

# Hop Bottom Borough Agenda Regular Meeting

## January 1, 2019

- \*\* Call to Order**
- \*\* Approval of previous Meeting Minutes**
- \*\* Approval of Treasurers Report**
- \*\* Citizen/Visitor Comments**
- \*\* Correspondence**
- \*\* Police Reports**
- \*\* Committee Reports**
  - A-Budget
    - 2019 Budget Resolution
    - 2019 Tax Levy Ordinance
    - 2019 Fee Schedule
  - B-Park
  - C-Culvert
  - D-Martins Creek
  - E-Street/Sign Committee
  - F-Emergency Management Committee
- \*\* Old Business**
  - 1 Park Drain
  - 2-Police Officer
- \*\* New Business**
  - 2017 Appointment Resolution
  - 2019 Designation of Agent Resolution PEMP-DAP-1
- \*\* Adjournment**

**HOP BOTTOM BOROUGH MINUTES**  
**January 1, 2019**  
**REGULAR MEETING**

**ATTENDANCE:**

**Elected Officials:** John Koshinski, Janice Webster, Steve Smithbauer, Tim Hortman, Bill Black, and Fred Fry

**Secretary/Treasurer:**  
Deb Norton

**Visitors:**  
N/A

**ACCEPTANCE ON MINUTES:** Motion to accept the Minutes from December 4, 2018 meeting was made by Tim H., seconded by Janice W.  
Motion Duly Passed.  
Bill B. agreed with motion

**TREASURERS' REPORT:** Motion to make the necessary transfers and pay the routine bills during upcoming month was made by Janice W., and seconded by Steve S.  
Motion Duly Passed.  
Bill B. agreed with the motion

**CITIZEN/VISITOR COMMENTS:** Floor was opened to visitors to make any comment on Agenda items.  
N/A

**CORRESPONDENCE:**  
Renewal for Workers Comp, Emergency Management Elected Official Training Jan 30<sup>th</sup> at 6:30, Well Site Packet, Letter requesting refund of Transfer Tax paid by Rail Road

**POLICE:**  
N/A

**COMMITTEE REPORTS:**

**BUDGET / FINANCE:**

Motion to adopt Ordinance 2019-02 Tax Levy Ordinance was made by Tim H., and seconded by Janice W.

Roll Call Vote:

John K.   Y  , Fred F.   Y  , Tim H.   Y  , Janice W.   Y  , Steve S.   Y  

Motion Duly Passed.

Bill B agreed with motion

Motion to adopt Resolution 2019-01 Budget Resolution was made by Tim H., and seconded by Janice W.

Roll Call Vote:

John K.   Y  , Fred F.   Y  , Tim H.   Y  , Janice W.   Y  , Steve S.   Y  

Motion Duly Passed.

Bill B. agreed with motion

Jim Davis from DGK Insurance will be at the meeting on January 17<sup>th</sup> at 7 PM to present the 2019 Insurance costs and information.

**PARK:**

N/A

**CULVERT:**

Rocky will start on repairs ASAP

**MARTENS CREEK WATERSHED:**

N/A

**STREET/SIGN COMMITTEE:**

N/A

**EMERGENCY MANAGEMENT:**

Deb will contact everyone so they can attend the kick off meeting with PEMA/FEMA

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**OLD BUSINESS:**

N/A

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**NEW BUSINESS:**

Jim Davis from DGK Insurance will be at the meeting on January 17<sup>th</sup> at 7 PM to present the 2019 Insurance costs and information.

Motion to adopt Resolution 2019-02 Fines and Fees Resolution was made by Tim H., and seconded by Janice W.

Roll Call Vote:

John K.   Y  , Fred F.   Y  , Tim H.   Y  , Janice W.   Y  , Steve S.   Y  

Motion Duly Passed

Bill B. agreed with motion

Motion to adopt 2019-03 Annual Appointment Resolution was made by Tim H., and seconded by Janice W.

Roll Call Vote:

John K.   Y  , Fred F.   Y  , Tim H.   Y  , Janice W.   Y  , Steve S.   Y  

Motion Duly Passed

Bill B. agreed with motion

Motion to adopt Designation of Agent Resolution, appointing Deb Norton as the Agent for Hop Bottom Borough for the purpose of PEMA/FEMA co-ordination, was made by Tim H., and seconded by Janice W.

Roll Call Vote:

John K.   Y  , Fred F.   Y  , Tim H.   Y  , Janice W.   Y  , Steve S.   Y  

Motion Duly Passed

Bill B. Agreed with motion

**MOTION TO ADJURN:** At 7:55 PM by Janice W., seconded by Fred F.

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Deborah Norton  
Secretary/Treasurer

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Bill Black  
Mayor