

## Additional Charges

Tenancy Initial Set				Incl VAT	
Prepare Tenancy Agreement				£120	
Referencing and Right To Rent Checks (per tenant)				£36	
Negotiating Addenda to Tenancy Agreement				£60	
Deposit Protection				£42	
Manage Reposit				£18	
Inventories					
	Unfurnished Incl VAT	Furnished Incl VAT		Unfurnished Incl VAT	Furnished Incl VAT
Studio	£96	£120	3 Bed	£180	£230
1 Bed	£120	£144	4 Bed	£216	£265
2 Bed	£144	£200	4 + Bed	£240	£300
Renewals				Incl VAT	
Renewal Of Fixed Term Tenancy				£120	
Re-referencing of tenants per tenant				£36	
Compliance				Incl VAT	
Supplying Energy Performance Certificate (Ten Year frequency)				£90	
Supply Gas Safety Certificate (Yearly frequency)				TBC prior to instruction	
Supplying Electrical Safety Report (Five Year Frequency)				TBC prior to instruction	
Supplying PAT Testing (Yearly Frequency)				TBC prior to instruction	
Legionnaires (varied due to risk)				TBC prior to instruction	
General				Incl VAT	
Annual Statement				£30	
Additional Property visits				£50	
Accompanying non suburbia tradesman's				£50 per hour	
Admin fees for arranging work for tenant find and let and rent collection properties				15% of invoice total	
Check out for tenant find and let and rent collection properties				£120	
Court attendance				£250 per day	
Service of notices				£60	