

**HOP BOTTOM BOROUGH MINUTES**  
**April 7, 2026**  
**Regular Meeting**

**REGULAR MEETING CALLED TO ORDER BY Tim Hortman**

**Elected Officials:** Tim Hortman, Jeff Zick, Deb Norton, Amanda Zick

Absent: Ben Stine, Janice Webster

**Secretary:** Tara Burgess

**Treasurer:** Zina Kozlowski **Tax Collector:** Laurie Schwarztrauber

**ACCEPTANCE OF MINUTES:** Motion to accept the Minutes from March 3, 2026, meeting was made by Deb N. seconded by Amanda Z.

Motion Duly Passed with corrections noted/ Jeff Z. agreed.

**TREASURERS' REPORT:** Motion to make the necessary transfers and pay the routine bills, during upcoming month was made by Deb N and seconded by Amanda Z.

Motion Duly Passed / Jeff Z. agreed.

**CITIZEN/VISITOR COMMENTS:** No Visitors

**CORRESPONDENCE:**

Claverack Fiber Optic Lines will be put in for around three houses. Culvert inspection will be June 1 at 1:00 Deb N and Jeff Z will do the walk through with the potential of going into the tunnel. Annual Golf Scramble is available for anyone interested in going. Discussed the annual FEMA Building Resilient Infrastructure and committee grant which is also Hazard Mitigation. Mosquitoes season is upon us so just be aware someone will be coming around to leave buckets to get samples from the area mosquitoes.

**Mayor Report:** Mayor Jeff Zick gave his mayor's report which can be found on our borough website.

**Tax Collector:** Collected taxes for Real Estate and Fire Protection with a total of \$7184.13. Laurie explained how the information is placed on her report.

**COMMITTEE REPORTS:**

**BUDGET / FINANCE** N/A

**PARKS AND RECREATION**

Some of the equipment in the park may need to be updated this year as it has a lot of wear and rust. Tara offered a volleyball net to set up at the park. Park will be closed at some point this summer for the upcoming updates. Also, some dead trees and fallen branches need to be removed as they are a Hazzard. Porta Potty needs to be scheduled to be set up for the summer, it will need to be placed in a different location. Waiting to hear back on when they will start the construction at the park.

### **WATERCOURSE COMMITTEE:**

**Martins Creek:** Clean up the banks of debris and fallen trees.  
**Culvert:** N/A

### **STREET AND PUBLIC WORKS COMMITTEE:**

Discussed the traffic flow through town when the bridge construction starts and when the traffic lights are in effect. Worried about the bigger trucks coming through and not being able to pass and needed to turn around. The construction crew should have everything marked and traffic control specialist there to manage and do the job. Talked about Yard Sales days and possibly adjusting the times and location due to the construction in town, also possibly purchasing a reusable banner for that day. Adding the updated dates for construction to the spring calendar. Also, a suggestion for a bike safety course for the town children. Pothole filling will continue as weather allows message Jeff if someone has one that need attention. Street sweepers were contacted and schedule the Borough as soon as equipment is repaired.

Borough Garage clean up and rearranging. Still waiting to hear back about the street sweeper, it has been a challenge to schedule it so far.

### **EMERGENCY MANAGEMENT COMMITTEE:**

Possible grant for a generator for the borough building

**Grants Committee:** The mayor has been researching many grants from updating the park to fixing and replacing catch basins. He will update as he applies or find new ones that will benefit the town.

**HOSE COMPANY COMMITTEE:** Nothing new to report.

### **OLD BUSINESS:**

NEIC

UTV/Lawn Mower

New Brackets for Holiday Lights and getting the brackets hung.

Sidewalk grant approved. Waiting for the Surveyors to schedule us.

Put up new door and window in garage when weather breaks. Paint Borough Garage

Erosion on Tanner dam needs to be addressed.

Sending minutes out to council members, Agenda will be sent out 1 week early to verify and add anything else needed. Reminder to all council members all corrections needed and items for agenda need to back to the secretary no later than the Friday before the scheduled meeting.

Current park grant update.

People's Security Bank will have tables and chairs delivered this upcoming Thursday.

**NEW BUSINESS:**

Dangerous dog issue on N. Center St beside feed mill, reported to the dog warden will continue to follow up regarding resolutions to the dog incident.

Newsletter will be sent out in late April, early May.

Pete Mecca will be cleaning up the muck and debris on the side of the old trail. The expected costs will be under \$1000.00. Tim plans to clean up some trees in preparation for Pete to do his work.

Tara will call for 3 40-yard dumpsters for dump day. No final decision who will collect scrap metal.

Council tabled adoption of 2026-06 IPMC ordinance

Adopt Ordinance 2026-05 Separating Secretary/Treasurer positions and each position will have a separate pay motion made by Deb Norton and 2<sup>nd</sup> by Amanda Zick  
Motion duly passed.

Adopt Resolution 2026-07 Appointing Secretary and Treasurer pay.  
Motion was made by Deb Norton and 2<sup>nd</sup> by Amanda Zick.  
Motion duly passed

**MOTION TO ADJURN: At 8:20 by Deb Norton 2<sup>nd</sup> by Amanda Zick**  
Motion Duly Passed / Jeff Z agreed.

Meeting adjourned.

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Tara Burgess

Secretary