation.

11. Board Comments/Board Committee Reports

A. Fire Tac (met on 10/15/19): Poff gave an update. They are in the final stages of updating the fire manual. CAD system committee plans on taking one more visit to Lewis County.

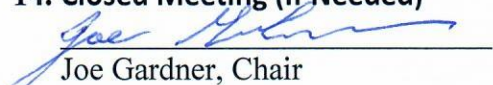
B. Law Tac (met on 10/15/19): Brightbill gave an update. The visit to Lewis is to see the user level in the cars on the field. Jurmu will follow up with the mobile app for the CAD system. There is an Intergraph update coming.

12. Executive Session (If needed)

13. Adjournment

Meeting adjourned at 10:52 AM

14. Closed Meeting (If Needed)



Joe Gardner, Chair

ATTEST:


Rachael Fair, Clerk of the Cowlitz 911 Board