Cowlitz 911 Public Authority Board of Directors
Regular Meeting Minutes
November 27th, 2019

Attendance
Board Members: Dave LaFave (alternate, voting); Kurt Sacha; Deborah Pineda (alternate, voting); Brad Thurman; Chet Makinster; Scott Neves; Joe Gardner; Andy Hamilton; Vic Leatzow
Staff: Phil Jurmu; Rachael Fair; Jerry Jensen; Frank Randolph (Legal Counsel); Briana Harvill; Deanna Wells
Guests: Bill Lemonds; Darr Kirk; Andy Ogden; Ralph Herrera
Board Members Absent and No Alternate:

1. Call to Order and Introductions
Joe Gardner called the meeting to order at 10:02 AM

2. Approval of the Agenda
Move Mt. Solo radio update to end of agenda in executive session for acquisition of real estate
Executive Session to evaluate the performance of a public employee and a second executive session for lease or purchase of real estate.
Sacha would like to have Motorola approved at the next meeting. After Jurmu presents on the Motorola RFP then the board will decide what to do at that point.
Neves made a motion to approve the agenda. Sacha seconded; all in favor, motion carried.

3. Approval of the Meeting Minutes 11/13/19
Neves made a motion to approve the 11/13/19 meeting minutes. Leatzow seconded; all in favor, motion carried.

4. Public Comment
None.
Randolph and Gardner arrived at 10:04. Gardner took over as the chair.

5. Payables
The following transactions are approved as presented

<table>
<thead>
<tr>
<th>ACCOUNT</th>
<th>TRANS NUMBER</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Payroll 11/20/19</td>
<td>1273-1308</td>
<td>$103,184.38</td>
</tr>
<tr>
<td>Claims 11/15/19</td>
<td>1259-1272</td>
<td>$48,007.69</td>
</tr>
<tr>
<td>TOTAL</td>
<td></td>
<td>$149,882.61</td>
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</tbody>
</table>

Neves made a motion to approve the payables as presented. LaFave seconded; all in favor, motion carried.

6. Financial Report (informational only)

7. Approval of Motorola Contract
The Motorola contract was presented to the board. The cost for the consoles came out to $416,000. Maintenance will cost $268,894.00 for an 11 year maintenance. There will also be a System Upgrade Agreement at the cost of $277,010.00 for 10 years. This would be 17 years' worth of radio consoles. The board asked Motorola for an extension of two weeks up to December 20th, 2019 to review the information provided. The Motorola rep who attended the meeting stated that Motorola would
allow the price provided to be extended until the 20th, but they couldn’t extend past the end of the year.

Neves made a motion to table the approval of the Motorola contract until the next meeting on December 11th, 2019. Makister seconded; all in favor, motion carried.

8. Budget Amendment discussion
   No amendment needed.

9. Resolutions and Ordinances
   None. There is a Public Records Officer policy in the works.

10. Director’s Report
    A. Staffing Update: We have 18 fully trained staff, 3 in training. Two entry level, and 1 lateral.
    B. Radio Infrastructure Update
       i. Mt. Solo radio tower update: (moved to Executive session)
       ii. Deer Island: Negotiating for an agreeable contract. PUD is working with us on this as well.
       iii. Woodland
       iv. Castle Rock
       v. West Longview

       We are working with Pallan’s to create an RFP for structural improvements for the Woodland, Castle Rock, and West Longview.

    C. Facility Update
       i. Financing update (12-15): Jurmu has had meetings to discuss what it would look like to finance 10 million. He has met with NW Municipal Advisors. Jurmu has also met with bond counsel.
       ii. Planning update: Jurmu is working with the City of Longview to discuss the opportunities with the Longview location. We have done a test to fit and we will fit fine in that location.

       Leatzow had a question on the records retention. Is our retention different? Randolph will look into this.

11. Old Business
    None

12. Board Comments/Board Committee Reports
    A. Fire Tac (met on 11/18/19)
    B. Law Tac (met on 11/18/19)

    There was a joint meeting and they met with a Spillman representative and there will be a follow up to have a demonstration. At some point in the future there will be a decision made.

13. Executive Session: Performance of a public employee
    Entered into Executive session for 10 minutes at 10:43. Executive session ended at 10:53. Open session resumed. The board agreed to present Jurmu with the evaluation and have a final discussion at the next meeting.
14. Executive Session: Lease or purchase of real estate if there’s a likelihood that disclosure would increase the price


15. Adjournment

Meeting adjourned at 11:33 AM

16. Closed Meeting (If Needed)

Joe Gardner, Chair

ATTEST:

Rachael Fair, Clerk of the Cowlitz 911 Board