

Cowlitz 911 Public Authority Board of Directors

Regular Meeting Minutes

November 27th, 2019

Attendance

Board Members: Dave LaFave (alternate, voting); Kurt Sacha; Deborah Pineda (alternate, voting); Brad Thurman; Chet Makinster; Scott Neves; Joe Gardner; Andy Hamilton; Vic Leatzow

Staff: Phil Jurmu; Rachael Fair; Jerry Jensen; Frank Randolph (Legal Counsel); Briana Harvill; Deanna Wells

Guests: Bill Lemonds; Darr Kirk; Andy Ogden; Ralph Herrera

Board Members Absent and No Alternate:

1. Call to Order and Introductions

Joe Gardner called the meeting to order at 10:02 AM

2. Approval of the Agenda

Move Mt. Solo radio update to end of agenda in executive session for acquisition of real estate Executive Session to evaluate the performance of a public employee and a second executive session for lease or purchase of real estate.

Sacha would like to have Motorola approved at the next meeting. After Jurmu presents on the Motorola RFP then the board will decide what to do at that point.

Neves made a motion to approve the agenda. Sacha seconded; all in favor, motion carried.

3. Approval of the Meeting Minutes 11/13/19

Neves made a motion to approve the 11/13/19 meeting minutes. Leatzow seconded; all in favor, motion carried.

4. Public Comment

None.

Randolph and Gardner arrived at 10:04. Gardner took over as the chair.

5. Payables

The following transactions are approved as presented

ACCOUNT	TRANS NUMBER	AMOUNT
Payroll 11/20/19	1273-1308	\$103,184.38
Claims 11/15/19	1259-1272	\$48,007.69
TOTAL		\$149,882.61

Neves made a motion to approve the payables as presented. LaFave seconded; all in favor, motion carried.

6. Financial Report (informational only)

7. Approval of Motorola Contract

The Motorola contract was presented to the board. The cost for the consoles came out to \$416,000. Maintenance will cost \$268,894.00 for an 11 year maintenance. There will also be a System Upgrade Agreement at the cost of \$277,010.00 for 10 years. This would be 17 years' worth of radio consoles. The board asked Motorola for an extension of two weeks up to December 20th, 2019 to review the information provided. The Motorola rep who attended the meeting stated that Motorola would

allow the price provided to be extended until the 20th, but they couldn't extend past the end of the year.

Neves made a motion to table the approval of the Motorola contract until the next meeting on December 11th, 2019. Makinster seconded; all in favor, motion carried.

8. Budget Amendment discussion

No amendment needed.

9. Resolutions and Ordinances

None. There is a Public Records Officer policy in the works.

10. Director's Report

A. Staffing Update: We have 18 fully trained staff, 3 in training. Two entry level, and 1 lateral.

B. Radio Infrastructure Update

i. **Mt. Solo radio tower update:** (moved to Executive session)

ii. **Deer Island:** Negotiating for an agreeable contract. PUD is working with us on this as well.

iii. **Woodland**

iv. **Castle Rock**

v. **West Longview**

We are working with Pallan's to create an RFP for structural improvements for the Woodland, Castle Rock, and West Longview.

C. Facility Update

i. **Financing update (12-15):** Jurmu has had meetings to discuss what it would look like to finance 10 million. He has met with NW Municipal Advisors. Jurmu has also met with bond counsel.

ii. **Planning update:** Jurmu is working with the City of Longview to discuss the opportunities with the Longview location. We have done a test to fit and we will fit fine in that location.

Leatzow had a question on the records retention. Is our retention different? Randolph will look into this.

11. Old Business

None

12. Board Comments/Board Committee Reports

A. Fire Tac (met on 11/18/19)

B. Law Tac (met on 11/18/19)

There was a joint meeting and they met with a Spillman representative and there will be a follow up to have a demonstration. At some point in the future there will be a decision made.

13. Executive Session: Performance of a public employee

Entered into Executive session for 10 minutes at 10:43. Executive session ended at 10:53. Open session resumed. The board agreed to present Jurmu with the evaluation and have a final discussion at the next meeting.

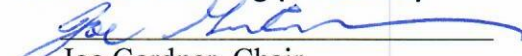
14. Executive Session: Lease or purchase of real estate if there's a likelihood that disclosure would increase the price

Leatzow excused himself. Entered into Executive session for 20 minutes at 10:58. Extension granted for 10 additional minutes. Extension granted for an additional 5 minutes. Executive session ended at 11:33. Open session resumed.

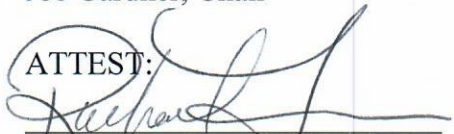
15. Adjournment

Meeting adjourned at 11:33 AM

16. Closed Meeting (If Needed)



Joe Gardner, Chair

ATTEST:


Rachael Fair, Clerk of the Cowlitz 911 Board