



HOP BOTTOM BOROUGH

Office of the Mayor

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Mayor's Report – Hop Bottom Borough

Mayor: Jeff Zick

Reporting Period: February 3 - March 3

This report is provided to inform Borough Council and the public of recent activities, ongoing initiatives, and matters of importance within Hop Bottom Borough.

Public Safety:

NOTHING TO REPORT.

Public Works & Infrastructure:

SPRING - TWO PARK BENCHES NEED STABILIZATION.

SPRING - BOROUGH LIMIT SIGN ON GREENWOOD ST. NEEDS TO BE MOVED TO CORRECT LOCATION.

SPRING - PARK FENCE NEEDS REPAIR OR A GATE.

SPRING - COLD PATCH: POT HOLES ON N. CENTER ST. + CURB REPAIR ON ADAMS AVE. + CURB REPAIR ON S. CENTER STREET.

EXPLORE INSTALLING RAILING ON PORCH AT BOROUGH HALL FOR ADA COMPLIANCE.

EXPLORE FLAG PURCHASE & SET LOCATION FOR FLAG OUTSIDE BOROUGH HALL FOR 250TH. SEEKING APPROVAL FROM COUNCIL

Community Correspondence:

RESIDENT REQUEST ENFORCEMENT AT 4685 SR 11 & MAIN.

RESIDENT REQUEST WINTER & FALL MAINTENANCE AT DRAINS ON BASE OF PROSPECT STREET.

RESIDENT REQUEST THE BOROUGH CREATE SYSTEM TO CHECK ON ELDERLY DURING SNOWFALL OR EMERGENCY EVENTS.

RESIDENT REQUEST TO RENT FIRE HALL.

NON-RESIDENT REQUEST TO HOLD FARMERS MARKET ON MAIN STREET ON SATURDAYS BI-WEEKLY FROM MAY TO SEPTEMBER 2026. ALL BUSINESSES AND LANDOWNERS AFFECTED WERE NOTIFIED AND ALL APPROVED WITH CONDITIONS. I RECOMMEND ALLOWING WITH SUPERVISION BY PARKS & RECREATION COMMITTEE. ESTABLISHING SPECIAL EVENT PERMITS IN FUTURE FOR THIS TYPE EVENT OR CREATE MECHANISM FOR PEDDLING LICENCE.

Summary of Mayoral Activities:

UPDATED BOROUGH WEBSITE - ADDED TREASURER, COUNTY GOVERNMENT INFO, EVENTS, 2026 AGENDA/MEETINGS, ORDINANCES.

DESIGNED CONCEPT FOR BOROUGH BUILDING OUTDOOR MESSAGE CENTER.

INSTALLED AUDIO VISUAL RECORDING SIGNS, CLEANED & PERFORMED BASIC MAINTENANCE AT BOROUGH HALL.

MET WITH PENNDOT ON BRIDGE PROJECT UPDATES - IN PHASE 1, STARTS APRIL 26', LEFT TEMP LIGHTS & PEDESTRIAN BRIDGE COMES NEXT.

ATTENDED PEMA ROLE OF ELECTED OFFICIALS TRAINING W/ DEB & AMANDA - TAKEAWAY IS LOCAL COORDINATION & PLANNING MATTERS.

ATTENDED EMHR GRANT SEMINAR W/ AMANDA - TAKEAWAY IS PLENTY OF FUNDING FOR HISTORICAL, WATERCOURSE, URBAN PLANNING, & RECREATIONAL.

ATTENDED FIRST COMMUNITY GARDEN MEETING AT GRACE LUTHERAN CHURCH WITH AMANDA - 10 TOTAL PARTICIPANTS.

PHONE AND EMAILS WITH BROOKLYN HISTORICAL SOCIETY ABOUT HOP BOTTOM BOROUGH HISTORY PROJECTS & EVENTS.

Looking Ahead:

BOROUGH - SPRING NEWSLETTER.

BOROUGH - WORKER SPRING SCHEDULE - FLOOD SYSTEM DEBRIS CLEARING, CLEANING CATCH BASINS, CONTACT STREET SWEEPER.

HBHC - COORDINATE HOP BOTTOM BOROUGH EVENT CALANDAR - DIGITAL SIGN.

UPDATE SUSQUEHANNA COUNTY WITH CURRENT ELECTED OFFICIALS & ORDINANCES.

UPDATED BOROUGH WEBSITE - FINAL.

SUSQUEHANNA & WYOMING COUNTY PROBATION - ESTABLISH HOP BOTTOM COMMUNITY SERVICE SCHEDULE AND UPDATE OUR FORMS.

PENNDOT - UPDATE ON BRIDGE PROJECT.

Respectfully submitted,

Jeff Zick

Mayor, Hop Bottom Borough