HOP BOTTOM BOROUGH MINUTES
May 5, 2026
Regular Meeting

REGULAR MEETING CALLED TO ORDER BY Tim Hortman

Elected Officials: Tim Hortman, Deb Norton, Amanda Zick
Absent: Ben Stine, Janice Webster
Mayor: Jeff Zick
Secretary: Tara Burgess
Treasurer: Zina Kozlowski **Tax Collector:** Laurie Schwarztrauber

ACCEPTANCE OF MINUTES; Motion to accept the Minutes from April 7, 2026, meeting was made by Deb N. seconded by Ben S.

Motion Duly Passed Jeff Z. agreed.

TREASURERS' REPORT: Motion to make the necessary transfers and pay the routine bills, during upcoming month was made by Amanda Z and seconded by Ben S.

Motion Duly Passed / Jeff Z. agreed.

CITIZEN/VISITOR COMMENTS: Devyon Voda from County Conservation stopped in to explain the Dirt and Gravel Program and offered her assistance to council members with any situations that may come up regarding the program. Sandy Henry asked questions about the South Center Street Grant. She wanted to know how the sidewalk would impact her parking area in front of her house. Council explained they would have the engineer speak with her before any work begins.

CORRESPONDENCE: CBDG grant opportunity, applications are due by July 31st

Mayor Report: Mayor Jeff Zick gave his mayor's report which can be found on our borough website.

Tax Collector: Laurie submitted the tax collector amounts received are as follows Real Estate $12,534.79 after discount $12,284.11 turned in. Fire Protection $1712.40, after discount $1678.12 was turned in. A total amount was turned in for $13,962.24

COMMITTEE REPORTS: N/A

BUDGET / FINANCE N/A

PARKS AND RECREATION: Pickle Ball net and equipment pulled from the park. All equipment damaged in some way. Some of the equipment was discarded due to this. Preparing for Phase II in the Park.. Some complaints that the kids are bringing their dirt bikes and 4 wheelers into the park; they were riding around other children and tearing up the grass and causing ruts. This is a safety issue and needs to be addressed. The same kids are also riding up and down the streets including Railroad St/Old Trail which is used primarily for walking and biking by community members, causing disturbances and endangering others. The problem has been reported to the State Police.

WATERCOURSE COMMITTEE:

Martins Creek: N/A
Culvert: Culvert Inspection is June 1st

STREET AND PUBLIC WORKS COMMITTEE: Sign was moved on Greenwood St. Getting paint for borough Garage, keeping a grey color. Garage still needs some work done inside and out.

EMERGENCY MANAGEMENT COMMITTEE: New public notice signs have been placed on the bulletin board; they are from the county and must be displayed. Emergency Management meeting on May 16th, Deb N is unable to attend.

GRANT COMMITTEE REPORT: Jeff Z. Always working on new grants for improvement

FIRE COMPAMNY COMMITTEE: Ben S. gave report on Fire Dept. Monthly calls and medical calls. 1-Structure Fire/ Chimney 2-Brush Fires1-Lift Assist 2-Public Services Trees/Wires 1-Traffic Control 1-Cancelled Untied Brush Fire 2-MVA 27-Medical the Hose Co. is also requesting an additional hydrant be installed on Greenwood St. Council will investigate the process that is needed to have one installed.

OLD BUSINESS:

NEIC- Deb N called to get clarification on what fees they needed listed and how to list them.

Park Equipment- The Supports over the picnic table still need to be repaired.

South Center St Grant This Grant is still waiting for a surveyor.

Stormwater Management Grant Phase 2- Stormwater Management Grant Phase 2 will begin at the park around June 15th and is expected to be completed around June 25th, Deb will let councilmembers know when the pre-construction meeting is scheduled.

Railroad St. Drainage: Railroad St. Ditch has been taken care of by Pete mecca and flowing good, He turned in the bill.

Street Repair: Jeff and Amanda Aick patched most of the potholes, a couple more bags of cold patch are needed to fill the remaining potholes.

NEW BUSINESS:
International Property Maintenance Code 2018 Edition Ordinance: Council discussed whether to amend sections for more clarification or leave the sections as written in the code book. Council decided to leave the sections as written in the code book and left open the option to consider amending sections in future Ordinances
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Motion to adopt Ordinance 2026-06 International Property Maintenance Code 2018 Edition was made by Deb N and 2nd by Janice W.
Motion Duly passed
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Gas Lease: Tim H. presented a draft of a gas lease for 3 of the Borough properties. Corrections will need to be made; Deb N will contact the Borough Solicitor to discuss what needs to be included/done.
Borough Worker: Motion to hire Dan Hewitt as borough worker part time for $15.00 per hour was made by Tim H. 2nd by Amanda Z.
Motion duly passed.
DCED Greenways Trails and Recreation Program Grant (GTRP): Council discussed applying for the grant and what they would want to include in the grant application.

Motion to apply for the DCED Greenways Trails and Recreation Program Grant (GTRP) was made by Amanda Z. and 2nd by Janice W.
Motion duly passed
Motion to adopt Resolution 2026-08 to apply for the DCED Greenways Trails and Recreation Program Grant (GTRP) was made by Amanda Z. and 2nd by Janice w.
Motion duly passed

Clean up Day: Three 40-yard dumpsters were ordered; John Allen will be collecting scrap metal.

MOTION TO ADJURN: At 8:25 by Deb Norton 2nd by Ben S.
Motion Duly Passed / Jeff Z agreed.

Meeting adjourned.

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Tara Burgess

Secretary